

# ONTWA

## TOWNSHIP Township of Ontwa\*County of Cass\*State of MI

www.Ontwatwp.org 26225 U.S. 12 \* P.O. Box 209 \* Edwardsburg, MI 49112 \* Fax: (269) 663-0072) \*  
Phone: (269) 663-2347

### **Ontwa Township BOT Meeting June 10<sup>th</sup> 2024 @ 7:00 PM**

1. Call to Order-Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Public Comment-3 minutes
5. Approval of Consent Agenda
  - . General Checking - check # 9566-9595
  - . Wastewater Fund - check # 7051-7070
  - . Special Assessment – 705
  - . Adamsville Cemetery – 1521-1522
  - . Financial Reports
  - . May Meeting Minutes
6. Cass County Commissioner's Reports
7. Council On Aging – Millage Renewal

#### **COMMITTEE BOARD REPORT**

- a. Wastewater – Brigid Forlenza
- b. Zoning Administrator Report – Dawn Bolock
- c. Ambulance - Trustee Stutsman
- d. Building & Grounds – Trustee Stutsman
- e. Planning Commission – Trustee Christensen
- f. Township Roads - Trustee Kozinski
- g. Parks Board – Trustee Kozinski
- h. Police – Trustee Christensen
- i. Adamsville Cemetery Board – Trustee Christensen
- j. Fire Board – Clerk VanBelle

#### **OLD BUSINESS**

1. Elkhart Road Project

#### **NEW BUSINESS**

1. Eagle Lake & Juno Lake Fireworks Permit
- 2.
- 3.
- 4.
- 5.

#### **ANNOUNCEMENTS**

Next regular Township Board Meeting July 8<sup>th</sup>, Ambulance Board Meeting  
For June 12<sup>th</sup> is cancelled, Police Board Meeting June 13<sup>th</sup>, Planning Comm  
Meeting July 3<sup>rd</sup>, Wastewater Board Meeting June 26<sup>th</sup> Supervisor Comments.

**ONTWA TOWNSHIP**  
**Checks For Approval**  
May 10 through June 9, 2024

Type	Date	Num	Name	Memo	Account	Split	Amount
Check	05/13/2024	9566	LEADER PUBLICATION	141667	101-General Checki...	-SPLIT-	-145.40
Check	05/10/2024	9567	CASS COUNTY R...	8047712	101-General Checki...	930 Road Repair	-4,712.91
Check	05/13/2024	9568	POLICE DEPT	107603785	101-General Checki...	754 - Police Li...	-2,056.45
Check	05/15/2024	9569	AEP IND MICH PO...	041-958-600-...	101-General Checki...	922 Electric	-693.73
Check	05/16/2024	9570	Todd Haberland	Citizen Planner	101-General Checki...	712 Conferenc...	-250.00
Check	05/21/2024	9571	Aardvark Home Insp...	27366 & 27367	101-General Checki...	-SPLIT-	-800.00
Check	05/21/2024	9572	POLICE DEPT	1200715	101-General Checki...	855 - Police Fi...	-1,318.35
Check	05/22/2024	9573	WILLIAMS & WORK...		101-General Checki...	809 Profession...	-839.50
Check	05/22/2024	9574	Lawn Techs LLC	11519	101-General Checki...	931 Landscaping	-125.00
Check	05/22/2024	9575	Michigan Townships...	ID: 44044	101-General Checki...	710 Membersh...	-7,537.54
Check	05/23/2024	9576	SEMCO ENERGY	0142160.500	101-General Checki...	923 Gas	-70.83
Check	05/29/2024	9577	First National Bank ...	4851	101-General Checki...	-SPLIT-	-203.36
Check	05/29/2024	9578	Dobberteen Inspecti...	OT-052324	101-General Checki...	-SPLIT-	-1,572.00
Check	05/29/2024	9579	Campbell's Cleaning	194396	101-General Checki...	927 Maintenance	-200.00
Check	05/29/2024	9580	LEADER PUBLICATION	141667	101-General Checki...	-SPLIT-	-213.26
Check	05/29/2024	9581	MIDWEST ENERG...	498	101-General Checki...	920 Street Lights	-300.46
Check	05/29/2024	9582	HANSON BEVERA...	575956	101-General Checki...	924 Water	-24.69
Check	06/01/2024	9583	Joint Police Board	Township Sha...	101-General Checki...	809 Township ...	-16,666.66
Check	06/04/2024	9584	Richard Yoder	May 2024	101-General Checki...	704 Building In...	-3,623.20
Check	06/04/2024	9585	Waste Management...	7-77273-92004	101-General Checki...	926 Trash	-97.07
Check	06/04/2024	9586	INDIANA MICHIGA...		101-General Checki...	-SPLIT-	-270.08
Check	06/04/2024	9587	McCall's Outdoor Ch...	2434	101-General Checki...	-SPLIT-	-970.00
Check	06/04/2024	9588	Kerry Collins	202401512	101-General Checki...	810 Code Enfo...	-350.00
Check	06/04/2024	9589	Jeremiah Jones	#4	101-General Checki...	734 Postage	-325.00
Check	06/04/2024	9590	POSTMASTER	Box # 209	101-General Checki...	924 Water	-182.00
Check	06/04/2024	9591	VILLAGE EDWARD...	A-5788	101-General Checki...	728 Office Sup...	-54.83
Check	06/05/2024	9592	Preferred Printing Inc.	35135	101-General Checki...	705 Electrical I...	-129.20
Check	06/05/2024	9593	Johnny Hamilton	May 2024	101-General Checki...	930 Road Repair	-630.40
Check	06/05/2024	9594	CASS COUNTY R...	2nd payment	101-General Checki...	-SPLIT-	-146,727.18
Check	06/05/2024	9595	Bauchham Sparks &...	13032	101-General Checki...	-SPLIT-	-2,115.00

