

ONTWA

TOWNSHIP Township of Ontwa*County of Cass*State of MI

www.Ontwatwp.org 26225 U.S. 12 * P.O. Box 209 * Edwardsburg, MI 49112 * Fax: (269) 663-0072 *
Phone: (269) 663-2347

Ontwa Township BOT Meeting April 8th 2024 @ 7:00 PM

1. Call to Order-Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Public Comment-3 minutes
5. Approval of Consent Agenda
 - . General Checking - check # 9474-9513
 - . Wastewater Fund - check # 7009-7034
 - . Special Assessment --
 - . Adamsville Cemetery --
 - . Financial Reports
 - . March Meeting Minutes

6. Cass County Commissioner's Reports

COMMITTEE BOARD REPORT

- a. Wastewater – Brigid Forlenza
- b. Zoning Administrator Report – Dawn Bolock
- c. Ambulance - Trustee Stutsman
- d. Building & Grounds – Trustee Stutsman
- e. Planning Commission – Trustee Christensen
- f. Township Roads - Trustee Kozinski
- g. Parks Board – Trustee Kozinski
- h. Police – Trustee Christensen
- i. Adamsville Cemetery Board – Trustee Christensen

OLD BUSINESS

1. Elkhart Road Project

NEW BUSINESS

1. Board Appointments ZBA,BOR,Cemetery
2. Garver Lake Fireworks
3. Resolutions Ballot Millage Language
- 4.
- 5.

ANNOUNCEMENTS

Next regular Township Board Meeting May 13th, Ambulance Board Meeting April 10th, Police Board Meeting April 11th, Planning Comm Meeting May 1st Wastewater Board Meeting April 24th, Township Clean up Days April 27th
Supervisor Comments.

ONTWA TOWNSHIP
Checks For Approval
March 11 through April 7, 2024

Type	Date	Num	Name	Memo	Account	Split	Amount
Check	04/01/2024	9474	Burnham & Flowers ...	4/1/2024 invol...	101-General Checki...	912 Insurance	-26,790.00
Check	03/12/2024	9475	LEADER PUBLICAT ...	141667	101-General Checki...	910 Legal Noti...	-39.04
Check	03/12/2024	9476	Michigan Townships...	259711	101-General Checki...	712 Conferenc...	-100.00
Check	03/12/2024	9477	Marana Group	500913	101-General Checki...	729 Assesseme...	-3.13
Check	03/14/2024	9478	CASS COUNTY R...	804615 & 804...	101-General Checki...	-SPLIT-	-1,100.00
Check	03/14/2024	9479	Zoning Solutions, LLC	392	101-General Checki...	-SPLIT-	-135.00
Check	03/15/2024	9480	LEADER PUBLICAT ...	141667	101-General Checki...	910 Legal Noti...	-74.90
Check	03/30/2024	9481	WILLIAMS & WORK...	97299, 97454...	101-General Checki...	-SPLIT-	-2,209.66
Check	03/30/2024	9482	PETTY CASH		101-General Checki...	957 Miscellane...	-249.84
Check	03/30/2024	9483	SOUTHWEST MIC...	983	101-General Checki...	957 Miscellane...	-2,771.00
Check	03/30/2024	9484	PREFERRED PRIN...	35041	101-General Checki...	728 Office Sup...	-297.05
Check	03/30/2024	9485	VILLAGE EDWARD ...	A-5788	101-General Checki...	924 Water	-102.97
Check	03/30/2024	9486	First National Bank ...	4851	101-General Checki...	-SPLIT-	-612.61
Check	03/30/2024	9487	MIDWEST ENERGY ...	498	101-General Checki...	920 Street Lights	-300.46
Check	03/30/2024	9488	SEMCO ENERGY	0142160 500	101-General Checki...	923 Gas	-217.40
Check	03/30/2024	9489	Don DeLong	Master Citize...	101-General Checki...	712 Conferenc...	-250.00
Check	03/30/2024	9490	AEP IND MICH PO...	041-958-600...	101-General Checki...	922 Electric	-701.51
Check	03/30/2024	9491	Lawn Techs LLC	11166	101-General Checki...	931 Landscaping	-65.00
Check	03/30/2024	9492	WILLIAMS & WORK...	98051, 98052	101-General Checki...	-SPLIT-	-1,417.00
Check	03/30/2024	9493	LEADER PUBLICAT ...	141667	101-General Checki...	910 Legal Noti...	-66.10
Check	03/30/2024	9494	Bauchham Sparks & ...	12255 & 12512	101-General Checki...	-SPLIT-	-5,260.41
Check	03/29/2024	9495	John Brandt	2/28/24	101-General Checki...	Direct Deposit ...	-49.86
Check	03/30/2024	9496	Jeremiah Jones	1 - March 2024	101-General Checki...	810 Code Enfo...	-225.00
Check	03/30/2024	9497	Johnny Hamilton	March 2024	101-General Checki...	705 Electrical I...	-1,730.40
Check	03/30/2024	9498	Cathy A Obrien		101-General Checki...	703 Election P...	-346.00
Check	03/30/2024	9499	POLICE DEPT		101-General Checki...	855 - Police Fi...	-971.85
Check	03/30/2024	9500	Richard Yoder	March 2024	101-General Checki...	704 Building In...	-6,332.80
Check	04/01/2024	9501	Joint Police Board	Township Sha...	101-General Checki...	809 Township ...	-16,666.66
Check	04/01/2024	9502	Koorsen Fire & Sec...	IN00630351	101-General Checki...	929 - Security	-96.00
Check	04/01/2024	9503	Accident Fund	1001268876	101-General Checki...	912 Insurance	-719.25
Check	04/01/2024	9504	CASS COUNTY R...	2024 road rep...	101-General Checki...	-SPLIT-	-68,650.69
Check	04/02/2024	9505	Grand Traverse Res...	Brigid Forlenz...	101-General Checki...	712 Conferenc...	-613.92
Check	04/02/2024	9506	Grand Traverse Res...	Meryl Christie...	101-General Checki...	712 Conferenc...	-613.92
Check	04/02/2024	9507	Grand Traverse Res...	Dawn Bolok ...	101-General Checki...	712 Conferenc...	-613.92
Check	04/02/2024	9508	CASS COUNTY R...	Ontwa Dust C...	101-General Checki...	930 Road Repair	-367.20
Check	04/03/2024	9509	Dobberteen Inspecti...	OT-032424	101-General Checki...	-SPLIT-	-1,485.60
Check	04/03/2024	9510	Waste Management...	7902861-252...	101-General Checki...	926 Trash	-98.59
Check	04/04/2024	9511	ONTWA TWP	April-June 2024	101-General Checki...	925 Sewer	-123.00
Check	04/04/2024	9512	LEADER PUBLICAT ...	141667	101-General Checki...	-SPLIT-	-67.22
Check	04/04/2024	9513	Don DeLong	citizen planner	101-General Checki...	712 Conferenc...	-250.00

