

ONTWA

TOWNSHIP

Township of Ontwa * County of Cass * State of Michigan

www.Ontwatwp.org

26225 U.S. 12 * P.O. Box 209 * Edwardsburg, MI 49112 * Fax: (269) 663-0072 *

Phone: (269) 663-2347

WASTEWATER BOARD MEETING

February 28, 2024 @ 6:30 PM

Meeting Called to Order

Chairman Mike Mroczek called the meeting to order at 6:30 PM

Pledge of Allegiance

Chair Mroczek asked all to stand for the Pledge of Allegiance

Roll Call

Chair Mroczek took roll call. Members present: John Brandt, Jeff VanBelle, Dan Stutsman, Bruce Cassady, John Bossler. Dave Stiffler is absent.

Public Comments (3 minutes per person) Supervisor Marchetti is present at the Wastewater meeting. He commented that Administrator Forlenza did a good job on the 2024/2025 Budget.

Approve Agenda – Member Stutsman makes the motion to approve the agenda as presented. Member VanBelle supports. All members present vote yea, no nays. **Motion carries.**

Approve Last Meeting Minutes – January 24, 2024 Minutes Member Cassady makes the motion to amend the minutes to add an additional 0 to; Unfinished Old business #1 to make the amount \$6,000.00. Member Bossler supports. All members present vote yea, no nays. **Motion carries.**

Financial Report The financial report was included in the packet. Chairman Mroczek stated the budget is good. We will focus now on the 2024/2025 Budget.

Wastewater Report - Administrator Brigid Forlenza

1. I.A.I Reports – Reports are included in the packets.

During the month of January 2024 approximately 10,011,000 gallons of wastewater were generated. The collection system continues to operate in excellent condition.

Discussion followed.

2. Wastewater Report – 2023/2024 Fiscal Year

- JPC1-Chemical feed project completed by Selge Construction
- JPC2-tree removed to enable generator installation.
- Edwardsburg Sports Complex-meter installation complete.
- Manhole project on Sheridan Road, Elkhart Road, South Shore Drive and North Shore Drive completed. The project as a carry-over from 2022.
- JPC1-KSB Dubric pumps were installed.
- Bonds were paid off except for Edwardsburg Village. \$5.50 debt fee has been removed from the monthly billing.
- B1 Seaside Court and B2 NorthShore driveways have been installed. .
- B2 and C2 Generators have been installed.
- EDW4 had a pipe break and an emergency repair was completed by Selge Construction.
- Administrator Forlenza met with Elkhart Public Works for compliance hearing.
- Ontwa Township was alerted by Elkhart of a rate increase over the next 5 years.
- Chairman Mroczek, WW member John Bossler and Administrator Forlenza met regarding required permit. WW attorney is reviewing.

- LD DOCSA completed C1 valve project.
- Boulderman repaired B4 seawall with no additional charge.
- Air release valves were cleaned and O-rings replace on C1.
- C1 New Generac generator installation approved.
- Reverse switches installed in B#, B4 and C3.
- Cabinet modified to accommodate summer temperatures at C1.
- Lighting project completed in WW building.
- Established accounts with vendors to save tax plus 10%.
- Financial damages recouped from Mid-West Timber.
- Selge Construction repaired and Clean Earth cleared Gravity lines.

Unfinished Old Business

No unfinished old business.

New Business

1. **CT Electric** – Member Brandt made the motion to approve the quote from CT Electric Services, Inc. of \$4,050.00 for labor and materials to add reversing starters and switches (complete) on EDW-1, EDW-3 AND EDW-4. Member Stutsman supports the motion. Discussion followed. A roll call vote is taken and all members present vote yea, no nays. Motion carries.
2. **2024/2025 Budget** – The Wastewater Budget Narrative for Fiscal Year 2024/2025 has been included in the packet. Member Stutsman makes the motion to accept the **Wastewater Budget for Fiscal Year 2024/2025** as presented. Member Bossler supports the motion. Discussion follows. A roll call vote is taken and all members present vote yea, no nays. Motion carries.

Member Stutsman makes the motion to adjourn the meeting. Member VanBelle supports the motion to adjourn. All present vote yea to adjourn. Meeting is adjourned at 7:20 PM.

ADJOURN: 7:20 PM

Submitted By: Lori Mroczek, Recording Secretary