**Ontwa Township-Wastewater Fund**  
**Check's for Approval**  
May 13 through June 9, 2024

Type	Date	Num	Name	Memo	Account	Split	Amount
Check	05/13/2024	7051	Simon Landscaping ...	26013	WW Treatment Che...	610-925 Buildi...	-35.00
Check	05/13/2024	7052	WIGHTMAN & ASS...	87218	WW Treatment Che...	610-933 Syst...	-137.50
Check	05/15/2024	7053	ELKHART PUBLIC ...	61-025400-00	WW Treatment Che...	956a Elkhart ...	-45,232.24
Check	05/15/2024	7054	Clean Earth	165288624	WW Treatment Che...	938f Manhole ...	-29,962.65
Check	05/16/2024	7055	Infrastructure Altern...	33705	WW Treatment Che...	933b IAI Overti...	-750.00
Check	05/16/2024	7056	St. Joseph County R...	2994	WW Treatment Che...	610-939 W.W...	-3,588.42
Check	05/21/2024	7057	Haviland Products	505871 & 505...	WW Treatment Che...	-SPLIT-	-12,284.67
Check	05/21/2024	7058	ELEMENT MATERL...	24-153407, 2...	WW Treatment Che...	-SPLIT-	-928.90
Check	05/21/2024	7059	AT&T		WW Treatment Che...	610-850 Tale...	-121.00
Check	05/22/2024	7060	MIka Meyers		WW Treatment Che...	610-810 Lega...	-420.00
Check	05/23/2024	7061	SEMCO ENERGY		WW Treatment Che...	-SPLIT-	-293.96
Check	05/23/2024	7062	MIDWEST ENERGY	496	WW Treatment Che...	610-921 Elect...	-851.04
Check	05/29/2024	7063	AEP IND MICHIGA...	040-447-418-...	WW Treatment Che...	610-921 Elect...	-1,291.33
Check	06/04/2024	7064	POSTMASTER	June 2024	WW Treatment Che...	610-729 Post...	-768.50
Check	06/04/2024	7065	ONTWA TOWNSHIP	June 2024	WW Treatment Che...	610-708 Tow...	-5,250.00
Check	06/04/2024	7066	VILLAGE OF EDWA...	A-6396	WW Treatment Che...	610-924 Water	-42.47
Check	06/04/2024	7067	Infrastructure Altern...	33747	WW Treatment Che...	933a IAI Syste...	-9,710.00
Check	06/04/2024	7068	EDWARDSBURG V...	May 2024	WW Treatment Che...	711-2b Paym...	-4,398.13
Check	06/05/2024	7069	Haviland Products	507342	WW Treatment Che...	610-950 Che...	-3,484.80
Check	06/05/2024	7070	Simon Landscaping ...	26017	WW Treatment Che...	610-925 Buildi...	-85.00

Ontwa Township (Special Assessments)  
Check Detail  
May 13 through June 9, 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	705	06/04/2024	Indiana Michigan P ...		Chemical Bank Ch...	-116.08	-116.08
					Regal Place Lights ...	-116.08	116.08
TOTAL						-116.08	116.08

**Ontwa Township Adamsville Cemetery**  
**Check Detail**  
May 13 through June 9, 2024

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	1521	05/14/2024	David O. Christian		Adamsville Cemete...	-250.00	-250.00
TOTAL					964 Sexton (% plot s...	-250.00	250.00
Check	1522	06/04/2024	S&S Lawn Care		Adamsville Cemete...	-2,300.00	-2,300.00
TOTAL					960 Landscaping	-2,300.00	2,300.00
						-2,300.00	2,300.00

**ONTWA TOWNSHIP**  
**Balance Sheet**  
 As of May 31, 2024

	May 31, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>Certificates of Deposit</b>	
GNCFCU(Circle FCU) CD 6300	229,775.41
CDsHuntington 3519	11,926.48
C/D Huntington 7760	139,056.10
<b>Total Certificates of Deposit</b>	380,757.99
<b>Bank Checking and Savings</b>	
Circle FCU Savings Acct 6004	102,379.93
Direct Deposit Clearing	-147.81
Chemical Bank-Fire Escrow	16,470.77
GNFCU(Circle FCU) Savings 6000	107.30
101-General Checking (Chemical)	
Committed - Streets	66.00
101-General Checking (Chemical) - Other	648,625.37
<b>Total 101-General Checking (Chemical)</b>	648,691.37
<b>Total Bank Checking and Savings</b>	767,501.56
<b>Total Checking/Savings</b>	1,148,259.55
<b>Accounts Receivable</b>	
Receivables	1,120.00
<b>Total Accounts Receivable</b>	1,120.00
<b>Other Current Assets</b>	
Due from T&A Fund	21,263.93
Taxes Receivable	10,727.71
<b>Total Other Current Assets</b>	31,991.64
<b>Total Current Assets</b>	1,181,371.19
<b>TOTAL ASSETS</b>	<b>1,181,371.19</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
339 · ARPA Funds - unearned revenue	132,667.06
2100 · Payroll Liabilities	-1,008.82
<b>Total Other Current Liabilities</b>	131,658.24
<b>Total Current Liabilities</b>	131,658.24
<b>Total Liabilities</b>	131,658.24
<b>Equity</b>	
3901 · Committed Complete Streets	112,466.28
3900 · Fund Balance	965,795.80
Net Income	-28,549.13
<b>Total Equity</b>	1,049,712.95
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,181,371.19</b>

ONTWA TOWNSHIP  
 Profit & Loss  
 May 2024

	May 24
Ordinary Income/Expense	
Income	
Unearned Fire Escrow	30,018.00
703 WW Township Services	5,250.00
611 Metro	4,001.39
101-000 · General Income	
406 · Short Term Rental	500.00
725 · FOIA Income	383.40
404 Real Property Taxes	15,646.63
423 MHP Tax	148.00
454 Liquor License	2,056.45
578 State Revenues	94,609.00
608 Rezoning	695.00
610 Cable Fees	15,923.39
655 · General Income Fines & Forfeit	2,379.30
Total 101-000 · General Income	132,341.17
601-000 · Building Income	
467 Electrical Permits	1,812.00
468 Mechanical Permits	3,776.75
469 Plumbing Permits	1,799.00
477 Building Permits	3,679.00
609 Variances	595.00
Total 601-000 · Building Income	11,661.75
Total Income	183,272.31
Expense	
101-723 · Fire Board	
703 Board Compensation	57.00
Total 101-723 · Fire Board	57.00
101-103 · Township Board	
815 IT Expenses	19.95
703 Trustee Salary	2,154.00
710 Membership & Dues	7,537.54
712 Conference Expenses	526.00
862 Employers' S.S.	2,270.94
101-103 · Township Board - Other	0.00
Total 101-103 · Township Board	12,508.43
101-104 · Office Management	
705 · Secretary Hourly Rate	0.00
703 Manager Salary	5,027.50
728 Office Supplies	183.41
Total 101-104 · Office Management	5,210.91
101-171 · Supervisor	
703 Supervisor Salary	2,977.08
703.1 Deputy Supervisor	304.50
706 Mileage	16.08
Total 101-171 · Supervisor	3,297.66
101-209 · Assessor	
703 Assessor Salary	3,364.58
705 Parcel Assessments	1,032.00
Total 101-209 · Assessor	4,396.58
101-215 · Clerk	
703 Clerk Salary	3,496.67