Ontwa Township-Wastewater Fund
Checks for Approval
March 11 through April 7, 2024

Type	Date	Num	Name	Memo	Account	Split	Amount
Check	03/14/2024	7009	CT Electrical Servic...	3654	WWW Treatment Che...	938b · Lift Stati...	-487.50
Check	03/14/2024	7010	ELKHART PUBLIC ...	61-025400-00	WWW Treatment Che...	956a · Elkhart ...	-48,125.05
Check	03/14/2024	7011	USA BlueBook	INV/00294146	WWW Treatment Che...	938d · Lift Stati...	-1,382.15
Check	03/14/2024	7012	Kennedy Industries	640940	WWW Treatment Che...	610-939 · W/W...	-32,328.00
Check	03/25/2024	7013	SEMCO ENERGY	VOID:	WWW Treatment Che...	-SPLIT-	0.00
Check	03/25/2024	7014	SEMCO ENERGY	VOID:	WWW Treatment Che...	-SPLIT-	0.00
Check	03/26/2024	7015	AEP IND MICHIGA...	040-447-418-...	WWW Treatment Che...	610-921 · Elect...	-426.27
Check	03/26/2024	7016	MIDWEST ENERGY	invoice 496	WWW Treatment Che...	610-921 · Elect...	-1,363.32
Check	03/26/2024	7017	MUNIBILLING	invoice 66552	WWW Treatment Che...	610-970 · Muni...	-872.86
Check	03/26/2024	7018	AT&T	invoice 28726...	WWW Treatment Che...	610-970 · Muni...	-2,503.04
Check	03/26/2024	7019	Haviland Products	499606	WWW Treatment Che...	610-950 · Tele...	-121.00
Check	03/26/2024	7020	Mike Bolock	Seaside Ct	WWW Treatment Che...	610-950 · Che...	-12,309.90
Check	03/26/2024	7021	Detection Instrumen...	invoice 6376-...	WWW Treatment Che...	610-938 · Syst...	-275.00
Check	03/26/2024	7022	The Standard Group	invoice 31504	WWW Treatment Che...	610-940 · Lab/...	-253.37
Check	03/26/2024	7023	Perceptive Controls	VOID: invoice...	WWW Treatment Che...	610-728 · Offic...	-620.00
Check	03/26/2024	7024	ELEMENT MATERI...	VOID: invoice...	WWW Treatment Che...	610-938 · Syst...	0.00
Check	03/30/2024	7025	VILLAGE OF EDWA...	A-6356	WWW Treatment Che...	-SPLIT-	-928.90
Check	03/30/2024	7026	Mika Meyers	699622	WWW Treatment Che...	610-924 · Water	-42.47
Check	03/30/2024	7027	Infrastructure Altern...	33529	WWW Treatment Che...	610-810 · Lega...	-2,112.00
Check	03/30/2024	7028	Infrastructure Altern...	3763	WWW Treatment Che...	938d · Lift Stati...	-2,925.00
Check	03/30/2024	7029	EDWARDSBURG V...	March 2024	WWW Treatment Che...	938b · Lift Stati...	-4,050.00
Check	03/30/2024	7030	WIGHTMAN & ASS...	86548	WWW Treatment Che...	711-2b · Paym...	-2,912.70
Check	03/31/2024	7031	Infrastructure Altern...	33541	WWW Treatment Che...	610-933 · Syst...	-460.00
Check	04/01/2024	7032	ONTWA TOWNSHIP	April 2024	WWW Treatment Che...	933a IAI Syste...	-9,710.00
Check	04/03/2024	7033	Dobbeeen Inspectio...	OW-032424	WWW Treatment Che...	610-708 · Tow...	-5,250.00
Check	04/04/2024	7034	POSTMASTER	April 2024	WWW Treatment Che...	610-690 · Sew...	-84.00
Check	04/04/2024	7034	POSTMASTER	April 2024	WWW Treatment Che...	610-729 · Post...	-785.46

