

PLANNING COMMISSION DRAFT MINUTES

WEDNESDAY August 7th, 2024 @ 7:00 PM

Members in Attendance: Chris Marbach, Sandra Seanor, Meryl Christensen, Don DeLong, Todd Haberland, Shane Szalai, Richard Gates.

Members Absent: Mike Mroczek and William Mahaney

Chairman Marbach called the meeting of the Ontwa Township Planning Commission to order at 7:00pm

Pledge of Allegiance: All rose for the pledge of allegiance.

Chairman Marbach welcomed everyone, stating that there was a quorum present.

Agenda: Chairman Marbach asked if there were any changes, corrections or additions to the agenda as presented. Motion to approve agenda by Todd Haberland, second by Don DeLong. All in favor, motion carried.

Approval of June 6, 2024, Minutes: Chairman Marbach asked for questions or corrections. Chris Marbach noted his first name was spelled wrong in one area. Minutes will be amended to correct spelling. Dawn Bolock made a motion to approve minutes as amended, Second by Sandra Seanor. All in favor, motion carried.

New Business:

Land Divisions: Ellis/Albright, Canal Dr.

Todd Ellis applied for a land division/lot line adjustment. Mr. Ellis asked to purchase a section of property .93 acre, connected to his property so that he could build a storage barn. Taxes are paid up to date, property is eligible for splits and new tax ID will be issued. Discussion followed. Motion by Todd Haberland to approve land division, second by Richard Gates. Ayes: Seanor, Christensen, Haberland, Szalai, Gates. Nay: Marbach. Motion Approved.

Site Plan Review: 69981 Rolan Dr – Jerry Streb

An application for a site plan review was submitted by the McCollester group for construction of a new commercial building. Plans were submitted for Streb & Sons Plumbing for a plumbing storage and meeting place. It was noted that several changes will need to be addressed before approval of the site plan. Zoning Administrator Bolock will send an email listing changes that will need to be fixed. (list available upon request) When those are addressed, the site plan will be subject to approval with changes. Based on discussion from planning commission members a motion was made by Sandra Seanor to table the application so corrections can be made, second by Richard Gates, all in favor, motion carried. It was noted by Zoning Administrator that if changes are made, The September 4th meeting should be ok for re submittal of application.

Old Business: None

Committee Reports: Sandra Seanor stated the Zoning Ordinance Review Committee will be meeting again on August 27th to continue reviewing ordinances.

Building Report – Building Permit Reports were presented.

Master Plan Update: The final draft for the Master Plan will be available soon. It will be sent to the Zoning Administrator and the Planning Commissioners, along with all others needed to review.

Public Comment: Roseann Marchetti mentioned all the upcoming MSU extension government classes that are available online. Jerry Marchetti said he has been very happy with Andy Moore, working with Ontwa Township.

Announcements: None

Adjourn Meeting: Chairman Marbach adjourned the meeting at 7:48 pm.

Respectfully submitted:

Tina VanBelle,
Recording Secretary