**ONTWA TOWNSHIP**  
**Profit & Loss**  
**May 2024**

	<u>May 24</u>
703.2 Deputy Clerk	1,359.75
706 Mileage	39.53
<b>Total 101-215 · Clerk</b>	<b>4,895.95</b>
101-253 · Treasurer	
703 Treasurer Salary	3,496.67
703.Deputy Treasurer	708.75
<b>Total 101-253 · Treasurer</b>	<b>4,205.42</b>
101-262 · Elections	
703 Election Payroll Wages	1,894.30
<b>Total 101-262 · Elections</b>	<b>1,894.30</b>
101-265 · Building and Grounds	
933 · Short Term Rental	800.00
931 Landscaping	125.00
921 Internet	385.70
922 Electric	693.73
923 Gas	70.83
924 Water	76.90
926 Trash	98.14
927 Maintenance	505.00
<b>Total 101-265 · Building and Grounds</b>	<b>2,755.30</b>
101-276 · Cemetery	
969 Cemeteries	3,000.00
<b>Total 101-276 · Cemetery</b>	<b>3,000.00</b>
101-301 · Police	
855 · Police Fines & Forfeit	2,379.30
754 · Police Liquor License	2,056.45
703 Board Compensation.	0.00
809 Township Share	16,666.66
<b>Total 101-301 · Police</b>	<b>21,102.41</b>
101-371 · Building Inspection Dept.	
705 Electrical Inspector Salary	1,449.60
706 Plumbing Inspector Salary	1,439.20
708 Mechanical Inspector Salary	3,021.40
<b>Total 101-371 · Building Inspection Dept.</b>	<b>5,910.20</b>
101-446 · Streets	
930 Road Repair	4,712.91
<b>Total 101-446 · Streets</b>	<b>4,712.91</b>
920 · Street Lights	
920 Street Lights	576.59
<b>Total 920 · Street Lights</b>	<b>576.59</b>
101-536 · Waste Water Dept.	
704 · Board	0.00
703 Management/Administrator	2,712.50
705 Mileage Expense	54.00
<b>Total 101-536 · Waste Water Dept.</b>	<b>2,766.50</b>
101-651 · Ambulance	
703 Board Compensation	228.00
101-651 · Ambulance - Other	60,000.00
<b>Total 101-651 · Ambulance</b>	<b>60,228.00</b>
101-721 · Planning Commission	



## ONTWA TOWNSHIP

## Profit &amp; Loss

May 2024

	<u>May 24</u>
703 Board Compensation	0.00
809 Professional Services	839.50
910 Legal Notices	213.26
<b>Total 101-721 · Planning Commission</b>	<b>1,052.76</b>
<b>101-722 · Zoning</b>	
810-10 Code Enforcement Deputy	0.00
810.1 Code Enforcement Salary	0.00
703 Administrator Salary	2,712.50
703.1 ZBA Compensation	0.00
706 Mileage	0.00
808 Attorney Fees	1,455.00
910 Legal Notices	145.40
<b>Total 101-722 · Zoning</b>	<b>4,312.90</b>
<b>101-751 · Parks &amp; Recreation</b>	<b>0.00</b>
<b>Total Expense</b>	<b>142,883.82</b>
<b>Net Ordinary Income</b>	<b>40,388.49</b>
<b>Net Income</b>	<b>40,388.49</b>

11:55 AM

06/05/24

Accrual Basis

# ONTWA TOWNSHIP Profit & Loss Budget vs. Actual April through May 2024

	Apr - May 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Unearned Fire Escrow	30,018.00		
703 WW Township Services	10,500.00	63,000.00	-52,500.00
611 Metro	4,001.39		
101-000 - General Income			
528 - ARPA Funds-Federal Grants	68,650.69	0.00	68,650.69
405 - Short Term Rental	1,000.00	8,000.00	-7,000.00
725 - FOIA Income	414.40	1,000.00	-585.60
404 Real Property Taxes	15,646.63	226,000.00	-210,353.37
405 Lot Mowing	0.00	2,000.00	-2,000.00
420 DPP Tax	0.00	2,000.00	-2,000.00
423 MHP Tax	296.50	3,000.00	-2,703.50
454 Liquor License	2,056.45	4,000.00	-1,943.55
578 State Revenues	94,609.00	613,000.00	-518,391.00
608 Rezoning	695.00	2,000.00	-1,305.00
610 Cable Fees	15,923.39	80,000.00	-64,076.61
654 - General Income Police Training	996.60	6,000.00	-5,003.40
655 - General Income Fines & Forfeit	3,351.15	15,000.00	-11,648.85
665 Interest	3,376.36	8,000.00	-4,623.64
687 Refunds	0.00	500.00	-500.00
694 Other Revenues			
191 Election Reimburse	0.00	10,000.00	-10,000.00
694 Other Revenues - Other	610.33	5,000.00	-4,389.67
Total 694 Other Revenues	610.33	15,000.00	-14,389.67
699 Land Splits	585.00	1,000.00	-415.00
926 Trash	758.00	1,000.00	-242.00
Total 101-000 - General Income	208,969.50	987,500.00	-778,530.50
601-000 - Building Income			
453 Home Occ. Permits	0.00	500.00	-500.00
467 Electrical Permits	3,976.00	30,000.00	-26,024.00
468 Mechanical Permits	5,081.75	30,000.00	-24,918.25
469 Plumbing Permits	2,351.00	15,000.00	-12,649.00
477 Building Permits	12,380.00	75,000.00	-62,620.00
609 Variances	595.00	1,500.00	-905.00
694 Other Revenues	0.00	1,500.00	-1,500.00
Total 601-000 - Building Income	24,383.75	153,500.00	-129,116.25
Total Income	277,872.64	1,204,000.00	-926,127.36
Expense			
101-723 - Fire Board			

# ONTWA TOWNSHIP Profit & Loss Budget vs. Actual April through May 2024

	Apr - May 24	Budget	\$ Over Budget
703 Board Compensation	114.00	700.00	-586.00
<b>Total 101-723 · Fire Board</b>	<b>114.00</b>	<b>700.00</b>	<b>-586.00</b>
101-103 · Township Board			
815 IT Expenses	636.90	8,000.00	-7,363.10
703 Trustee Salary	4,308.00	24,960.00	-20,652.00
703.1 Payroll Services	230.00	2,500.00	-2,270.00
708 Trustee Mileage	0.00	600.00	-600.00
710 Membership & Dues	7,537.54	10,000.00	-2,462.46
712 Conference Expenses	2,765.32	8,000.00	-5,234.68
804 Audit Fees	0.00	17,000.00	-17,000.00
810 Attorney Fees	0.00	2,000.00	-2,000.00
862 Employers' S.S.	4,525.95	25,000.00	-20,474.05
910 Legal Notices	144.40	1,500.00	-1,355.60
912 Insurance	27,509.25	28,000.00	-490.75
957 Miscellaneous	78.00	2,000.00	-1,922.00
101-103 · Township Board - Other	57.00	500.00	-443.00
<b>Total 101-103 · Township Board</b>	<b>47,792.36</b>	<b>130,060.00</b>	<b>-82,267.64</b>
101-104 · Office Management			
703 Pension	0.00	7,500.00	-7,500.00
705 · Secretary Hourly Rate	21.00	6,000.00	-5,979.00
703 Manager Salary	10,055.00	52,827.00	-42,772.00
728 Office Supplies	2,141.76	7,000.00	-4,858.24
730 Office Equipment	0.00	4,000.00	-4,000.00
732 Office Equipment Repair	0.00	1,000.00	-1,000.00
734 Postage	81.00	6,500.00	-6,419.00
<b>Total 101-104 · Office Management</b>	<b>12,298.76</b>	<b>84,827.00</b>	<b>-72,528.24</b>
101-171 · Supervisor			
703 Supervisor Salary	5,954.16	35,725.00	-29,770.84
703.1 Deputy Supervisor	451.50	15,120.00	-14,668.50
706 Mileage	16.08	700.00	-683.92
808 Attorney Fees	0.00	2,000.00	-2,000.00
957 Miscellaneous	0.00	500.00	-500.00
<b>Total 101-171 · Supervisor</b>	<b>6,421.74</b>	<b>54,045.00</b>	<b>-47,623.26</b>
101-209 · Assessor			
703 Assessor Salary	6,729.16	40,375.00	-33,645.84
705 Parcel Assessments	1,032.00	12,000.00	-10,968.00
729 Assessment Notices	0.00	500.00	-500.00
731 Office Supplies	165.13	1,500.00	-1,334.87
805 Computer	0.00	3,500.00	-3,500.00
957 Miscellaneous	0.00	500.00	-500.00