ONTWA TOWNSHIP

Balance Sheet

As of March 31, 2024

	Mar 31, 24
ASSETS	
Current Assets	
Checking/Savings	
Certificates of Deposit	
GNFCU(Circle FCU) CD 6300	227,505.31
CDsHuntington 3519	11,923.44
C/D Huntington 7760	134,940.42
Total Certificates of Deposit	374,369.17
Bank Checking and Savings	
Circle FCU Savings Acct 6004	102,317.74
Direct Deposit Clearing	-147.82
Chemical Bank-Fire Escrow	1,461.77
GNFCU(Circle FCU) Savings 6000	107.30
101-General Checking (Chemical)	
Committed - Streets	66.00
101-General Checking (Chemical) - Other	766,709.42
Total 101-General Checking (Chemical)	766,775.42
Total Bank Checking and Savings	870,514.41
Total Checking/Savings	1,244,883.58
Accounts Receivable	
Receivables	1,120.00
Total Accounts Receivable	1,120.00
Other Current Assets	
Due from T&A Fund	21,263.93
Taxes Receivable	10,727.71
Total Other Current Assets	31,991.64
Total Current Assets	1,277,995.22
TOTAL ASSETS	1,277,995.22
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
339 - ARPA Funds - unearned revenue	201,317.75
2100 - Payroll Liabilities	6,256.28
Total Other Current Liabilities	207,574.03
Total Current Liabilities	207,574.03
Total Liabilities	207,574.03
Equity	
3901 - Committed Complete Streets	87,466.28
3900 - Fund Balance	1,032,712.96
Net Income	-49,758.05
Total Equity	1,070,421.19
TOTAL LIABILITIES & EQUITY	1,277,995.22

ONTWA TOWNSHIP

Profit & Loss

March 2024

	Mar 24
Ordinary Income/Expense	
Income	
703 WW Township Services	5,200.00
101-000 · General Income	
406 · Short Term Rental	1,000.00
404 Real Property Taxes	49,268.05
405 Lot Mowing	1,345.00
423 MHP Tax	148.00
578 State Revenues	99,819.00
655 · General Income Fines & Forfeit	580.80
Total 101-000 · General Income	152,160.85
601-000 · Building Income	
467 Electrical Permits	1,110.00
468 Mechanical Permits	1,815.00
469 Plumbing Permits	743.00
477 Building Permits	4,748.00
Total 601-000 · Building Income	8,416.00
Total Income	165,776.85
Expense	
101-723 · Fire Board	
703 Board Compensation	0.00
Total 101-723 · Fire Board	0.00
101-103 · Township Board	
815 IT Expenses	16.95
703 Trustee Salary	2,015.00
712 Conference Expenses	350.00
810 Attorney Fees	5,260.41
862 Employers' S.S.	2,385.05
910 Legal Notices	210.28
957 Miscellaneous	3,020.84
101-103 · Township Board - Other	54.00
Total 101-103 · Township Board	13,312.53
101-104 · Office Management	
705 · Secretary Hourly Rate	740.00
703 Manager Salary	4,192.67
728 Office Supplies	852.99
Total 101-104 · Office Management	5,785.66
101-171 · Supervisor	
703 Supervisor Salary	2,835.00
703.1 Deputy Supervisor	120.00
Total 101-171 · Supervisor	2,955.00
101-209 · Assessor	
703 Assessor Salary	3,204.33
705 Parcel Assessments	0.00
729 Assessment Notices	3.13
Total 101-209 · Assessor	3,207.46
101-215 · Clerk	
703 Clerk Salary	3,330.00
703.2 Deputy Clerk	1,225.00
706 Mileage	40.20
Total 101-215 · Clerk	4,595.20

