

PLANNING COMMISSION DRAFT MINUTES

WEDNESDAY April 3rd, 2024 @ 7:00 PM

Members in Attendance: Chris Marbach, Sandra Seanor, Meryl Christensen, Don DeLong, Todd Haberland, Mike Mroczek, Shane Szalai

Members Absent: Richard Gates, William Mahaney

Chairman Marbach Opened the Public Hearing at 7:00 pm. There was no public comment. The Public Hearing was on Zoning Amendment Section 3:26. Chairman Marbach addressed the board, asking for comments and discussion. Discussion by board members concerning the proposed changes. Questions were asked concerning removal of building codes in the zoning ordinance. Updates to the zoning ordinance in the future will take place with the ordinance review committee meeting. Sandi Seanor made a motion to approve the Zoning Amendment changes, second by Todd Haberland. All in favor, motion carried. The Public Hearing adjourned at 7:06 pm.

Chairman Marbach called the meeting of the Ontwa Township Planning Commission to order at 7:07pm

Pledge of Allegiance: All rose for the pledge of allegiance.

Chairman Marbach welcomed everyone, stating that there was a quorum present.

Agenda: Chairman Marbach asked if there were any changes, corrections or additions to the agenda as presented. Motion to approve by Mike Mroczek and Todd Haberland seconded. All were in favor, and the motion carried.

Approval of February 7, 2024 Minutes: Chairman Marbach asked for questions or corrections. He stated the Master Plan Update should read 2023 Annual Report. Change in miss spelled name will be corrected. Mike Mroczek made motion to approve minutes as amended, Second from Todd Haberland. All in favor. Motion carried.

Land Divisions: Bernard Thomas – 70441 Elkhart Road – land division split. Todd Haberland made a motion to recommend approval, Second by Sandi Seanor. All in favor. Motion carried.

New Business: No New Business

Old Business: No Old Business

Committee Reports:

Zoning Report – Dawn Bolock, Zoning Administrator passed out 1st quarter 2024 permit reports.

Master Plan Update: Sandi Seanor stated that Williams and Works sent a proposal to update the Zoning Ordinance. Zoning review committee will meet and work on updates. Sandi went over the dates and meetings needed from the Township and Village prior to making updates. Sandi also noted the Trust Fund Grant Application was sent in and confirmation received. We should know by December 2024 if we will receive the grant money.

Public Comment: Jerry Duck thanked the board members for not allowing the 15 minutes cities. Jerry Marchetti announced Township Clean Up Days are scheduled for April 27th from 9am – 3 pm. Roseann Marchetti announced Cass County Hazardous Waste Collection is April 24th from 3-6 pm at the Road Commission.

Announcements: Chairman Marbach announced that the May Meeting will start at 6:30 pm with a Public Hearing.

Adjourn Meeting: Chairman Marbach adjourned the meeting 7:31pm.

Respectfully submitted:

Tina VanBelle, Recording Secretary