# ONTWA TOWNSHIP Profit & Loss Budget vs. Actual April through May 2024

	Apr - May 24	Budget	\$ Over Budget
<b>Total 101-209 · Assessor</b>	7,926.29	58,375.00	-50,448.71
101-215 · Clerk			
703 Clerk Salary	6,993.34	41,960.00	-34,966.66
703.2 Deputy Clerk	2,829.75	15,120.00	-12,290.25
706 Mileage	39.53	500.00	-460.47
957 Miscellaneous	0.00	500.00	-500.00
<b>Total 101-215 · Clerk</b>	9,862.62	58,080.00	-48,217.38
101-247 · Board of Review			
703 Board Compensation	0.00	3,400.00	-3,400.00
706 Mileage	0.00	200.00	-200.00
712 Conference Expenses	613.92	300.00	313.92
957 Miscellaneous	0.00	200.00	-200.00
<b>Total 101-247 · Board of Review</b>	613.92	4,100.00	-3,486.08
101-253 · Treasurer			
703 Treasurer Salary	6,993.34	41,960.00	-34,966.66
703.Deputy Treasurer	1,449.00	15,120.00	-13,671.00
706 Mileage	0.00	500.00	-500.00
816 Tax Roll Print-CC	1,152.00	19,000.00	-17,848.00
957 Miscellaneous	0.00	300.00	-300.00
<b>Total 101-253 · Treasurer</b>	9,594.34	76,880.00	-67,285.66
101-262 · Elections			
703 Election Payroll Wages	1,894.30	11,000.00	-9,105.70
728 Election Supplies	18.29	8,000.00	-7,981.71
813 Voting Machines	0.00	3,000.00	-3,000.00
910 Legal Notices	84.38	500.00	-415.62
933 Repair & Maintenance	0.00	1,000.00	-1,000.00
<b>Total 101-262 · Elections</b>	1,996.97	23,500.00	-21,503.03
101-265 · Building and Grounds			
933 · Short Term Rental			
932 · Lot Mowing	1,200.00	4,000.00	-2,800.00
931 Landscaping	0.00	2,000.00	-2,000.00
921 Internet	305.00	5,000.00	-4,695.00
922 Electric	772.22	5,000.00	-4,227.78
923 Gas	1,399.39	12,000.00	-10,600.61
924 Water	245.49	3,000.00	-2,754.51
925 Sewer	101.59	3,000.00	-2,898.41
926 Trash	123.00	700.00	-577.00
927 Maintenance	196.73	6,000.00	-5,803.27
928 Supplies	755.00	10,000.00	-9,245.00
929 · Security	0.00	500.00	-500.00
	96.00	1,200.00	-1,104.00

# ONTWA TOWNSHIP Profit & Loss Budget vs. Actual April through May 2024

	Apr - May 24	Budget	\$ Over Budget
930 Repairs/Additions/Improve	0.00	2,000.00	-2,000.00
940 Capital Outlay	0.00	1,000.00	-1,000.00
<b>Total 101-265 - Building and Grounds</b>	<b>5,194.42</b>	<b>55,400.00</b>	<b>-50,205.58</b>
<b>101-276 - Cemetery</b>			
970 - Cemetery Board	0.00	1,200.00	-1,200.00
969 Cemeteries	3,000.00	3,000.00	0.00
<b>Total 101-276 - Cemetery</b>	<b>3,000.00</b>	<b>4,200.00</b>	<b>-1,200.00</b>
<b>101-301 - Police</b>			
855 - Police Fines & Forfeit	2,379.30	15,000.00	-12,620.70
854 - Police Training Funds	996.60	7,000.00	-6,003.40
754 - Police Liquor License	2,056.45	5,000.00	-2,943.55
703 Board Compensation.	0.00	1,400.00	-1,400.00
809 Township Share	33,333.32	200,000.00	-166,666.68
<b>Total 101-301 - Police</b>	<b>38,765.67</b>	<b>228,400.00</b>	<b>-189,634.33</b>
<b>101-371 - Building Inspection Dept.</b>			
601-371-987 Refunds	0.00	2,000.00	-2,000.00
704 Building Inspector Salary	2,843.20	60,000.00	-57,156.80
705 Electrical Inspector Salary	1,449.60	24,000.00	-22,550.40
706 Plumbing Inspector Salary	1,880.80	10,000.00	-8,119.20
708 Mechanical Inspector Salary	4,065.40	24,000.00	-19,934.60
101-371 - Building Inspection Dept. - Other	1,870.00		
<b>Total 101-371 - Building Inspection Dept.</b>	<b>12,109.00</b>	<b>120,000.00</b>	<b>-107,891.00</b>
<b>101-446 - Streets</b>			
930 Road Repair	73,730.80	300,000.00	-226,269.20
<b>Total 101-446 - Streets</b>	<b>73,730.80</b>	<b>300,000.00</b>	<b>-226,269.20</b>
<b>920 - Street Lights</b>			
920 Street Lights	1,161.90	7,500.00	-6,338.10
<b>Total 920 - Street Lights</b>	<b>1,161.90</b>	<b>7,500.00</b>	<b>-6,338.10</b>
<b>101-536 - Waste Water Dept.</b>			
704 - Board	0.00	5,940.00	-5,940.00
703 Management/Administrator	5,425.00	32,550.00	-27,125.00
705 Mileage Expense	108.00	800.00	-692.00
<b>Total 101-536 - Waste Water Dept.</b>	<b>5,533.00</b>	<b>39,290.00</b>	<b>-33,757.00</b>
<b>101-651 - Ambulance</b>			
703 Board Compensation	399.00	2,000.00	-1,601.00
101-651 - Ambulance - Other	60,000.00	60,000.00	0.00