ONTWA TOWNSHIP
Profit & Loss
 March 2024

	Mar 24
101-247 · Board of Review	
703 Board Compensation	3,000.00
957 Miscellaneous	168.40
	3,168.40
Total 101-247 · Board of Review	3,168.40
101-253 · Treasurer	
703 Treasurer Salary	3,330.00
703.Deputy Treasurer	985.00
	4,315.00
Total 101-253 · Treasurer	4,315.00
101-262 · Elections	
703 Election Payroll Wages	3,325.90
728 Election Supplies	64.72
	3,390.62
Total 101-262 · Elections	3,390.62
101-265 · Building and Grounds	
933 · Short Term Rental	1,200.00
931 Landscaping	65.00
922 Electric	701.51
923 Gas	217.40
924 Water	178.56
926 Trash	98.75
	2,461.22
Total 101-265 · Building and Grounds	2,461.22
101-276 · Cemetery	
969 Cemeteries	216.00
	216.00
Total 101-276 · Cemetery	216.00
101-301 · Police	
855 · Police Fines & Forfeit	1,552.65
703 Board Compensation.	60.00
809 Township Share	16,666.66
	18,279.31
Total 101-301 · Police	18,279.31
101-371 · Building Inspection Dept.	
704 Building Inspector Salary	10,111.20
705 Electrical Inspector Salary	2,618.40
706 Plumbing Inspector Salary	594.40
708 Mechanical Inspector Salary	1,452.00
	14,776.00
Total 101-371 · Building Inspection Dept.	14,776.00
101-446 · Streets	
930 Road Repair	1,100.00
	1,100.00
Total 101-446 · Streets	1,100.00
920 · Street Lights	
920 Street Lights	570.00
	570.00
Total 920 · Street Lights	570.00
101-536 · Waste Water Dept.	
704 · Board	523.00
703 Management/Administrator	2,583.33
705 Mileage Expense	54.00
	3,160.33
Total 101-536 · Waste Water Dept.	3,160.33
101-651 · Ambulance	
703 Board Compensation	216.00
	216.00
Total 101-651 · Ambulance	216.00
101-721 · Planning Commission	
703 Board Compensation	0.00

ONTWA TOWNSHIP

Profit & Loss

March 2024

	<u>Mar 24</u>
809 Professional Services	3,626.66
910 Legal Notices	66.10
Total 101-721 · Planning Commission	3,692.76
101-722 · Zoning	
810.1 Code Enforcement Salary	0.00
703 Administrator Salary	2,583.33
703.1 ZBA Compensation	0.00
706 Mileage	0.00
810 Code Enforcement	510.00
Total 101-722 · Zoning	3,093.33
101-751 · Parks & Recreation	0.00
Total Expense	88,294.82
Net Ordinary Income	77,482.03
Net Income	77,482.03

ONTWA TOWNSHIP

Profit & Loss Budget vs. Actual

April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Unearned Fire Escrow	1,388.75		
101-100 - Township Board Insurance			
General Income 912 Insurance	717.88		
Total 101-100 - Township Board Insurance	717.88		
703 WW Township Services			
	62,400.00	60,000.00	2,400.00
611 Metro			
	26,442.14	10,000.00	16,442.14
101-000 - General Income			
528 - ARPA Funds-Federal Grants	178,221.59	178,221.59	0.00
406 - Short Term Rental	4,500.00	8,000.00	-3,500.00
725 - FOIA Income	827.90	0.00	827.90
404 Real Property Taxes			
Tax Adjustments	0.00	3,000.00	-3,000.00
404 Real Property Taxes - Other	230,957.37	210,000.00	20,957.37
Total 404 Real Property Taxes	230,957.37	213,000.00	17,957.37
405 Lot Mowing	2,905.00	1,500.00	1,405.00
420 DPP Tax	0.00	1,200.00	-1,200.00
423 MHP Tax	1,775.50	2,500.00	-724.50
454 Liquor License	3,931.95	3,500.00	431.95
578 State Revenues	604,838.00	613,000.00	-8,162.00
608 Rezoning	0.00	2,000.00	-2,000.00
610 Cable Fees	69,068.97	75,000.00	-5,931.03
654 - General Income Police Training	3,488.71	1,000.00	2,488.71
655 - General Income Fines & Forfeit	11,151.64	13,000.00	-1,848.36
665 Interest	14,850.69	6,000.00	8,850.69
687 Refunds	0.00	5,000.00	-5,000.00
694 Other Revenues			
191 Election Reimburse	8,584.82	5,000.00	3,584.82
694 Other Revenues - Other	1,954.46	5,000.00	-3,045.54
Total 694 Other Revenues	10,539.28	10,000.00	539.28
699 Land Splits	150.00	1,000.00	-850.00
926 Trash	455.00	500.00	-45.00
957 Reimbursement	0.00	400.00	-400.00
Total 101-000 - General Income	1,137,661.60	1,134,821.59	2,840.01

