

Ontwa Township Board of Trustee Meeting Minutes

January 08, 2018

Final Minutes

www.ontwatwp.org

Call to Order: Supervisor Jerry Marchetti called the regular monthly meeting of the Ontwa Township Board to order at 7:00 pm on January 08, 2018.

Pledge of Allegiance: Led by Waste Water Administrator Scott Swanson.

Present Board Members: Supervisor Jerry Marchetti, Clerk Tina VanBelle, Treasurer Meryl Christensen, Trustees Dan Stutsman, Dawn Bolock, Jeff Kozinski and Jerry Duck.

Approval of Agenda: Motion to approve by Meryl Christensen, Second by Trustee Duck. All in favor and motion passes.

Public Comment: Karen Crelling of South Shore Drive spoke in opposition of rescinding the Ferndale Park License Agreement. She claimed they have kept the area clean, welcomed fishermen and can see no reason why the lease should be rescinded.

Vicki Anders claimed she is a 15-year resident of the area and has been told she could utilize Ferndale Park since 1993 when she moved there.

Ryan Molnar of North Shore Drive was told by his realtor when he bought his property he had legal access to the lake. He wonders if with the new road end law property taxes will be adjusted.

Approval of Consent Agenda: Trustee Bolock made a motion to accept the Consent Agenda as presented and Treasurer Christensen supported the motion. All in favor and motion carried.

Treasurer Christensen made the motion to write three checks, one each to Fire, Police and Ambulance Departments for the total of \$148,816.62. These are taken out of the tax account and then deposited to the General Account to be approved by the Board of Trustees during the monthly meeting. This is because of the audit change in the tax law and will be a monthly occurrence. Trustee Duck seconded the motion and a roll call vote was taken. All in favor and motion carries.

Commissioner's Report: Rosanne Marchetti was absent from the meeting due to illness. Supervisor Marchetti read her prepared report as follows;

January 2018 Report to District 4. This month the Board of Commissioners has two projects that we are asking for community participation. One is the survey for the strategic plan and the other is the visioning session on January 31, 2018 at the COA beginning at 6:00 and lasting until 8:00pm. Refreshments will be served. You may reserve a spot at the visioning and take the survey by going to the county website: casscountymi.org. When you go to the county website scroll down past Smart911 although we would like participation in that also, but it is not as immediate as the other two projects. First is the visioning session, click on that and scroll down to the evite link. You can reserve a spot because we need to set up the tables and other refreshments.

We are asking all county residents to take the survey. After the visioning link is the survey link, click on the community survey and you can take the survey on line. Your answers are

completely confidential. The survey deadline is January 15, 2018. The survey may either be mailed to address on the last page of the survey or dropped off at the administration building in Cassopolis.

Committee Board Reports:

Zoning Administrator – Leroy Krempec – Report distributed to Board Members showing the close of 2017. There was no ZBA activity this year. Issues were solved within avoiding the use of the ZBA Board. Projects taking time were the new pier permits laws, Master Plan Updates were concluded and approved, Zoning Board updates approved and Ferndale Resolutions. The issue of leaf and trash burning were addressed last month. While investigating records within our police department only 1 report was found. In the future a new system will need to be implemented to create a balance. There is no “rain date” concerning burn days.

Wastewater –John Bossler – No report this month.

Ambulance – Trustee Stutsman – 92 runs completed in reasonable time. It was requested to take on four additional Townships but feel this is too costly and would consider half of Jefferson Township to bring in additional revenue. It is being considered to eliminate Transfer Runs because they continue to be unprofitable.

Police – Treasurer Christensen – At the police board meeting Chief Westrick introduced Ben Clark with Clark Antique Boats who generously donated the funds to purchase 4 body cameras for the police department. Calls were up and tickets were down. Received a Grant from Enbrige for \$1,000.00 to be used toward the purchase of Thermal Monocular (Night Scope). Police Board Resolution to allow Medical Insurance to be taken out of payroll pre-tax. The OTEPD received a \$500.00 snowmobile grant to be used this season.

Building & Grounds - Trustee Duck – Work not started yet for front entry of Township building. No bids have been received on drywall work. Lawn mowing bill and snow plowing bill are both due this month because of weather conditions. The eave above the ambulance door is leaking and will have fixed as soon as possible.

Planning Commission – Trustee Bolock – No meeting occurred.

Township Roads – Trustee Kozinski – no report

Fire Board – John Bossler – no report due to illness

OLD BUSINESS

No Old Business

NEW BUSINESS

Ferndale Park License Agreement –Resolution Terminating License for Ferndale Park; Resolution 2018-1-9.1, Ontwa Township, Cass County, Michigan

Clerk VanBelle read the proposed Resolution. This resolution offered by Treasurer Christensen and supported by Trustee Duck. Discussion followed. Motion passed on a roll call vote. 5 Ayes and 2 Nays. Motion passes.

Environmental Sales Trustee Stutsman makes the motion to approve a charge for AP 500 Mixer including shipping for a total cost of \$2650.00. Seconded by Trustee Kozinski. Discussion follows. Motion passes with a roll call vote. 7 ayes and 0 nays

Pumps for Lift Station JPC1 –Trustee Stutsman made the motion to approve the purchase of two Grundfoss pumps for JPC1 not to exceed \$14,200.00 includes pumps and shipping. Trustee Kozinski seconds the motion. Motion passed on a roll call vote. 7 ayes and 0 nays.

Resolution to Adjust/Amend FY 2017-2018 – Resolution 2018-1-9.2, Ontwa Township, Cass County Michigan. **Resolution to Adjust/Amend the FY2017-2018 BUDGET AS REQUIRED BY PUBLIC ACT 621 OF 1978 (MCL 141.421-141.440)**

Motion made by Clerk VanBelle. Seconded by Trustee Bolock. Discussion follows.

Motion passed on a roll call vote, 7ayes 0 nays.

Announcements: Next regular Township Board Meeting will be February 12, 2018, Ambulance Board Meeting January 9th, Police Board Meeting January 10th, Village Board Meeting January 15th, Waste Water Board Meeting January 24th, Planning Commission Meeting February 7th, 2018.

Supervisor Marchetti announced Ontwa Township Trash Days would be Friday, April 27 and Saturday April 28, 2018.

Adjourn: Trustee Duck made a motion to adjourn, seconded by Trustee Kozinski. Meeting adjourned at 8:15 pm.

Respectfully submitted:

Tina VanBelle, Ontwa Township Clerk

Date Approved _____
Recording Secretary

Lori Mroczek

Ontwa Township Board of Trustees Meeting Minutes

February 12, 2018

Final Minutes

www.ontwatwp.org

Call to Order: The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 7:00pm on February 12, 2018.

Pledge of Allegiance: Led by members of the Edwardsburg pageant participants.

Edwardsburg Pageant Winners: The Edwardsburg Pageant Director, Tammy Boyer, presented the winners of the recent pageant. Each participant introduced themselves and told the award they had received.

Present Board Members: Supervisor Jerry Marchetti, Clerk Tina VanBelle, Treasurer Meryl Christensen, Trustees Dan Stutsman, Dawn Bolock, Jeff Kozinski and Jerry Duck.

Public Comment: There was no public comment.

Approval of Agenda: Motion to approve by Trustee Kozinski, Second by Trustee Duck. **All in favor motion carried.**

Approval of Consent Agenda: Motion to approve by Treasurer Christensen, Second by Trustee Bolock. **All in favor motion carried.**

Commissioner's Report – Roseann Marchetti – Approval was granted to purchase tax software for the county treasurer's office. A rabies clinic will be held at the Animal Control Center on Saturday February 24, from 9am until 12pm. One and three-year rabies vaccinations and a 5way vaccination will be available at a cost of \$20 per vaccination. Thanks to those who attended the first visioning session for the Cassopolis SBEI project with Michigan State School of Planning, Design and Construction. A second meeting will be scheduled in April or May. The DNR has made available a video about the reintroduction of elk to Michigan. It may be viewed by goggling Michigan DNR Elk Video.