# ONTWA TOWNSHIP Profit & Loss Budget vs. Actual April through May 2024

	Apr - May 24	Budget	\$ Over Budget
<b>Total 101-651 - Ambulance</b>	60,399.00	62,000.00	-1,601.00
101-721 - Planning Commission			
703 Board Compensation		7,248.00	-6,696.00
706 Mileage	552.00	200.00	-200.00
808 Attorney Fees	0.00	9,000.00	-9,000.00
809 Professional Services	1,526.60	30,000.00	-28,473.40
910 Legal Notices	213.26	1,000.00	-786.74
957 Miscellaneous	0.00	500.00	-500.00
<b>Total 101-721 - Planning Commission</b>	<b>2,291.86</b>	<b>47,948.00</b>	<b>-45,656.14</b>
101-722 - Zoning			
703 Administrator Salary	5,425.00	32,550.00	-27,125.00
703.1 ZBA Compensation	267.00	1,500.00	-1,233.00
706 Mileage	0.00	1,000.00	-1,000.00
808 Attorney Fees	1,455.00	2,000.00	-545.00
810 Code Enforcement	200.00	10,000.00	-9,800.00
910 Legal Notices	183.12	500.00	-316.88
<b>Total 101-722 - Zoning</b>	<b>7,530.12</b>	<b>47,550.00</b>	<b>-40,019.88</b>
101-751 - Parks & Recreation			
949 - Complete Streets	0.00	25,000.00	-25,000.00
903 - Board Compensation	0.00	1,200.00	-1,200.00
927 Park Maintenance	85.00	15,000.00	-14,915.00
<b>Total 101-751 - Parks &amp; Recreation</b>	<b>85.00</b>	<b>41,200.00</b>	<b>-41,115.00</b>
<b>Total Expense</b>	<b>306,421.77</b>	<b>1,444,055.00</b>	<b>-1,137,633.23</b>
<b>Net Ordinary Income</b>	<b>-28,549.13</b>	<b>-240,055.00</b>	<b>211,505.87</b>
<b>Net Income</b>	<b>-28,549.13</b>	<b>-240,055.00</b>	<b>211,505.87</b>

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Accrual Basis

# ONTWA TOWNSHIP Profit & Loss Budget vs. Actual April through May 2024

	% of Budget
Ordinary Income/Expense	
Income	
Unearned Fire Escrow	
703 WW Township Services	16.7%
611 Metro	
101-000 - General Income	
528 - ARPA Funds-Federal Grants	100.0%
406 - Short Term Rental	12.5%
725 - FOIA Income	41.4%
404 Real Property Taxes	6.9%
405 Lot Mowing	0.0%
420 DPP Tax	0.0%
423 MHP Tax	9.9%
454 Liquor License	51.4%
578 State Revenues	15.4%
608 Rezoning	34.8%
610 Cable Fees	19.9%
654 - General Income Police Training	16.6%
655 - General Income Fines & Forfeit	22.3%
665 Interest	42.2%
687 Refunds	0.0%
694 Other Revenues	
191 Election Reimburse	0.0%
694 Other Revenues - Other	12.2%
Total 694 Other Revenues	4.1%
699 Land Splits	58.5%
926 Trash	75.8%
Total 101-000 - General Income	21.2%
601-000 - Building Income	
453 Home Occ. Permits	0.0%
467 Electrical Permits	13.3%
468 Mechanical Permits	16.9%
469 Plumbing Permits	15.7%
477 Building Permits	16.5%
609 Variances	39.7%
694 Other Revenues	0.0%
Total 601-000 - Building Income	15.9%
Total Income	23.1%
Expense	
101-723 - Fire Board	

# ONTWA TOWNSHIP Profit & Loss Budget vs. Actual April through May 2024

	% of Budget
703 Board Compensation	16.3%
<b>Total 101-723 - Fire Board</b>	<b>16.3%</b>
101-103 - Township Board	
815 IT Expenses	8.0%
703 Trustee Salary	17.3%
703.1 Payroll Services	9.2%
708 Trustee Mileage	0.0%
710 Membership & Dues	75.4%
712 Conference Expenses	34.6%
804 Audit Fees	0.0%
810 Attorney Fees	0.0%
862 Employers' S.S.	18.1%
910 Legal Notices	9.6%
912 Insurance	98.2%
957 Miscellaneous	3.9%
101-103 - Township Board - Other	11.4%
<b>Total 101-103 - Township Board</b>	<b>36.7%</b>
101-104 - Office Management	
703 Pension	0.0%
705 - Secretary Hourly Rate	0.4%
703 Manager Salary	19.0%
728 Office Supplies	30.6%
730 Office Equipment	0.0%
732 Office Equipment Repair	0.0%
734 Postage	1.2%
<b>Total 101-104 - Office Management</b>	<b>14.5%</b>
101-171 - Supervisor	
703 Supervisor Salary	16.7%
703.1 Deputy Supervisor	3.0%
706 Mileage	2.3%
808 Attorney Fees	0.0%
957 Miscellaneous	0.0%
<b>Total 101-171 - Supervisor</b>	<b>11.9%</b>
101-209 - Assessor	
703 Assessor Salary	16.7%
705 Parcel Assessments	8.6%
729 Assessment Notices	0.0%
731 Office Supplies	11.0%
805 Computer	0.0%
957 Miscellaneous	0.0%



# ONTWA TOWNSHIP Profit & Loss Budget vs. Actual April through May 2024

	% of Budget
<b>Total 101-209 · Assessor</b>	<b>13.6%</b>
101-215 · Clerk	
703 Clerk Salary	16.7%
703.2 Deputy Clerk	18.7%
706 Mileage	7.9%
957 Miscellaneous	0.0%
<b>Total 101-215 · Clerk</b>	<b>17.0%</b>
<b>101-247 · Board of Review</b>	
703 Board Compensation	0.0%
706 Mileage	0.0%
712 Conference Expenses	204.6%
957 Miscellaneous	0.0%
<b>Total 101-247 · Board of Review</b>	<b>15.0%</b>
<b>101-253 · Treasurer</b>	
703 Treasurer Salary	16.7%
703. Deputy Treasurer	9.6%
706 Mileage	0.0%
816 Tax Roll Print-CC	6.1%
957 Miscellaneous	0.0%
<b>Total 101-253 · Treasurer</b>	<b>12.5%</b>
<b>101-262 · Elections</b>	
703 Election Payroll Wages	17.2%
728 Election Supplies	0.2%
813 Voting Machines	0.0%
910 Legal Notices	16.9%
933 Repair & Maintenance	0.0%
<b>Total 101-262 · Elections</b>	<b>8.5%</b>
<b>101-265 · Building and Grounds</b>	
933 · Short Term Rental	30.0%
932 · Lot Mowing	0.0%
931 Landscaping	6.1%
921 Internet	15.4%
922 Electric	11.7%
923 Gas	8.2%
924 Water	3.4%
925 Sewer	17.6%
926 Trash	3.3%
927 Maintenance	7.6%
928 Supplies	0.0%
929 · Security	8.0%