ONTWA TOWNSHIP

Profit & Loss Budget vs. Actual

April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget
601-000 · Building Income			
453 Home Occ. Permits	25.00	300.00	-275.00
467 Electrical Permits	23,380.00	30,000.00	-6,620.00
468 Mechanical Permits	22,119.00	25,000.00	-2,881.00
469 Plumbing Permits	10,864.00	11,000.00	-136.00
477 Building Permits	71,854.00	55,000.00	16,854.00
609 Variances	0.00	1,300.00	-1,300.00
694 Other Revenues	0.00	1,300.00	-1,300.00
Total 601-000 · Building Income	128,242.00	123,900.00	4,342.00
Total Income	1,356,852.37	1,328,721.59	28,130.78
Expense			
101-723 · Fire Board			
703 Board Compensation	648.00	558.00	90.00
Total 101-723 · Fire Board	648.00	558.00	90.00
101-103 · Township Board			
815 IT Expenses	19,819.91	18,904.86	915.05
101-101-959 Contingency Fund	0.00	1,000.00	-1,000.00
703 Trustee Salary	24,110.00	23,760.00	350.00
703.1 Payroll Services	1,345.35	1,800.00	-454.65
708 Trustee Mileage	386.45	200.00	186.45
710 Membership & Dues	7,808.54	7,000.00	808.54
712 Conference Expenses	7,139.33	3,000.00	4,139.33
804 Audit Fees	11,339.08	15,000.00	-3,660.92
810 Attorney Fees	5,580.41	3,000.00	2,580.41
862 Employers' S.S.	26,546.65	22,000.00	4,546.65
910 Legal Notices	1,101.10	1,500.00	-398.90
912 Insurance	23,449.75	20,000.00	3,449.75
957 Miscellaneous	3,346.72	4,000.00	-653.28
101-103 · Township Board - Other	270.00		
Total 101-103 · Township Board	132,243.29	121,164.86	11,078.43
101-104 · Office Management			
705 · Secretary Hourly Rate	4,110.00	3,240.00	870.00
703 Manager Salary	50,312.04	50,312.00	0.04
728 Office Supplies	6,599.83	6,000.00	599.83
730 Office Equipment	4,718.61	2,000.00	2,718.61
732 Office Equipment Repair	179.17	1,000.00	-820.83
734 Postage	3,252.25	5,000.00	-1,747.75
101-104 · Office Management - Other	0.00	500.00	-500.00
Total 101-104 · Office Management	69,171.90	68,052.00	1,119.90

ONTWA TOWNSHIP

Profit & Loss Budget vs. Actual

April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget
101-171 - Supervisor			
703 Supervisor Salary	34,020.00	34,020.00	0.00
703.1 Deputy Supervisor	1,740.00	13,770.00	-12,030.00
706 Mileage	333.10	500.00	-166.90
808 Attorney Fees	0.00	2,000.00	-2,000.00
957 Miscellaneous	0.00	500.00	-500.00
Total 101-171 - Supervisor	36,093.10	50,790.00	-14,696.90
101-209 - Assessor			
703 Assessor Salary	38,451.96	38,452.00	-0.04
705 Parcel Assessments	8,700.00	10,000.00	-1,300.00
729 Assessment Notices	2,939.39	2,500.00	439.39
731 Office Supplies	758.11		
805 Computer	2,303.00	2,000.00	303.00
957 Miscellaneous	200.00	500.00	-300.00
Total 101-209 - Assessor	53,352.46	53,452.00	-99.54
101-215 - Clerk			
703 Clerk Salary	39,960.00	39,960.00	0.00
703.2 Deputy Clerk	10,635.00	13,770.00	-3,135.00
706 Mileage	92.85	500.00	-407.15
957 Miscellaneous	0.00	500.00	-500.00
Total 101-215 - Clerk	50,687.85	54,730.00	-4,042.15
101-247 - Board of Review			
703 Board Compensation	3,000.00	3,240.00	-240.00
706 Mileage	0.00	200.00	-200.00
712 Conference Expenses	0.00	300.00	-300.00
957 Miscellaneous	168.40	200.00	-31.60
Total 101-247 - Board of Review	3,168.40	3,940.00	-771.60
101-253 - Treasurer			
703 Treasurer Salary	39,960.00	39,960.00	0.00
703. Deputy Treasurer	9,280.00	13,770.00	-4,490.00
706 Mileage	0.00	500.00	-500.00
816 Tax Roll Print-CC	18,181.06	16,000.00	2,181.06
957 Miscellaneous	0.00	300.00	-300.00
Total 101-253 - Treasurer	67,421.06	70,530.00	-3,108.94