Committee Board Reports:

Zoning Administrator – Leroy Krempec – Inclement weather has hampered addressing zoning issues. Some issues being addressed are tiny houses and gun control.

Wastewater – Scott Swanson – The department is on track with its budget and the system continues to be in good shape.

Ambulance – Trustee Stutzman – Continues to be on track with its budget. A profit of \$8,000 was reported in January. Average run time, within the Township, averages less than 6 minutes. Two millage renewals are on the agenda for the monthly meeting to be held on the 13th.

Police – Treasurer Christensen – Financial report continues to be good. Upcoming training will be discussed in the Monthly meeting to be held on the 14th.

Buildings & Grounds - Trustee Duck – Replacement of some of the eaves troughs on the Township Hall is being considered.

Planning Commission – Trustee Bolock – The Annual Report for 2017 was approved at the February 7th meeting. The Christensen site plan was approved. Officers were elected.

Township Roads – Trustee Kozinski – \$150,000 was budgeted for road repair within the township for 2018 and will take care of the recommendations made by the Cass County Road Commission.

Fire Board – Supervisor Marchetti & Fire Chief Stack – A new fire truck has been purchased by the Joint Fire Board at a cost of \$541,000, and will take almost a year before it is delivered to the department. This amount is divided between Jefferson, Milton and Ontwa townships, the three departments covered under the Interlocal Agreement. A check for \$10,096 was received by Ontwa Township as a result of the past overpayment by Ontwa and the underpayments by Jefferson and Milton townships to the Joint Fire Board.

Old Business: No old business to discuss

New Business:

Federal Property Guidelines 2018 Poverty Exemptions: Clerk VanBelle made a motion to approve the 2018 Federal Poverty Guidelines and to include an additional \$4,000 over the state recommendations as has been done in the past. Second by Treasurer Christensen. **All in favor motion passed.** A copy of the Federal Poverty Guideline is available on line at WWW.michigan.gov/state or at the Township Hall.

Resolution to Adjust/Amend FY 2017-2018: Clerk VanBelle made a motion to approve Resolution 2018-2-12.2 approving the transfer of funds from line item 101-262 to three different line items: The Ambulance, Street lights, and Waste Water departments. Second by Treasurer Christensen **Motion passed on a roll call vote, 7 ayes 0 nays.**

Board Appointments: Supervisor Marchetti made a motion to approve the following board reappointments: Chris Marbach and Shane Szalai to the Planning Commission second by Trustee Stutsman and Mike Mroczek to the Waste Water Board, second by Trustee Stutsman. Supervisor Marchetti also made a motion to appoint Pat Bellaire as a new member of the Board of Review replacing Marilyn Cobb who is retiring after serving for more than 20 years, second by Trustee Duck. Supervisor Marchetti also made a motion to appoint Joe Treadway to the Zoning Board of Appeals second by Trustee Duck and Steve Foster to the Zoning Board of Appeals, second by Trustee Kozinski. **Motions passed on a roll call vote, 7 ayes 0 nays.**

Fire Board Payments: Supervisor Marchetti made a motion to reimburse two members of the Fire Board who had not been paid for attending meetings for a total of \$485. A new budget line has been established to avoid this oversight in the future. Second by Trustee Stutsman. **Motion passed on a roll call vote, 7 ayes 0 nays.**

Purchase of RTX OdaLog Logger: Trustee Stutsman made a motion to approve the purchase of 2 Oda Loggers for the purpose of measuring the levels of H2S in the sewer system. Second by Trustee Kozinski. **Motion passed on a roll call vote, 7 ayes 0 nays.**

Budget workshop meeting: Supervisor Marchetti asked Board members to review line items prior to the February 21 workshop and submit requested/suggested changes.

Shredding Agreement: Clerk VanBelle requested approval of entering into an agreement with Kent Records Management for the purpose of properly disposing of documents to be legally destroyed. This event will be take place on March 20 whereby the documents will be shredded on site. Motion to approve by Trustee Stutsman, second by Supervisor Marchetti. **All in favor motion passed.**

Announcements: Next regular Township Board meeting March 12, Ambulance Board February 13, Police Board February 14, Village Board February 19, Waste Water February 28, Planning Commission March 7. Township trash days will be April 27 & 28.

Adjourn: Trustee Duck made a motion to adjourn, second by Trustee Stutsman. Meeting adjourned at 8:01pm.

Respectfully submitted:

Tina VanBelle, Ontwa Township Clerk

Date Approved: _____

Recording Secretary

Linda Weaver

Ontwa Township Special Board Meeting February 21, 2018

The Ontwa Township Board meeting held at the Ontwa Township Hall was called to order February 21, 2018 at 6:04 P.M. with Supervisor Jerry Marchetti presiding.

PRESENT: Supervisor Marchetti, Clerk VanBelle, Treasurer Christensen, Trustee Bollock, and Trustee Stutsman.

Motion to approve the Agenda by Trustee Stutsman, supported by Trustee Bollock.

The purpose of this special meeting was to conduct a review and work session for the 2018-2019 fiscal budget year.

No Action was taken by the board. Discussion and review was undertaken for each line item of income and expense.

The Public Budget Meeting for 2018-2019 is scheduled for Wednesday March 21st at 10:00 AM.

Motion to adjourn by Trustee Stutsman supported by Trustee Bollock at 7:02 P.M.

Respectfully submitted,

Tina VanBelle
Ontwa Clerk

Ontwa Township Board of Trustee Meeting Minutes

March 12, 2018

Final Minutes

www.ontwatwp.org

Call to Order: Supervisor Jerry Marchetti called the regular monthly meeting of the Ontwa Township Board to order at 7:00 pm on March 12, 2018.

Pledge of Allegiance: Led by Edwardsburg High School students

Present Board Members: Supervisor Jerry Marchetti, Clerk Tina VanBelle, Treasurer Meryl Christensen, Trustees Dawn Bolock and Jeff Kozinski. Trustees Jerry Duck and Dan Stutsman were absent.

Approval of Agenda: Clerk VanBelle requested to amend the Agenda to remove item #4 and add under New Business the Approval of the Ambulance, Police, Fire and Wastewater Budgets, and Approval of Authorization of Public Road and Dock on 8th Street. Motion to approve made by Supervisor Marchetti, second by Trustee Kozinski. All in favor and motion passes.

Public Comment: Pat Makielski questioned why the Ambulance, Police, Fire and Wastewater Budgets and Approval of Authorization of Public Road and Dock on 8th St. were not on the Agenda, rather than be added as an amendment.

Approval of Consent Agenda: Trustee Bolock made a motion to accept the Consent Agenda as presented and Treasurer Christensen supported the motion. All in favor and motion carried.

Commissioner's Report: Commissioner Rosanne Marchetti - March 2018 Report to District 4. Cass County Prosecutor Victor Fitz, who has testified in Washington DC in front of a Congressional committee, gave a presentation on the opioid crisis in Cass County. Opioid addiction cost the county many thousands of dollars each year and the Board voted to approve joining a class action lawsuit against a number of pharmaceutical companies and a couple of drug stores. There is no fee to do so, as the fees will be taken from the settlement if the lawsuit is successful. A workshop on strategic planning was held on February 23, focusing on goals and objectives the county will pursue in the next three to five years. The next vision session with MSUE will be on Wednesday, May 9, at Samuel Adams School in Cassopolis.