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Accrual Basis

# ONTWA TOWNSHIP

## Profit & Loss Budget vs. Actual

### April through May 2024

	% of Budget
930 Repairs/Additions/Improve	0.0%
940 Capital Outlay	0.0%
<b>Total 101-265 - Building and Grounds</b>	<b>9.4%</b>
101-276 - Cemetery	
970 - Cemetary Board	0.0%
969 Cemeteries	100.0%
<b>Total 101-276 - Cemetery</b>	<b>71.4%</b>
101-301 - Police	
855 - Police Fines & Forfeit	15.9%
854 - Police Training Funds	14.2%
754 - Police Liquor License	41.1%
703 Board Compensation.	0.0%
809 Township Share	16.7%
<b>Total 101-301 - Police</b>	<b>17.0%</b>
101-371 - Building Inspection Dept.	
601-371-987 Refunds	0.0%
704 Building Inspector Salary	4.7%
705 Electrical Inspector Salary	6.0%
706 Plumbing Inspector Salary	18.8%
708 Mechanical Inspector Salary	16.9%
101-371 - Building Inspection Dept. - Other	
<b>Total 101-371 - Building Inspection Dept.</b>	<b>10.1%</b>
101-446 - Streets	
930 Road Repair	24.6%
<b>Total 101-446 - Streets</b>	<b>24.6%</b>
920 - Street Lights	
920 Street Lights	15.5%
<b>Total 920 - Street Lights</b>	<b>15.5%</b>
101-536 - Waste Water Dept.	
704 - Board	0.0%
703 Management/Administrator	16.7%
705 Mileage Expense	13.5%
<b>Total 101-536 - Waste Water Dept.</b>	<b>14.1%</b>
101-651 - Ambulance	
703 Board Compensation	20.0%
101-651 - Ambulance - Other	100.0%

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Accrual Basis

# ONTWA TOWNSHIP

## Profit & Loss Budget vs. Actual

### April through May 2024

	% of Budget
<b>Total 101-651 · Ambulance</b>	<b>97.4%</b>
<b>101-721 · Planning Commission</b>	
703 Board Compensation	7.6%
706 Mileage	0.0%
808 Attorney Fees	0.0%
809 Professional Services	5.1%
910 Legal Notices	21.3%
957 Miscellaneous	0.0%
<b>Total 101-721 · Planning Commission</b>	<b>4.8%</b>
<b>101-722 · Zoning</b>	
703 Administrator Salary	16.7%
703.1 ZBA Compensation	17.8%
706 Mileage	0.0%
808 Attorney Fees	72.8%
810 Code Enforcement	2.0%
910 Legal Notices	36.6%
<b>Total 101-722 · Zoning</b>	<b>15.8%</b>
<b>101-751 · Parks &amp; Recreation</b>	
949 · Complete Streets	0.0%
903 · Board Compensation	0.0%
927 Park Maintenance	0.6%
<b>Total 101-751 · Parks &amp; Recreation</b>	<b>0.2%</b>
<b>Total Expense</b>	<b>21.2%</b>
<b>Net Ordinary Income</b>	<b>11.9%</b>
<b>Net Income</b>	<b>11.9%</b>

**Ontwa Township-WasteWater Fund**  
**Balance Sheet**  
 As of May 31, 2024

	May 31, 24
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Certificate of Deposits	
WW CD Huntington 8809	331,888.86
W/W CD Huntington 6853	139,666.73
WW CD Huntington 7773	97,392.80
Certificate of Deposits - Other	503,042.64
Total Certificate of Deposits	1,071,991.03
WW Contract Checking Huntington	676,678.09
WW Treatment Checking (Hunting)	961,705.66
Total Checking/Savings	2,710,374.78
Accounts Receivable	
11000 · Accounts Receivable	236,551.46
Total Accounts Receivable	236,551.46
Other Current Assets	
Accounts Receivable-audit	-29,744.00
Special Assessments	-85,858.62
Special Assessments-current	30,022.76
Total Other Current Assets	-85,579.86
Total Current Assets	2,861,346.38
Fixed Assets	
Sewer System Assets	12,545,084.84
Accumulated Depreciation	-5,310,424.37
Total Fixed Assets	7,234,660.47
<b>TOTAL ASSETS</b>	<b>10,096,006.85</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accounts Payable (audit)	62,036.00
Accrued Interest	1,661.78
Total Other Current Liabilities	63,697.78
Total Current Liabilities	63,697.78
Long Term Liabilities	
2012 · Contract Payable	74,130.00
Total Long Term Liabilities	74,130.00
Total Liabilities	137,827.78
Equity	
Committed for South Shore Dr	6,000.00
32000 · Retained Earnings	9,841,510.18
Net Income	110,668.89
Total Equity	9,958,179.07
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>10,096,006.85</b>

## Ontwa Township-WasteWater Fund

## Profit &amp; Loss

May 2024

	May 24
Ordinary Income/Expense	
Income	
592 · Income	
592-000-611 Mnthly Usage Chrgs	
000-612 Flat Rate/Metered	119,703.39
000-613 Granger Usage	8,552.50
000-617 Surcharges (rebilled)	2,997.79
Total 592-000-611 Mnthly Usage Chrgs	131,253.68
592-000-711 Debt Service	
711-2a · Income Village	4,397.23
Total 592-000-711 Debt Service	4,397.23
Total 592 · Income	135,650.91
Total Income	135,650.91
Expense	
a)PLANT OPERATING COSTS	
610-925 Building maintenance	35.00
610-850 · Telephone	121.00
610-921 · Electric	3,539.00
610-922 · Natural Gas	293.96
610-924 · Water	42.47
610-933 · System Operations	
933a IAI System Mgmt. Monthly	9,710.00
933b IAI Overtime	750.00
610-933 · System Operations - Other	137.50
Total 610-933 · System Operations	10,597.50
610-938 · System Maintenance/Repairs	
938f · Manhole/Gravity Line Cleaning	29,962.65
Total 610-938 · System Maintenance/Repairs	29,962.65
610-940 · Lab/Testing Fees	928.90
610-950 · Chemical Treatments	12,284.67
610-956 · WW Treatment Costs	
956a · Elkhart Sewage Processing Costs	45,232.24
Total 610-956 · WW Treatment Costs	45,232.24
Total a)PLANT OPERATING COSTS	103,037.39
b)ADMINISTRATIVE AND OTHER	
610-708 · Township Services	5,250.00
610-727 · Office Equipment	120.00
610-810 · Legal Fees	420.00
Total b)ADMINISTRATIVE AND OTHER	5,790.00
610-939 · W.W. Capital Equipment	3,588.42
Total Expense	112,415.81
Net Ordinary Income	23,235.10
Other Income/Expense	
Other Income	
3. Mason Reimbursement	43,910.87
Total Other Income	43,910.87
Net Other Income	43,910.87
Net Income	67,145.97