ONTWA TOWNSHIP

Profit & Loss Budget vs. Actual

April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget
101-262 - Elections			
703 Election Payroll Wages	5,056.91	10,000.00	-4,943.09
728 Election Supplies	3,049.79	8,000.00	-4,950.21
813 Voting Machines	2,148.27	4,000.00	-1,851.73
910 Legal Notices	122.68	500.00	-377.32
933 Repair & Maintenance	148.00	1,000.00	-852.00
Total 101-262 - Elections	10,525.65	23,500.00	-12,974.35
101-265 - Building and Grounds			
933 - Short Term Rental	3,600.00	3,000.00	600.00
932 - Lot Mowing	1,120.00	1,200.00	-80.00
931 Landscaping	3,217.50	4,000.00	-782.50
921 Internet	4,067.88	4,000.00	67.88
922 Electric	9,146.74	11,000.00	-1,853.26
923 Gas	1,856.87	3,500.00	-1,643.13
924 Water	2,362.00	1,800.00	562.00
925 Sewer	492.00	700.00	-208.00
926 Trash	4,316.82	5,000.00	-683.18
927 Maintenance	8,672.47	5,000.00	3,672.47
928 Supplies	95.65	700.00	-604.35
929 - Security	820.00	100.00	720.00
930 Repairs/Additions/Improve	725.00	2,000.00	-1,275.00
940 Capital Outlay	115.00		
Total 101-265 - Building and Grounds	40,607.93	42,000.00	-1,392.07
101-276 - Cemetary			
970 - Cemetary Board	0.00	1,200.00	-1,200.00
969 Cemeteries	1,206.50	3,000.00	-1,793.50
Total 101-276 - Cemetary	1,206.50	4,200.00	-2,993.50
101-301 - Police			
855 - Police Fines & Forfeit	11,171.44	8,000.00	3,171.44
854 - Police Training Funds	4,563.85	1,000.00	3,563.85
754 - Police Liquor License	3,931.95	3,500.00	431.95
703 Board Compensation.	1,052.20	648.00	404.20
809 Township Share	199,999.92	233,011.00	-33,011.08
101-301 - Police - Other	33,011.00		
Total 101-301 - Police	253,730.36	246,159.00	7,571.36

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget
101-371 - Building Inspection Dept.			
601-371-987 Refunds	1,119.00		
704 Building Inspector Salary	65,965.60	44,868.14	21,097.46
705 Electrical Inspector Salary	20,434.40	24,000.00	-3,565.60
706 Plumbing Inspector Salary	8,691.20	8,800.00	-108.80
708 Mechanical Inspector Salary	17,752.20	20,000.00	-2,247.80
101-371 - Building Inspection Dept. - Other	868.14	500.00	368.14
Total 101-371 - Building Inspection Dept.	114,830.54	98,168.14	16,662.40
101-446 - Streets			
930 Road Repair	338,232.61	337,311.00	921.61
Total 101-446 - Streets	338,232.61	337,311.00	921.61
920 - Street Lights			
920 Street Lights	6,832.31	7,000.00	-167.69
Total 920 - Street Lights	6,832.31	7,000.00	-167.69
101-536 - Waste Water Dept.			
704 - Board	3,758.00	5,400.00	-1,642.00
703 Management/Administrator	30,999.96	31,000.00	-0.04
705 Mileage Expense	636.00	600.00	36.00
Total 101-536 - Waste Water Dept.	35,393.96	37,000.00	-1,606.04
101-651 - Ambulance			
703 Board Compensation	702.00	1,620.00	-918.00
101-651 - Ambulance - Other	73,696.59	73,696.59	0.00
Total 101-651 - Ambulance	74,398.59	75,316.59	-918.00
101-721 - Planning Commission			
703 Board Compensation	4,815.80	4,320.00	495.80
706 Mileage	0.00	200.00	-200.00
808 Attorney Fees	7,109.63	3,000.00	4,109.63
809 Professional Services	15,609.93	18,000.00	-2,390.07
910 Legal Notices	207.86	1,000.00	-792.14
957 Miscellaneous	0.00	500.00	-500.00
Total 101-721 - Planning Commission	27,743.22	27,020.00	723.22

ONTWA TOWNSHIP

Profit & Loss Budget vs. Actual

April 2023 through March 2024

	Apr '23 - Mar 24	Budget	\$ Over Budget
101-722 - Zoning			
810-10 Code Enforcement Deputy	5,678.00	13,770.00	-8,092.00
810.1 Code Enforcement Salary	4,500.00	10,800.00	-6,300.00
703 Administrator Salary	27,510.25	20,740.00	6,770.25
703.1 ZBA Compensation	1,159.00	1,000.00	159.00
706 Mileage	519.96	1,000.00	-480.04
808 Attorney Fees	0.00	2,000.00	-2,000.00
810 Code Enforcement	860.00	500.00	360.00
910 Legal Notices	167.28	500.00	-332.72
957 Miscellaneous	0.00	500.00	-500.00
Total 101-722 - Zoning	40,394.49	50,810.00	-10,415.51
101-751 - Parks & Recreation			
949 - Complete Streets	0.00	35,000.00	-35,000.00
927 Park Maintenance	10,847.00	16,430.00	-5,583.00
970 Capital Outlay	0.00	3,000.00	-3,000.00
101-751 - Parks & Recreation - Other	124.00		
Total 101-751 - Parks & Recreation	10,971.00	54,430.00	-43,459.00
Total Expense	1,367,653.22	1,426,131.59	-58,478.37
Net Ordinary Income	-10,800.85	-97,410.00	86,609.15
Other Income/Expense			
Other Expense			
Transfer to Special Assessment	38,957.20		
Total Other Expense	38,957.20		
Net Other Income	-38,957.20		
Net Income	-49,758.05	-97,410.00	47,651.95