Committee Board Reports:

Zoning Administrator – Leroy Krempec –Cass County has been approved for emergency funding, as of today, due to the flooding. He is working on a possible contract to have cars that have been cited throughout the township to be removed. His office has received many inquiries about solar panels for farming, tiny homes, marijuana, subdivisions, and new business showing interest in locating in Ontwa. The US 12 work from M62 west to the village limits will begin after July 4th.

Wastewater –Brigid Forlenza- On February 14 there was a break in the force main on Elkhart Road. The original break in this line occurred 10 years ago when GTE placed a pole through the line which was repaired at that time. Over time the repair broke down creating the recent break but was promptly repaired. Work is progressing on the preliminary design for JCP1 and C1. The Wastewater Board approved the Budget for 2018-2019 on February 28, 2018. Copies are available at the Township Hall or on-line.

Ambulance – Supervisor Marchetti – The Ambulance Board meeting tomorrow evening, March 13 will be held at the Village Hall due to the Zoning Appeals meetings to be held at the Township Hall at the same time.

Police – Treasurer Christensen –Tickets were up and calls were down for the month of February. Brigid Forlenza was appointed Board Member at Large for the Wastewater Board.

Building & Grounds - Brigid Forlenza – The Township advertised for bids for work to be done in the Township Hall. Contained within the ad was electrical, signage, finish existing walls with insulation, drywall, and painting. There was no response. Several companies were contacted to view and bid on the proposed project and only one company; Blue Ribbon Builders came back with a bid. This proposal appears on the Agenda and will be discussed and voted on tonight.

Planning Commission – Trustee Bolock – No meeting occurred.

Township Roads – Trustee Kozinski – The Ontwa Township Road Project Proposal for 2018, prepared by the Road Commission, was distributed. Estimated cost is \$168,762.21. Supervisor Marchetti was pleased with the proposal and noted that the Board had budgeted \$175,000 for road work. This project sheet may be viewed at the Township Hall and is available on line.

Fire Board – Supervisor Marchetti – An ad-hoc committee will be assembled to discuss options for the use of the repayment of \$10,096 received from the Joint Fire Board last month.

OLD BUSINESS

No Old Business

NEW BUSINESS

Resolution to Appoint Professional Service Providers: Resolution 2018-03-12.1, Clerk VanBelle read the proposed Resolution. This resolution offered by Clerk VanBelle and supported by Treasurer Christensen. Motion passed on a roll call vote. 5 Ayes and 0 Nays.

Resolution to Adopt the Annual Exemption Health Insurance: Resolution 2018-03-12.2 Clerk VanBelle read the proposed Resolution. This resolution offered by Clerk VanBelle and supported by Trustee Bolock. Motion passed on a roll call vote. 5 Ayes and 0 Nays.

Resolution to Establish Regular Meeting Dates for Fiscal Year 2018/2019: Resolution 2018-03-12.3 Clerk VanBelle read the proposed Resolution. This resolution offered by Clerk VanBelle and supported by Trustee Kozinski. Motion passed on a roll call vote. 5 Ayes and 0 Nays.

Office Remodel: Supervisor Marchetti reviewed and asked for approval of the bid received from Blue Ribbon Builders, in the amount of \$20,300. Discussion followed. Supervisor Marchetti noted this amount is budgeted in Capital Outlay and will still be \$60,000 below budget. Motion offered by Treasurer Christensen and supported by Trustee Bolock. Motion passed on a roll call vote. 5 Ayes and 0 Nays.

Adams Remco New Copy Machine: Clerk VanBelle presented a quote from Adams Remco as an FYI regarding the current copier vs. the benefits of purchasing a new one. Discussion followed regarding future replacement. No action was taken at this time.

Approval of Ambulance, Police, Fire and Wastewater Budgets: The Board briefly reviewed the individual budgets, previously approved at each of the department’s monthly board meetings. Supervisor Marchetti noted each budget is available for viewing and residents are encouraged to attend Board meetings, held monthly, to ask questions. Motion offered by Supervisor Marchetti and supported by Trustee Kozinski. All in favor Motion passed.

Approval for Authorization of Public Road and Dock on 8th Street: LeRoy Krempec presented an Application for Public Pier Authorization from Christopher Grove of 23953 S. Shore Drive, Edwardsburg. He reminded the Board and attendees that the Township can only recommend to the DEQ to allow or not allow a request. In all cases the DEQ has the final say and may or may not agree with the Township. The applicant has completed the required forms and LeRoy is in favor of his request. Discussion followed. Motion offered by Trustee Kozinski and supported by Treasurer Christensen. All in favor Motion passed.

Announcements: Next regular Township Board Meeting will be April 9th, Ambulance Board Meeting March 13, Police Board Meeting March 14, Village Board Meeting March 19, Waste Water Board Meeting March 28, Planning Commission Meeting April 4.

Supervisor Marchetti announced Ontwa Township Trash Days would be Friday, April 27 and Saturday April 28, 2018.

Adjourn: Supervisor Marchetti made a motion to adjourn, seconded by Trustee Bolock. Meeting adjourned at 8:06 pm.

Respectfully submitted:

Tina VanBelle, Ontwa Township Clerk

Date Approved _____

Linda Weaver
Recording Secretary

Ontwa Township Board of Trustees Meeting Minutes

April 9, 2018

Final Minutes

www.ontwatwp.org

Call to Order: The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 7:00pm on April 9, 2018.

Pledge of Allegiance: Led by members of the Edwardsburg Girl Scout Troop #3007

Roll Call: Supervisor Jerry Marchetti, Clerk Tina VanBelle, Treasurer Meryl Christensen, Trustees Dan Stutsman, Dawn Bolock, Jeff Kozinski and Jerry Duck.

Approval of Agenda: Motion to approve by Trustee Stutsman, Second by Trustee Kozinski. **All in favor motion carried.**

Girl Scout Blood Drive: Edwardsburg Girl Scout Troop #3007 spoke on their plan to hold a blood drive at the Township Hall in conjunction with the South Bend Medical Foundation. They will need at least 15 participants to have the Blood Mobile come. Anyone over the age of 17 does not need parental consent to donate. They hope to have 2-3 blood drives per year.

Public Comment: Doug Tyler commented on his opposition to the proposed vacating of 5th Street by the landowner.

Approval of Consent Agenda: Motion to approve by Trustee Bolock, Second by Trustee Duck. **All in favor motion carried.**

Commissioner's Report – Roseann Marchetti – A grant that Woodlands received has enabled all police officers to have a supply of Narcan, a nasal spray that reverses the effects of a drug overdose. A review of the audit showed the county to be in a very stable financial position. A canine transport vehicle for Nellie, the county bloodhound, was approved. Reith Riley will begin road work on M-62 this week. May 9 is the next visioning session and will be held at Samuel Adams School cafeteria. The last session will be later in the summer at which time the portfolio will be presented. Hazardous waste disposal will be held at the fairgrounds on May 19 from 9am-12pm.

Committee Board Reports:

Zoning Administrator – Leroy Krempec – letters have gone out to some property owners in hopes they will take advantage of the township trash days, available to all township residents, to clean up their property. Work will begin on updating the Burn Ordinance. Supervisor Marchetti said he plans to hold a special meeting with Board members within a month to discuss these issues.

Wastewater – Scott Swanson – Selge was low bidder for repairing the damage done by a snowplow on Park Shore, and Clean Earth has submitted a quote for annual gravity line sewer cleaning of 22,000 feet and lift stations. The Oda data loggers have been installed.

Ambulance – Trustee Stutzman – The ambulance continues to operate in the black. There is no need to borrow tax dollars for the year. Trustee Stutsman is looking into updating the sleeping and living quarters for the medics in the future.