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Accrual Basis

# Ontwa Township-WasteWater Fund Profit & Loss Budget vs. Actual April through May 2024

	Apr - May 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
592 - Income			
Waste Water CIP Savings			
592-000-611 Mnthly Usage Chrgs	0.00	319,520.00	-319,520.00
000-612 Flat Rate/Metered	207,528.02	1,100,000.00	-892,471.98
000-613 Granger Usage	16,953.85	100,000.00	-83,046.15
000-617 Surcharges (rebilled)	5,454.83	20,000.00	-14,545.17
000-690 Sewer Permits	105.00	500.00	-395.00
Total 592-000-611 Mnthly Usage Chrgs	230,041.70	1,220,500.00	-990,458.30
592-000-711 Debt Service			
711-2a - Income Village	6,852.02		
592-000-711 Debt Service - Other	0.00	41,000.00	-41,000.00
Total 592-000-711 Debt Service	6,852.02	41,000.00	-34,147.98
Total 592 - Income	236,893.72	1,581,020.00	-1,344,126.28
Total Income	236,893.72	1,581,020.00	-1,344,126.28
Expense			
610-926 - Conference Expense	0.00	2,000.00	-2,000.00
a)PLANT OPERATING COSTS			
610-925 Building maintenance			
610-850 - Telephone	205.00	6,000.00	-5,795.00
610-921 - Electric	561.38	2,000.00	-1,438.62
610-922 - Natural Gas	4,407.44	30,000.00	-25,592.56
610-924 - Water	704.16	5,000.00	-4,295.84
610-933 - System Operations	42.47	500.00	-457.53
Wrightman Consulting			
933a IAI System Mgmt. Monthly	2,015.00	20,000.00	-17,985.00
933b IAI Overtime	9,710.00	116,520.00	-106,810.00
610-933 - System Operations - Other	900.00	8,000.00	-7,100.00
137.50			
Total 610-933 - System Operations	12,762.50	144,520.00	-131,757.50
610-938 - System Maintenance/Repairs			
938a - Lift Station Cleaning	0.00	14,000.00	-14,000.00
938b - Lift Station-Electrical	0.00	12,000.00	-12,000.00
938c - Lift Stations-Pumps	0.00	10,000.00	-10,000.00
938d - Lift Station-Mechanical	0.00	5,000.00	-5,000.00
938e - Lift Station-Misc.	0.00	4,000.00	-4,000.00
938f - Manhole/Gravity Line Cleaning	29,962.65	35,000.00	-5,037.35
938g - Manhole/Gravity Line Repair	0.00	20,000.00	-20,000.00

# Ontwa Township-WasteWater Fund

## Profit & Loss Budget vs. Actual

### April through May 2024

	Apr - May 24	Budget	\$ Over Budget
938h · Force Main / ARV Repairs	0.00	2,000.00	-2,000.00
938j · Generator Maintenance & Repair	0.00	20,000.00	-20,000.00
<b>Total 610-938 · System Maintenance/Repairs</b>	<b>29,962.65</b>	<b>122,000.00</b>	<b>-92,037.35</b>
610-940 · Lab/Testing Fees	2,159.00	15,000.00	-12,841.00
610-950 · Chemical Treatments	12,284.67	200,000.00	-187,715.33
610-956 · WW Treatment Costs	88,173.94	600,000.00	-600,000.00
956a · Elkhart Sewage Processing Costs	0.00		
610-956 · WW Treatment Costs - Other	88,173.94	600,000.00	-600,000.00
<b>Total 610-956 · WW Treatment Costs</b>	<b>88,173.94</b>	<b>600,000.00</b>	<b>-511,826.06</b>
<b>Total a) PLANT OPERATING COSTS</b>	<b>151,263.21</b>	<b>1,125,020.00</b>	<b>-973,756.79</b>
<b>b) ADMINISTRATIVE AND OTHER</b>			
610-730 · Consulting	0.00	14,400.00	-14,400.00
610-701 · WW Mileage	0.00	700.00	-700.00
610-708 · Township Services	10,500.00	63,000.00	-52,500.00
610-727 · Office Equipment	730.02	3,500.00	-2,769.98
610-728 · Office Supplies	0.00	100.00	-100.00
610-729 · Postage	1,586.82	12,000.00	-10,413.18
610-804 · Audit Fees	0.00	1,000.00	-1,000.00
610-810 · Legal Fees	420.00	10,000.00	-9,580.00
610-960 · Miss Dig	0.00	2,500.00	-2,500.00
610-970 · Munibilling Software	0.00	12,500.00	-12,500.00
610-971 · Bad Checks	0.00	1,200.00	-1,200.00
<b>Total b) ADMINISTRATIVE AND OTHER</b>	<b>13,236.84</b>	<b>120,900.00</b>	<b>-107,663.16</b>
<b>Expense Debit Services</b>			
711-2b · Payment to Village	2,462.29		
Expense Debit Services - Other	0.00	41,000.00	-41,000.00
<b>Total Expense Debit Services</b>	<b>2,462.29</b>	<b>41,000.00</b>	<b>-38,537.71</b>
610-690 · Sewer Permit Payment		400.00	-316.00
610-939 · W.W. Capital Equipment	84.00		
939e · Fencing	0.00	10,000.00	-10,000.00
939a · Control Panel Upgrades	0.00	100,000.00	-100,000.00
939b · Pumps	0.00	35,000.00	-35,000.00
939c · Sensors & Misc. Parts	0.00	8,700.00	-8,700.00
939d · Facilities Upgrades	0.00	120,000.00	-120,000.00
610-939 · W.W. Capital Equipment - Other	3,588.42		
<b>Total 610-939 · W.W. Capital Equipment</b>	<b>3,588.42</b>	<b>273,700.00</b>	<b>-270,111.58</b>

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Accrual Basis

## Ontwa Township-WasteWater Fund

### Profit & Loss Budget vs. Actual

April through May 2024

	Apr - May 24	Budget	\$ Over Budget
610-941 · Instrumentation	0.00	1,000.00	-1,000.00
610-942 · SCADA Data	0.00	8,000.00	-8,000.00
<b>Total Expense</b>	<b>170,634.76</b>	<b>1,572,020.00</b>	<b>-1,401,385.24</b>
<b>Net Ordinary Income</b>	<b>66,258.96</b>	<b>9,000.00</b>	<b>57,258.96</b>
<b>Other Income/Expense</b>			
Other Income			
3. Mason Reimbursement	43,910.87		
Bank Interest	499.06		
<b>Total Other Income</b>	<b>44,409.93</b>		
<b>Net Other Income</b>	<b>44,409.93</b>		
<b>Net Income</b>	<b>110,668.89</b>	<b>9,000.00</b>	<b>101,668.89</b>



Ontwa Township-WasteWater Fund  
 Profit & Loss Budget vs. Actual  
 April through May 2024