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Accrual Basis

ONTWA TOWNSHIP

Profit & Loss Budget vs. Actual

April 2023 through March 2024

	% of Budget
Ordinary Income/Expense	
Income	
Unearned Fire Escrow	
101-100 · Township Board Insurance	
General Income 912 Insurance	
Total 101-100 · Township Board Insurance	104.0%
703 WW Township Services	
611 Metro	
101-000 · General Income	
528 · ARPA Funds-Federal Grants	100.0%
406 · Short Term Rental	56.3%
725 · FOIA Income	100.0%
404 Real Property Taxes	
Tax Adjustments	0.0%
404 Real Property Taxes - Other	110.0%
Total 404 Real Property Taxes	108.4%
405 Lot Mowing	193.7%
420 DPP Tax	0.0%
423 MHP Tax	71.0%
454 Liquor License	112.3%
578 State Revenues	98.7%
608 Rezoning	0.0%
610 Cable Fees	92.1%
654 · General Income Police Training	348.9%
655 · General Income Fines & Forfeit	85.8%
665 Interest	247.5%
687 Refunds	0.0%
694 Other Revenues	
191 Election Reimburse	171.7%
694 Other Revenues - Other	39.1%
Total 694 Other Revenues	105.4%
699 Land Splits	15.0%
926 Trash	91.0%
957 Reimbursement	0.0%
Total 101-000 · General Income	100.3%

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Accrual Basis

ONTWA TOWNSHIP

Profit & Loss Budget vs. Actual

April 2023 through March 2024

	% of Budget
601-000 - Building Income	
453 Home Occ. Permits	8.3%
467 Electrical Permits	77.9%
468 Mechanical Permits	88.5%
469 Plumbing Permits	98.8%
477 Building Permits	130.6%
609 Variances	0.0%
694 Other Revenues	0.0%
Total 601-000 - Building Income	103.5%
Total Income	102.1%
Expense	
101-723 - Fire Board	
703 Board Compensation	116.1%
Total 101-723 - Fire Board	116.1%
101-103 - Township Board	
815 IT Expenses	104.8%
101-101-959 Contingency Fund	0.0%
703 Trustee Salary	101.5%
703.1 Payroll Services	74.7%
708 Trustee Mileage	193.2%
710 Membership & Dues	111.6%
712 Conference Expenses	238.0%
804 Audit Fees	75.6%
810 Attorney Fees	186.0%
862 Employers' S.S.	120.7%
910 Legal Notices	73.4%
912 Insurance	117.2%
957 Miscellaneous	83.7%
101-103 - Township Board - Other	
Total 101-103 - Township Board	109.1%
101-104 - Office Management	
705 - Secretary Hourly Rate	126.9%
703 Manager Salary	100.0%
728 Office Supplies	110.0%
730 Office Equipment	235.9%
732 Office Equipment Repair	17.9%
734 Postage	65.0%
101-104 - Office Management - Other	0.0%
Total 101-104 - Office Management	101.6%

ONTWA TOWNSHIP Profit & Loss Budget vs. Actual April 2023 through March 2024

	% of Budget
101-171 · Supervisor	
703 Supervisor Salary	100.0%
703.1 Deputy Supervisor	12.6%
706 Mileage	66.6%
808 Attorney Fees	0.0%
957 Miscellaneous	0.0%
Total 101-171 · Supervisor	71.1%
101-209 · Assessor	
703 Assessor Salary	100.0%
705 Parcel Assessments	87.0%
729 Assessment Notices	117.6%
731 Office Supplies	
805 Computer	115.2%
957 Miscellaneou	40.0%
Total 101-209 · Assessor	99.8%
101-215 · Clerk	
703 Clerk Salary	100.0%
703.2 Deputy Clerk	77.2%
706 Mileage	18.6%
957 Miscellaneous	0.0%
Total 101-215 · Clerk	92.6%
101-247 · Board of Review	
703 Board Compensation	92.6%
706 Mileage	0.0%
712 Conference Expenses	0.0%
957 Miscellaneous	84.2%
Total 101-247 · Board of Review	80.4%
101-253 · Treasurer	
703 Treasurer Salary	100.0%
703. Deputy Treasurer	67.4%
706 Mileage	0.0%
816 Tax Roll Print-CC	113.6%
957 Miscellaneous	0.0%
Total 101-253 · Treasurer	95.6%