Police – Treasurer Christensen – On-line training is now available for the officers.

Buildings & Grounds - Trustee Duck – Quotes have been received for lawn care for the year. Gutters on the west side of the Township Hall will be replaced as the melting and then freezing of snow on the sidewalk has created a safety hazard during cold weather.

Planning Commission – Trustee Bolock – There was no meeting this month.

Township Roads – Trustee Kozinski – The contract for pavement markings has been received. Ontwa will be spending \$175, 000 on road repair this season and the Road Commission has committed an additional \$30,000.

Fire Board – John Bossler reported that the fire in a shed behind Gateway last week is being investigated as possible arson. A Ford Drive for Your Community fund raiser will be held at the Fire Station on Saturday April 21st from 9am-4pm. It is hoped to raise \$6,000 for new thermal imaging cameras.

Old Business: No old business to discuss

New Business:

Resolutions to Adopt Millage Ballot Language #2018-04-9.1 & 2: These Resolutions are to approve the language for renewal of the current millage, not an increase of millage, which will appear on the August 7 primary ballot. Motion to approve Resolution 2018-04-9.1 made by Clerk VanBelle, Second by Trustee Kozinski. **Motion passed on a roll call vote, 7 ayes 0 nays.** Motion to approve Resolution 2018-04-9.2 made by Clerk VanBelle, Second by Trustee Stutsman. **Motion passed on a roll call vote, 7 ayes 0 nays.**

Complete Streets Budget Amendment Resolution: This resolution allowed for budget line item adjustments to comply with Public Act 621 of 1978 (MCL 141.421.141.440). These funds will be used to construct the bike/pedestrian path on the north side of US 12, from Clair Street west to the Sports Complex. Supervisor Marchetti asked for motion to approve moving forward with the project. Motion to approve by Trustee Kozinski, second by Trustee Bolock. **All in favor motion passed.** Clerk VanBelle made a motion to approve the transfer of funds, second by Treasurer Christensen. Motion **passed on a roll call vote. 6 ayes, 1 nay.** Trustee Duck abstained because he is on the Sports Complex Board.

Lawn Care Services: Trustee Duck made a motion to contract with Do-Rite Lawn Service at a cost of \$75 per week that will include the Township Hall and Krause Park, and Lawn Techs for the 2018 season at a cost of \$590 for 5 applications of fertilizer and weed control and will include the park located on Roland Drive. Second by Trustee Bolock. **All in favor motion passed.**

Waste Water: Gravity Line Cleaning and Manhole Repair: Trustee Stutsman made a motion to contract with Clean Earth, not to exceed \$29,000, for annual gravity sewer line cleaning, Second by Trustee Kozinski. **Motion passed on a roll call vote, 7 ayes 0 nays.** Trustee Stutsman made a motion to contract with Selge Construction for the manhole repair on Park Shore Drive, not to exceed \$4,375. Second by Trustee Kozinski. **Motion passed on a roll call vote, 7 ayes 0 nays.**

RKM Fireworks: Trustee Stutsman made a motion to approve the Application for fireworks public display at Eagle Lake on July 3, 2018. Second by Clerk VanBelle **All in favor motion passed.**

Gutter Repair: Trustee Duck made a motion to accept the quote from Fryman's Siding for replacement of gutter on the Township Hall, not to exceed \$1,141. Second by Trustee Stutsman. **Motion passed on a roll call vote, 7 ayes 0 nays.**

New Copy Machine: Clerk VanBelle reviewed the quote from Adams Remco for the purchase of a new copy machine for the Township Hall, at a cost of \$9,959. Motion to approve by Treasurer Christensen, second by Trustee Duck. **Motion passed on a roll call vote, 7 ayes 0 nays.**

Announcements: Next regular Township Board meeting May 14th, Ambulance Board April 10th, Police Board April 11th, Village Board April 16th, Waste Water April 18th, Planning Commission May 2nd EFD Drive for Your Community April 21st at the Fire Department. Township trash days will be April 27th & 28th.

Adjourn: Trustee Duck made a motion to adjourn, second by Trustee Stutsman. Meeting adjourned at 8:12pm.

Respectfully submitted:

Tina VanBelle, Ontwa Township Clerk

Date Approved: _____

Recording Secretary

Linda Weaver

Ontwa Township Board of Trustees Meeting Minutes

May 14, 2018

Final Minutes

www.ontwatwp.org

Call to Order: The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 7:00pm on May 14, 2018.

Pledge of Allegiance:

Roll Call: Supervisor Jerry Marchetti, Clerk Tina VanBelle, Treasurer Meryl Christensen, Trustees Dan Stutsman, Dawn Bolock, Jeff Kozinski and Jerry Duck.

Approval of Agenda: Motion to approve by Trustee Stutsman, Second by Treasurer Christensen. **All in favor motion carried.**

Introducing Nellie the Blood Hound: Deputy Tiffany Graves, handler of Nellie, accompanied Nellie to the meeting. Tiffany spoke about where Nellie came from, more than 5 years ago, and how Nellie came to her department. She highlighted some of Nellie's accomplishments since becoming a member of the Cass County Sheriffs Department.

Public Comment: Laura Kolo, president of the Pleasant Lake Weed Control Association, spoke about the ongoing flooding problem residents of Curtis Drive have experienced for the past two years. Due to lack of response from the MDEQ the association is requesting assistance from the township. John Bossler spoke on a similar situation at Garver Lake with beavers causing back ups. Bruce Campbell, Cass County Drain Commissioner, addressed both issues. Dan Stutsman, Ontwa Township Trustee and Chairperson of Cass County Conservation District, also addressed the problem.

Chief Richard Behnke of the Cass County Sheriff's office wanted to remind everyone of the 911 millage renewal that will appear on the August ballot.

Approval of Consent Agenda: Motion to approve by Trustee Stutsman, Second by Trustee Bolock. **All in favor motion carried.**

Commissioner's Report – Roseann Marchetti – Due to the unusual length of public comment Commissioner Marchetti did not give her monthly report.

Committee Board Reports:

Zoning Administrator – Leroy Krempec – No report due to his excused absence

Wastewater – Brigid Forlenza – Annual gravity sewer cleaning has been completed. Tomorrow at 9am there will be a wastewater committee meeting.

Ambulance – Trustee Stutzman – 5 employees who have not been active for a year have been terminated. Because of the good condition of the department the Ambulance Board will meet every other month. The next meeting will be July 10.

Police – Treasurer Christensen – Out of 80 traffic stops 25 were drug related last month. In the drug buy back held last month 53.5 lbs of drugs were collected.

Buildings & Grounds - Trustee Duck – waiting on installation of the eves troughs on the township hall.

Planning Commission – Trustee Bolock – One land split was approved at the last meeting. Sandra Seanor gave an update on the US 12 project along the sports complex.

Township Roads – Trustee Kozinski – no report

Fire Board – no report

Old Business:

Supervisor Marchetti noted that Joan Sniadecki was reappointed to the ZBA in February, but her name was omitted in the minutes.