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 Accrual Basis

	% of Budget
Ordinary Income/Expense	
Income	
592 - Income	
Waste Water CIP Savings	0.0%
592-000-611 Mnthly Usage Chrgs	
000-612 Flat Rate/Metered	18.9%
000-613 Granger Usage	17.0%
000-617 Surcharges (rebilled)	27.3%
000-690 Sewer Permits	21.0%
Total 592-000-611 Mnthly Usage Chrgs	18.8%
592-000-711 Debt Service	
711-2a - Income Village	0.0%
592-000-711 Debt Service - Other	
Total 592-000-711 Debt Service	16.7%
Total 592 - Income	15.0%
Total Income	15.0%
Expense	
610-926 - Conference Expense	0.0%
a) PLANT OPERATING COSTS	
610-925 Building maintenance	
610-850 - Telephone	3.4%
610-921 - Electric	28.1%
610-922 - Natural Gas	14.7%
610-924 - Water	14.1%
610-933 - System Operations	8.5%
Wrightman Consulting	
933a IAI System Mgmt. Monthly	10.1%
933b IAI Overtime	8.3%
610-933 - System Operations - Other	11.3%
Total 610-933 - System Operations	8.8%
610-938 - System Maintenance/Repairs	
938a - Lift Station Cleaning	0.0%
938b - Lift Station-Electrical	0.0%
938c - Lift Stations-Pumps	0.0%
938d - Lift Station-Mechanical	0.0%
938e - Lift Station-Misc.	0.0%
938f - Manhole/Gravity Line Cleaning	85.6%
938g - Manhole/Gravity Line Repair	0.0%

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## Ontwa Township-WasteWater Fund Profit & Loss Budget vs. Actual April through May 2024

	% of Budget
938h · Force Main / ARV Repairs	0.0%
938j · Generator Maintenance & Repair	0.0%
<b>Total 610-938 · System Maintenance/Repairs</b>	<b>24.6%</b>
610-940 · Lab/Testing Fees	14.4%
610-950 · Chemical Treatments	6.1%
610-956 · WW Treatment Costs	
956a · Elkhart Sewage Processing Costs	
610-956 · WW Treatment Costs - Other	0.0%
<b>Total 610-956 · WW Treatment Costs</b>	<b>14.7%</b>
<b>Total a)PLANT OPERATING COSTS</b>	<b>13.4%</b>
<b>b)ADMINISTRATIVE AND OTHER</b>	
610-730 · Consulting	0.0%
610-701 · WW Mileage	0.0%
610-708 · Township Services	16.7%
610-727 · Office Equipment	20.9%
610-728 · Office Supplies	0.0%
610-729 · Postage	13.2%
610-804 · Audit Fees	0.0%
610-810 · Legal Fees	4.2%
610-960 · Miss Dig	0.0%
610-970 · Munibilling Software	0.0%
610-971 · Bad Checks	0.0%
<b>Total b)ADMINISTRATIVE AND OTHER</b>	<b>10.9%</b>
<b>Expense Debit Services</b>	
711-2b · Payment to Village	
<b>Expense Debit Services - Other</b>	<b>0.0%</b>
<b>Total Expense Debit Services</b>	<b>6.0%</b>
610-690 · Sewer Permit Payment	
610-939 · W.W. Capital Equipment	
939e · Fencing	0.0%
939a · Control Panel Upgrades	0.0%
939b · Pumps	0.0%
939c · Sensors & Misc. Parts	0.0%
939d · Facilities Upgrades	0.0%
610-939 · W.W. Capital Equipment - Other	
<b>Total 610-939 · W.W. Capital Equipment</b>	<b>1.3%</b>

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Accrual Basis

# Ontwa Township-WasteWater Fund

## Profit & Loss Budget vs. Actual

### April through May 2024

	% of Budget
610-941 · Instrumentation	0.0%
610-942 · SCADA Data	0.0%
Total Expense	10.9%
Net Ordinary Income	736.2%
Other Income/Expense	
Other Income	
3. Mason Reimbursement	
Bank Interest	
Total Other Income	
Net Other Income	
Net Income	1,229.7%

## Ontwa Township Board of Trustees Meeting Minutes

May 13, 2024

[www.ontwatwp.org](http://www.ontwatwp.org)

**Call to Order:** The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 7:00pm on May 13, 2024.

**Pledge of Allegiance:**

**Roll Call:** Supervisor Marchetti, Clerk VanBelle, Treasurer Leist, Trustees Stutsman, Bolock, Kozinski were present. Trustee Christensen was absent.

**Approval of Agenda:** Trustee Stutsman made a motion to approve the agenda, second by Trustee Kozinski. All in favor, motion passed.

**Public Comment:** No public comment

**Approval of Consent Agenda:** Trustee Bolock made a motion to approve the Consent Agenda, second by Treasurer Leist. Motion passed on a roll call vote, 6 ayes, 0 nays. Trustee Christensen was absent.

**Commissioner's Report:** Commissioner Marchetti: Two millage requests will be on the August 6<sup>th</sup> ballot: the senior services millage and the drug enforcement millage. These are renewals of current millages. Commissioner Marchetti presented the annual Going to Court book that children from Cass County compose with drawings they make about their experiences with the court system.

**Library Update:** Barbara Gordon, Cass County Library Director, gave an update on the new library construction project to be completed mid-summer 2025. The new library will be 9,500sf with 2 parking lots and outside amenities. At her request the township has waived the sewer permit fee.

**Committee Board Reports:** No committee board reports this month. From now on reports will be given every other month. Brigid Forlenza reported that gravity line sewer cleaning from Island Drive to N. Shore has been completed.

### Old Business:

**Elkhart Road Project:** The Parks Board will meet June 3<sup>rd</sup> to discuss the reapplication of the grant and a report to the Board at the June 5<sup>th</sup> meeting will be given.

### New Business:

**Zoning Updates re: Section 326:** The Master Plan is finished, and work has begun on revisions to the zoning book. Before the Board, for approval, is the revision to section 326, pertaining to building codes which have been removed from the book. This revision was previously approved by both the township Plan Commission, and the County Plan commission. Trustee Stutsman made a motion to approve, second by Trustee Kozinski. Motion passed on a roll call vote: 6 ayes, 0 nays, Trustee Christensen was absent.

**Fire Board Appointment:** Supervisor Marchetti asked for a motion to appoint Clerk VanBelle to the Fire Board to replace John Hanson who has resigned. Trustee Kozinski made the motion, seconded by Treasurer Leist. All in favor, motion passed.

**Announcements:** The next regular Township Board meeting will be June 10<sup>th</sup>, Ambulance Board, June 12<sup>th</sup>, Police Board June 13<sup>th</sup>, Wastewater Board May 22<sup>nd</sup>, Planning Commission June 5<sup>th</sup>, Supervisor Marchetti announced Garver Lake will hold it's annual meeting on May 15<sup>th</sup> at 7pm at the township hall. A public hearing will be held on June 5<sup>th</sup> at 6:30, prior to the Board of Trustees meeting, regarding the rezoning of Eddies Market Place.

**Adjourn:** Trustee Kozinski made a motion to adjourn, second by Clerk VanBelle. Meeting adjourned at 7:25pm.

Respectfully submitted:

\_\_\_\_\_

Tina VanBelle, Ontwa Township Clerk

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Linda Weaver, Recording Secretary