New Business:

Resolution 2018-05-14.1: Clerk VanBelle made a motion to approve a resolution to waive penalty fees and interest for failure to file a property transfer affidavit under Section 211.27b of the General Property Tax Act. Second by Trustee Kozinski. **Motion passed on a roll call vote, 7 ayes 0 nays.**

QuickBooks Administrator: As requested by QuickBooks, Clerk Tina VanBelle is designated as the Administrator of QuickBooks for Ontwa Township. Motion to approve by Trustee Stutsman, second by Trustee Duck. **All in favor motion passed.**

Election Workers pay: Clerk VanBelle made a motion to set the rate of pay for election workers at \$13 per hour. Second by Trustee Stutsman. **All in favor motion passed.**

Fireworks permits for Garver and Pleasant Lakes: Clerk VanBelle made a motion to approve the permits, second by Trustee Kozinski. **All in favor motion passed**

Purchase of Tax Reverted Properties: Treasurer Christensen made a motion to decline the purchase of any of the 3 properties in Ontwa Township that are up for tax sale. Second by Trustee Stutsman. **All in favor motion passed.**

MTA Highlights: Six members of the Board, Deputy Supervisor Brigid Forlenza and County Commissioner Marchetti attended the annual MTA conference held in Traverse City in April. Each one gave a highlight of the conference.

Announcements: Next regular Township Board meeting June 11, Ambulance Board July 10, Police Board June 13, Village Board May 21, Waste Water Committee May 23, Planning Commission June 6. UIA Paddle Auction Thursday May 24 from 6-9pm at the Legion. MDOT will hold a Public Outreach meeting on June 11, at 6pm, just prior to the Board of Trustees meeting at the Township Hall, to review the US 12 project to begin in June.

Adjourn: Trustee Stutsman made a motion to adjourn, second by Trustee Kozinski. Meeting adjourned at 8:25pm.

Respectfully submitted:

Tina VanBelle, Ontwa Township Clerk

Date Approved: _____

Recording Secretary

Linda Weaver

Ontwa Township Board of Trustees Meeting Minutes

June 11, 2018

Minutes

www.ontwatwp.org

Call to Order: The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 7:00pm on June 11, 2018.

Pledge of Allegiance:

Roll Call: Supervisor Jerry Marchetti, Clerk Tina VanBelle, Treasurer Meryl Christensen, Trustees Dan Stutsman, Dawn Bolock, Jeff Kozinski and Jerry Duck.

Public Comment: Laura Kolo, president of the Pleasant Lake Weed Control Association, spoke about the continuing flooding problem some residents of Curtis Drive have experienced for the past two years.

Approval of Consent Agenda: Supervisor Marchetti made a motion to amend the Consent Agenda to include additional checks. 2nd by Treasurer Christensen. **All in favor motion carried.**

Trustee Bolock made a motion to approve the amended Consent Agenda, 2nd by Trustee Kozinski. **All in favor motion carried.**

Commissioner's Report – Roseann Marchetti – The second Visioning meeting was held. The Council on Aging received a Respite Chore Service Grant to assist seniors (60+) who live in Cass Co. with summer chores at no cost to them Call Bobbie Krynicki at 269-445-8110 for additional information. The federally funded Meet Up & Eat Up program will begin July 9 and run through August 23 for Cass Co. residents. There is no charge for children and a nominal charge for adults.

Committee Board Reports:

Zoning Administrator – Leroy Krempec – reported on grass cutting regulations within the township. Potential resolution to the junk, untagged car issue. Regulations on used car lots.

Wastewater – Scott Swanson – Has presented to the Board a request for additional funding to continue an additional 12-15,000 feet of gravity sewer from South Shore to the b-3 lift station which has not been cleaned since installation.

Ambulance – Trustee Stutzman – Ambulance is initiating a new program to have 1 paramedic and 1 EMT on duty rather than 2 paramedics. EMT's will be required to work toward paramedic licensing. Transfer truck 6910 is needing additional maintenance, may need to look into replacement of the vehicle in near future.

Police – Treasurer Christensen – The department will be looking in to hiring a new officer as one of the Edwardsburg police officers has resigned.

Buildings & Grounds - Trustee Duck – Eves have been replaced. Working on Ferndale Park issues.

Planning Commission – Trustee Bolock – Plan Commission meeting for June was cancelled.

Township Roads – Trustee Kozinski – no report

Fire Board – John Bossler- An additional 3 hydrants will be added in the township and hopefully have a positive effect on fire insurance rates.

Old Business: None to discuss

New Business:

Fireworks permit for Juno Lake: Clerk VanBelle made a motion to approve the permit, second by Trustee Bolock. Fireworks will be on July 3, provided by F&F. **All in favor motion passed**

Waste Water Gravity Line Cleaning: Trustee Stutsman made a motion to approve an additional \$20,000 as recommended by the Waste Water Administrator to finish up this year's gravity sewer line cleaning. The work will be done by Clean Earth. 2nd by Trustee Kozinski. **Motion passed on a roll call vote. 7 ayes, 0 nays**

Ferndale Park Maintenance: The Board discussed the condition and needed maintenance of the area including grass cutting, shrub/tree overgrowth, a seawall, and the frontage.

Announcements: Next regular Township Board meeting July 9, Ambulance Board July 10, Police Board June 13, Village Board June 18, Waste Water Committee June 27, Planning Commission July 11.

Adjourn: Trustee Duck made a motion to adjourn, second by Trustee Stutsman. Meeting adjourned at 7:51pm.

Respectfully submitted:

Tina VanBelle, Ontwa Township Clerk

Date Approved: _____

Recording Secretary

Linda Weaver

Ontwa Township Board of Trustees Meeting Minutes

July 9, 2018

www.ontwatwp.org

Call to Order: The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 7:00pm on July 9, 2018.

Pledge of Allegiance:

Roll Call: Supervisor Jerry Marchetti, Clerk Tina VanBelle, Treasurer Meryl Christensen, Trustees Dan Stutsman, Dawn Bolock, and Jerry Duck. Trustee Kozinski was absent.

Supervisor Marchetti made a motion to amend the agenda to allow Bobby Krynicki of the COA to speak ahead of Public Comment, second by Trustee Duck, motion passed. Supervisor Marchetti made a motion to amend the agenda to add Resolution 2018-07-09.1 as item #2 under New Business, second by Trustee Duck, motion passed. Trustee Stutsman made a motion to approve the amended Agenda, second by Trustee Bolock, motion passed.

Bobbie Krynicki and Carol Keim of the COA spoke on the activities and benefits of the COA for the community.

Public Comment: Clint Roach, Cass County Undersheriff and Jen Robinson, Director of E-911, spoke on the renewal of millage for E-911 Dispatch on the August 7th primary ballot. Brad Paquette spoke about his campaign for State Representative. Dave Herman of 24543 S. Shore and Dave Freshour of 23523 S. Shore spoke on the pier permit process. Jerry Duck of 23691 S. Shore spoke regarding the recent poll about allowing recreational marijuana.

Approval of Consent Agenda: Trustee Duck suggested an amendment to the June Minutes to reflect a change in the language regarding the Fire Board. After discussion Trustee Bolock made a motion to amend the June Minutes, second by Trustee Christensen, motion passed.

Trustee Bolock made a motion to approve the amended Consent Agenda, 2nd by Trustee Christensen. **All in favor motion carried.**

Commissioner's Report – Roseann Marchetti – Final visioning session will be held July 11 a 6pm at the COA.

Committee Board Reports:

Zoning Administrator – Leroy Krempec – continuing to issue letters regarding clean up of properties.

Wastewater – Brigid Forlenza – Working on the Wastewater generator project for B4, B3, and JPC1. This is in the Capital Improvement Plan. Further discussion under New Business.

Ambulance – Trustee Stutzman – Ambulance runs were up meaning income is also up.

Police – Treasurer Christensen – Police Board meeting to be held Wednesday.

Buildings & Grounds - Trustee Duck – repair to sprinkler system

Planning Commission – Trustee Bolock – meeting scheduled for Wednesday the 11th at 7pm

Township Roads – Trustee Kozinski – no report

Fire Board – John Bossler- no report

Old Business: Ferndale Park Maintenance: Four quotes were received. After meeting each company on site Supervisor Marchetti made a motion to award the contract to Brown's Tree Service at a cost of \$1,450, second by Trustee Bolock. Motion passed on a roll call vote. 5 ayes, 1 nay (Duck).

New Business:

Wastewater Generator Project: Trustee Stutsman made motion to approve the Bender Electric bid, not to exceed \$125,000, as recommended by Wightman, second by Trustee Duck. These generators will alleviate overflow during heavy rain events. **Motion passed on a roll call vote. 6 ayes, 0 nays**

Resolution #2018-07-09.1: Clerk VanBelle read the Resolution in Opposition of HB 6049 and Senate Bill 1025 which seeks to restructure the tax assessing process in Michigan. Motion to approve by Supervisor Marchetti, second by Trustee Stutsman. **Motion passed on a roll call vote. 6 ayes, 0 nays.**

Announcements: Next regular Township Board meeting August 13, Ambulance Board July 10, Police Board July 11, Village Board July 16, Waste Water Committee July 25, Planning Commission July 11.

Adjourn: Trustee Stutsman made a motion to adjourn, second by Trustee Duck. Meeting adjourned at 8:00pm.

Respectfully submitted:

Tina VanBelle, Ontwa Township Clerk

Date Approved: _____

Recording Secretary

Linda Weaver

Ontwa Township Special Meeting Board of Trustees

The Ontwa Township Board of Trustees Special Meeting at the Ontwa Township Hall was called to order Wednesday July 26th 2018 at 10:01 am with Supervisor Jerry Marchetti presiding.

Present: Supervisor Marchetti, Clerk VanBelle, Treasurer Christensen, Trustee Bollock, and Trustee Stutsman. Trustee Duck and Absent Trustee Kozinski

Motion to approve the agenda by Trustee Stutsman, supported by Trustee Duck.

The purpose of this special meeting was to approve The Grilling Ordinance and The Grant Funding for Edwardsburg Connector Path Resolution.

A motion was made by Trustee Stutsman to adopt the Grilling Ordinance, seconded by Trustee Bollock, motion passed on a roll call vote. 6 Ayes, 0 Nays.

A motion was made by Treasurer Christensen, to approve the Grant Funding Resolution, Supported by Trustee bolock. Motion passed on a roll call vote, 6 Ayes, 0 Nays.

Motion to adjourn the meeting at 10:23 am by Trustee Stutsman, Supported by Trustee Duck.

Respectfully submitted,

Tina VanBelle
Ontwa Township Clerk

Ontwa Township Board of Trustees Meeting Minutes
August, 2018 Minutes
www.ontwatwp.org

Call to Order: The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 7:00pm on August 13, 2018.

Pledge of Allegiance:

Roll Call: Supervisor Jerry Marchetti, Clerk Tina VanBelle, Treasurer Meryl Christensen, Trustees Dan Stutsman, Dawn Bolock, Jerry Duck and Jeff Kozinski were present.

Approval of Agenda: Trustee Stutsman made a motion to approve the Agenda, second by Trustee Kozinski. All in favor, motion passed.

Public Comment: No public comment

Approval of Consent Agenda: Trustee Bolock made a motion to approve the Consent Agenda, second by Trustee Duck. All in favor, motion passed.

Commissioner's Report – Roseann Marchetti – There will be a recount for the position of 5th District County Commissioner.

Committee Board Reports:

Zoning Administrator – Leroy Krempec gave a report on zoning issues

Wastewater – Brigid Forlenza – Landscaping at lift stations has been completed.

Ambulance – Trustee Stutzman – Both millages passed with overwhelming approval.

Police – Treasurer Christensen – Audit of Police Department will be presented at the September meeting

Buildings & Grounds - Trustee Duck – resealing of township parking lot and discussion on future furnace replacement at the township hall.

Planning Commission – Trustee Bolock – Glick issued was tabled

Township Roads – Trustee Kozinski – RR crossing will be closed at the M62 intersection until August 24th

Fire Board – John Bossler- New fire truck coming in about 10 months will be \$4,000. under budget

Old Business: No old business

New Business:

Wastewater Administrator Appointment: Supervisor Marchetti made a motion to approve the appointment of Brigid Forlenza, who has been acting interim Administrator, second by Trustee Stutsman.

Motion passed on a roll call vote. 7 ayes, 0 nays.

Trustee Stutsman made a motion to prorate the pay of that position retroactive to date of the position being vacated, second by Trustee Kozinski. **Motion passed on a roll call vote. 7 ayes, 0 nays.**

Seal coating Township Parking Lot: Trustee Duck made a motion to accept the bid from Shembarger Asphalt Sealing, second by Trustee Kozinski. **Motion passed on a roll call vote. 7 ayes, 0 nays.**

Announcements: Next regular Board of Trustees meeting will be held on September 10, 2018, Ambulance Board September 11, Police Board September 12, Village Board August 20, Wastewater Board August 22, Plan Commission September 5.

Township Trash Days will be Friday September 28 from 12-4pm, and Saturday September 29 from 9am – 12pm.

Adjourn: Trustee Duck made a motion to adjourn, second by Treasurer Christensen. Meeting adjourned at 8:11pm.

Respectfully submitted:

Tina VanBelle, Ontwa Township Clerk

Date Approved: _____

Recording Secretary

Linda Weaver

Ontwa Township Board of Trustees Meeting Minutes
September, 2018
Draft Minutes
www.ontwatwp.org

Call to Order: The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 7:00pm on September 10, 2018.

Pledge of Allegiance:

Roll Call: Supervisor Jerry Marchetti, Clerk Tina VanBelle, Treasurer Meryl Christensen, Trustees Dan Stutsman, Dawn Bolock, Jerry Duck and Jeff Kozinski were present.

Approval of Agenda: Clerk VanBelle made a motion to amend the agenda by removing item #3 in New Business. Trustee Kozinski supported the motion. **Motion passed on a roll call vote. 7 ayes, 0 nays.** Trustee Stutsman made a motion to approve the agenda as amended, seconded by Treasurer Christensen. **Motion passed on a roll call vote. 7 ayes, 0 nays.**

Public Comment: Dale Snow of Edwardsburg thanked the Township for creating the ordinance prohibiting campfires and grilling. He suggested tents and picnic tables could also be prohibited at some point and would like to learn the process.

Jeff VanBelle of Edwardsburg thanked the Township for implementing all duties the Special Assessment District requires.

Approval of Consent Agenda: Trustee Bolock made a motion to approve the Consent Agenda, second by Trustee Duck. **Motion passed on a roll call vote. 7 ayes, 0 nays.**

Annual Audit Report from Mike Layher at Kruggel Lawton: Mr. Layher reviewed the audit report and stated it would be uploaded this week for public to view.

Commissioner's Report – Roseann Marchetti –The Board of Commissioners meeting on September 6, 2018 approved a replacement hot water boiler for jail kitchen. Robert Parish of Edwardsburg was appointed to the Parks Commission. State Representative Aaron Miller spoke of two new bills being sent to the Michigan Governor. Interviews will start the following week for a new Treasurer.

Committee Board Reports:

Zoning Administrator – Leroy Krempec gave a report on zoning issues

Wastewater – Brigid Forlenza – M62 easement on going for a scrubber vent.

Ambulance – Trustee Stutsman – there was not a meeting last month. The audit report will be included next month.

Police – Treasurer Christensen – Office renovations are ongoing. 5K run very successful.

Buildings & Grounds - Trustee Duck – Energy efficient stools were installed in both restrooms. Will check into gas water heater for township because of the 17% AEP rise in electric costs. The Township carpets were cleaned.

Planning Commission – Trustee Bolock – Planning Commission meeting was canceled. No report.

Township Roads – Trustee Kozinski – Ongoing with road improvements for remainder of year.

Fire Board –John Bossler reported on the cost of staffing the fire department 24/7.

Old Business: No old business.

New Business:

Pleasant Lake Resolution –

Trustee Duck made the motion for **Resolution # 2018-9-10-.5**, Trustee Stutsman supported. Abstained – 2. **Motion passes on a roll call vote. 5 ayes, 0 nays.**

Special District Assessments:

Clerk VanBelle makes the motion for **Resolution 2018-9-10.1 Garver Lake SAD**, supported by Treasurer Christensen. **Motion passed on a roll call vote. 7 ayes, 0 nays.**

Clerk VanBelle makes the motion for **Resolution 2018-9-10.2 Pleasant Lake SAD**, supported by Trustee Bolock. **Motion passed on a roll call vote. 7 ayes, 0 nays.**

Supervisor Marchetti makes the motion for **Resolution 2018-9-10.3 Morton Dr/Christiana Lake SAD**, **Motion passed on a roll call vote. 7 ayes, 0 nays.**

Clerk VanBelle makes the motion for **Resolution 2018-9-10.4 Eagle Lake and Channels SAD**, supported by Trustee Duck. **Motion passed on a roll call vote. 7 ayes, 0 nays.**

Clerk VanBelle makes the motion to Amend **Ontwa Township Ordinance No. 2018-09-10.5**. as presented. Trustee Stutsman supports the motion. Discussion follows. Ordinance will be in affect 30 days after publication.

Motion passed on a roll call vote. 7 ayes, 0 nays.

Trustee Duck will be looking into digitizing Ontwa Township records. Dawn Bolock discussed that fact that some files have come up missing and suggested the locks should be changed at the Township Hall.

Supervisor Marchetti made the motion to appoint Frank LaPierre to the vacant Waste Water Board seat. Trustee Kozinski supports. **Motion passed on a roll call vote. 7 ayes, 0 nays.**

Announcements: Next regular Board of Trustees meeting will be held on October 8, 2018, Ambulance Board September 11, Police Board September 12, Village Board September 17, Wastewater Board September 26, Plan Commission October 3, 2018

Supervisor Comments

Township Trash Days will be Friday September 28 from 12-4pm, and Saturday September 29 from 9am – 12pm. Need Volunteers to help.

Adjourn: Trustee Stutsman made a motion to adjourn, second by Clerk VanBelle. Meeting adjourned at 8:36pm.

Respectfully submitted:

Date Approved: _____

Tina VanBelle, Ontwa Township Clerk

Recording Secretary

Lori Mroczek

DRAFT

Ontwa Township Special Public Hearing

The Ontwa Township Board of Trustees Special Public Hearing at the Ontwa Township Hall was called to order Monday September 24th 2018 at 10:00 am with Supervisor Jerry Marchetti presiding.

Present: Supervisor Marchetti, Clerk VanBelle, Treasurer Christensen, Trustee Bollock, Trustee Stutsman and Trustee Duck. Absent Trustee Kozinski

Motion to approve the agenda by Treasurer Christensen, supported by Trustee Stutsman.

The purpose of this special meeting was to approve the L4029 form Increasing Property Taxes.

A motion was made by Clerk VanBelle to adopt the proposed additional millage, seconded by Trustee Bolock, motion passed on a roll call vote. 5 Ayes, 1 Nays by Jerry Duck.

Motion to adjourn the meeting at 10:23 am by Treasurer Christensen, Supported by Trustee Stutsman.

Respectfully submitted,

Tina VanBelle
Ontwa Township Clerk

Ontwa Township Board of Trustees Meeting Minutes
October 8, 2018
Minutes
www.ontwatwp.org

Call to Order: The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 7:00pm on October 8, 2018. Followed by the Pledge of Allegiance.

Roll Call: Supervisor Jerry Marchetti, Clerk Tina VanBelle, Treasurer Meryl Christensen, Trustees Dan Stutsman, Dawn Bolock, Jerry Duck and Jeff Kozinski were present.

Approval of Agenda: Trustee Stutsman made a motion to approve the Agenda, second by Trustee Duck. All in favor, motion passed.

Public Comment: Commissioner Marchetti stated there will be a public forum on Friday October 26 at the Niles Public Library 5pm to discuss politics. Jerry Duck encouraged everyone to get out and vote.

Approval of Consent Agenda: Trustee Stutsman made a motion to approve the General Checking with an amendment, second by Treasurer Christensen. Trustee Duck made a motion to approve the Wastewater Fund with an amendment, second by Treasurer Christensen. Dawn Bolock made a motion to approve the September minutes with an amendment, second by Trustee Kozinski. All in favor, motions passed.

Trustee Bolock stated she would like to have added to the September minutes that the Board discussed missing files and the need for changing locks at the Township Hall. Trustee Bolock said that the building alarm has not been working for a few days. Trustee Stutsman said the door to the file room was not locked.

Commissioner's Report – Roseann Marchetti – Commissioner Marchetti provided handouts about the three proposals that are on the November ballot.

Committee Board Reports:

Zoning Administrator – Leroy Krempec- report on the Dock/4 Lakes LLC and continues to work on blight issues.

Wastewater – John Bossler – JPC-1 will be expanded to accommodate a 600-gallon chemical storage tank for odor control. Condemnation proceedings continue on a 16'x16' plot on M62 for installation of H2S scrubber.

Ambulance – Trustee Stutsman – gave a positive report on financials of the Ambulance.

Police – Treasurer Christensen – Meeting scheduled for October 10 has been cancelled.

Buildings & Grounds - Trustee Duck – Accepting quotes for snow plowing which will be opened at November's meeting.

Planning Commission – Trustee Bolock – There will be a public hearing prior to the November meeting to discuss Zoning Ordinance amendments.

Township Roads – Trustee Kozinski – was asked about stripping of the newly paved roads in the township. Trustee Kozinski will look into that.

Fire Board – John Bossler- Dry hydrant project progressing. The first two on the list will be done in the spring: Eagle Lake Rd and Christiana Creek Drive.

Old Business: The locks have been changed the Township Hall.

New Business:

Resolution 2018-10-09: Trustee Stutsman read and made a motion to approve the resolution to acquire Sewage Disposal Property. Trustee Duck made a second with an amendment that on page two M60 needs to be changed to M62. All in favor, motion passed.

Trick or Treat Hours- Trustee Kozinski made a motion to set the hours at 5:30-7:30 on October 31st Second by Treasurer Christensen. All in favor, motion passed.

Announcements: Next regular Board of Trustees meeting will be held on November 12th, Ambulance Board November 13th, Police Board November 14th, Village Board October 15th, Wastewater Board October 24th, Plan Commission November 7.

Adjourn: Trustee Duck made a motion to adjourn, second by Trustee Stutsman. Meeting adjourned at 8:03pm.

Respectfully submitted:

Tina VanBelle, Ontwa Township Clerk

Date Approved: _____

Recording Secretary

Linda Weaver

Ontwa Township Board of Trustees Meeting Minutes
November 12, 2018
Minutes
www.ontwatwp.org

Call to Order: The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 7:00 pm on November 12, 2018.

Pledge of Allegiance: Led by Boy Scout Troop 593

Roll Call: Supervisor Jerry Marchetti, Clerk Tina VanBelle, Treasurer Meryl Christensen, Trustees Dan Stutsman, Dawn Bolock, Jerry Duck were present. Absent Jeff Kozinski.

Approval of Agenda: Treasurer Christensen made a motion to amend the agenda by adding item #4 (overhead door for Ambulance) in New Business. Trustee Bolock supported the motion. **Motion passed on a voice vote. 6 ayes, 0 nays.** Treasurer Christensen made a motion to approve the amended agenda, seconded by Trustee Bolock. **Motion passed on a voice vote. 6 ayes, 0 nays.**

Public Comment: Troop Leader from Boy Scout Troop 593 thanked the township for letting the troop attend the meeting. He explained it helped the boys with their rank advancement. He also asked what the constitutional right of a US Citizen was.

Approval of Consent Agenda: Trustee Stutsman made a motion to approve the Consent Agenda, second by Trustee Duck. **Motion passed on a voice vote. 6 ayes, 0 nays.**

Commissioner's Report – Roseann Marchetti updated on several things involving Cass County. National Copy Building sold their building to a IT Company. A Partnership with the local food pantry is needed. Deputy Treasurer of Cass County is retiring, Information on Imagine Cass Project. Tree lighting for Edwardsburg is November 24th at 5:00 PM at the Edwardsburg Museum.

Committee Board Reports:

Zoning Administrator – Leroy Krempec no report on zoning issues

Wastewater – Dan Stutsman – No Report, Wastewater in good shape.

Ambulance – Trustee Stutsman – meeting tomorrow November 13th. Ambulance #6913 sold for \$1,700.00

Police – Treasurer Christensen – No Meeting.

Buildings & Grounds - Trustee Duck – Nothing New.

Planning Commission – Trustee Bolock – Planning Commission Public Hearing held at 6:00 PM. 7:00 PM meeting postponed no quorum.

Township Roads – Trustee Kozinski – Absent – No report.

Fire Board –John Bossler – No Meeting.

Old Business: Dawn Bolock mentioned we need to keep scanned documents in old business until it has been done.

New Business:

Approval funding for Spare Parts for IAI for Wastewater – Trustee Stutsman made the motion to approve funding for spare parts up to \$1,500.00 for IAI. Trustee Duck supported. **Motion passes on a roll call vote. 6 ayes, 0 nays.**

Snow Plow Bids: Supervisor Marchetti made a motion to award the Snow Plowing Bid to Jacobs Bobcat Services, Trustee Stutsman supported. **Motion passed on a voice vote. 6 ayes, 0 nays.**

2019 Road Project Proposal – Supervisor Marchetti made a motion to make the proposed budget for the roads \$300,000.00 for next year. Supported by Trustee Stutsman. **Motion passed on a roll call vote. 6 ayes, 0 nays.**

Overhead Door for Ambulance – Treasurer Christensen made a motion to approve the invoice from Overhead Door for purchased parts of 3 new panels to repair the garage doors. Trustee Bolock supported. **Motion passed on a roll call vote, 6 ayes, 0 nays.**

Announcements: Next regular Board of Trustees meeting will be held on December 10th, 2018, Ambulance Board November 13th, Police Board November 14th, Village Board November 19th, Wastewater Board November 28th, Plan Commission December 5th, 2018.

Supervisor Comments

Reminder of the Tree Lighting November 24th at 5:00 pm at the Edwardsburg Museum.

Adjourn: Trustee Stutsman made a motion to adjourn, second by Trustee Duck. Meeting adjourned at 7:45 pm.

Respectfully submitted:

Date Approved: _____

Tina VanBelle, Ontwa Township Clerk

Ontwa Township Board of Trustee Meeting Minutes

December 10, 2018

Minutes

www.ontwatwp.org

Call to Order: Supervisor Jerry Marchetti called the regular monthly meeting of the Ontwa Township Board to order at 7:00 pm on December 10, 2018.

Pledge of Allegiance: Led by Edwardsburg High School football team

Present Board Members: Supervisor Marchetti, Clerk VanBelle, Treasurer Christensen, Trustees Bolock, Kozinski, Duck and Stutsman were present.

Approval of Agenda: Supervisor Marchetti made a motion to approve the Agenda with the addition of the reappointment of Board of Review members as item #5 under New Business. Trustee Stutsman made a motion to approve the Agenda with an amendment to change Copy to Copper in the November Commissioners report. Second by Trustee Duck. All in favor, motions passed.

Resolution Honoring the Edwardsburg Football Team: Trustee Duck read Resolution 2018-12-10.1 and presented a plaque honoring the coaching staff and team on winning the Division IV State Championship.

Public Comment: No public comment

Commissioner's Report: Commissioner Marchetti reported on raises for county elected and non-union employees, and distributions made by Edwardsburg Food Pantry. She introduced Karen Folks who spoke on the MSU/SBEI Project. The object of SBEI is to work with communities to develop sustainable planning and design ideas for Michigan communities. Trustee Kozinski made a motion to contribute a maximum of \$5,500 to the project, second by Trustee Duck. Motion passed on a roll call vote, 7ayes and 0 nays.

Committee Board Reports:

Zoning Administrator – No report this month.

Wastewater –Brigid Forlenza- Routine maintenance is ongoing. Packet is being prepared to put out for bid the C1 Project.

Ambulance – Trustee Stutsman reported the Ambulance continues to be under budget every month and will end the year \$66,000 in the black.

Police – Treasurer Christensen reported union negotiations will soon begin. Oxygen Network interviewed Chief Kozal regarding the Stasiak cold case which will air on the Oxygen channel.

Building & Grounds – No report this month

Planning Commission – Trustee Bolock reported Dockside Landing has been approved and will go before the Board of Trustees for final approval.

Township Roads – Trustee Kozinski. There was no report this month. Supervisor Marchetti stated \$300,000 has been budgeted for 2019 road repair.

Fire Board – John Bossler reported the Fireman’s Association donated two new thermal imaging cameras to the department

OLD BUSINESS

SBS Group-Toby Beckwith-Digital Records – Clerk VanBelle will be working with SBS to view a demo and reviewing a quote to digitize the Township records.

NEW BUSINESS

Update Zoning Amendments -Trustee Bolock reported Cass County has approved the proposed Zoning amendments and she made a motion to approve the ordinance, second by Treasurer Christensen. Motion passed on a roll call vote. 7 ayes and 0 nays.

Resolution 2018-12-10.2 – Clerk VanBelle read and made a motion to approve the resolution to adjust FY 2018-2019 Operating Budget in order to move \$1,000 from Park Maintenance to Road Repair. Second by Treasurer Christensen Motion passed on a roll call vote. 7 ayes and 0 nays.

DASAS emergency services – Supervisor Marchetti made a motion to contract with DASAS, Domestic and Sexual Abuse Services, in the amount of \$1,000 to help fund the service. Second by Trustee Kozinski. Motion passed on a roll call vote. 7 ayes and 0 nays.

State Champion Football Signs – Supervisor Marchetti has received information for four signs acknowledging the football championship for 2018 together with the volleyball championship in 1977 to be installed by MDOT at a cost of \$5,950. Trustee Stutsman made a motion to proceed at a cost not to exceed that amount. Second by Trustee Duck. Motion passed on a roll call vote. 7 ayes and 0 nays.

Reappointment of Board of Review Members – Supervisor Marchetti made a motion to reappoint Mike Mroczek, Pat Bellaire, and Paul Deats, to the Board of Review. Second by Trustee Duck. All in favor, motion passed.

Announcements – Board of Trustees will meet January 14, 2019, Ambulance Board January 8, Police Board December 12, Village Board December 17, Wastewater Board January 23, Planning Commission January 2, The Village is taking applications for a position in wastewater.

Motion to adjourn – Supervisor Marchetti, second by Trustee Stutsman.

Meeting adjourned at 8:05pm

Respectfully submitted:

Tina VanBelle, Ontwa Township Clerk

Date Approved _____

Linda Weaver
Recording Secretary