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
April 2023 through March 2024

	% of Budget
101-262 - Elections	
703 Election Payroll Wages	50.6%
728 Election Supplies	38.1%
813 Voting Machines	53.7%
910 Legal Notices	24.5%
933 Repair & Maintenance	14.8%
Total 101-262 - Elections	44.8%
101-265 - Building and Grounds	
933 - Short Term Rental	120.0%
932 - Lot Mowing	93.3%
931 Landscaping	80.4%
921 Internet	101.7%
922 Electric	83.2%
923 Gas	53.1%
924 Water	131.2%
925 Sewer	70.3%
926 Trash	86.3%
927 Maintenance	173.4%
928 Supplies	13.7%
929 - Security	820.0%
930 Repairs/Additions/Improve	36.3%
940 Capital Outlay	
Total 101-265 - Building and Grounds	96.7%
101-276 - Cemetary	
970 - Cemetary Board	0.0%
969 Cemeteries	40.2%
Total 101-276 - Cemetary	28.7%
101-301 - Police	
855 - Police Fines & Forfeit	139.6%
854 - Police Training Funds	456.4%
754 - Police Liquor License	112.3%
703 Board Compensation.	162.4%
809 Township Share	85.8%
101-301 - Police - Other	
Total 101-301 - Police	103.1%

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
April 2023 through March 2024

	% of Budget
101-371 · Building Inspection Dept.	
601-371-987 Refunds	147.0%
704 Building Inspector Salary	85.1%
705 Electrical Inspector Salary	98.8%
706 Plumbing Inspector Salary	88.8%
708 Mechanical Inspector Salary	173.6%
101-371 · Building Inspection Dept. - Other	117.0%
Total 101-371 · Building Inspection Dept.	117.0%
101-446 · Streets	
930 Road Repair	100.3%
Total 101-446 · Streets	100.3%
920 · Street Lights	
920 Street Lights	97.6%
Total 920 · Street Lights	97.6%
101-536 · Waste Water Dept.	
704 · Board	69.6%
703 Management/Administrator	100.0%
705 Mileage Expense	106.0%
Total 101-536 · Waste Water Dept.	95.7%
101-651 · Ambulance	
703 Board Compensation	43.3%
101-651 · Ambulance - Other	100.0%
Total 101-651 · Ambulance	98.8%
101-721 · Planning Commission	
703 Board Compensation	111.5%
706 Mileage	0.0%
808 Attorney Fees	237.0%
809 Professional Services	86.7%
910 Legal Notices	20.8%
957 Miscellaneous	0.0%
Total 101-721 · Planning Commission	102.7%

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Accrual Basis

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
April 2023 through March 2024

	% of Budget
101-722 - Zoning	
810-10 Code Enforcement Deputy	41.2%
810.1 Code Enforcement Salary	41.7%
703 Administrator Salary	132.6%
703.1 ZBA Compensation	115.9%
706 Mileage	52.0%
808 Attorney Fees	0.0%
810 Code Enforcement	172.0%
910 Legal Notices	33.5%
957 Miscellaneous	0.0%
Total 101-722 - Zoning	79.5%
101-751 - Parks & Recreation	
949 - Complete Streets	0.0%
927 Park Maintenance	66.0%
970 Capital Outlay	0.0%
101-751 - Parks & Recreation - Other	
Total 101-751 - Parks & Recreation	20.2%
Total Expense	95.9%
Net Ordinary Income	11.1%
Other Income/Expense	
Other Expense	
Transfer to Special Assessment	
Total Other Expense	
Net Other Income	
Net Income	51.1%

Ontwa Township-WasteWater Fund
Balance Sheet
 As of March 31, 2024

	Mar 31, 24
ASSETS	
Current Assets	
Checking/Savings	
Certificate of Deposits	
WW CD Huntington 8809	329,502.50
W/W CD Huntington 6853	138,617.12
WW CD Huntington 7773	94,510.24
Certificate of Deposits - Other	503,042.64
Total Certificate of Deposits	1,065,672.50
WW Contract Checking Huntington	608,290.88
WW Treatment Checking (Hunting)	895,446.70
Total Checking/Savings	2,569,410.08
Accounts Receivable	
11000 · Accounts Receivable	236,551.46
Total Accounts Receivable	236,551.46
Other Current Assets	
Accounts Receivable-audit	-29,744.00
Special Assessments	-62,441.88
Special Assessments-current	30,022.76
Total Other Current Assets	-62,163.12
Total Current Assets	2,743,798.42
Fixed Assets	
Sewer System Assets	12,545,084.84
Accumulated Depreciation	-5,310,424.37
Total Fixed Assets	7,234,660.47
TOTAL ASSETS	9,978,458.89
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accounts Payable (audit)	62,036.00
Accrued Interest	1,661.78
Total Other Current Liabilities	63,697.78
Total Current Liabilities	63,697.78
Long Term Liabilities	
2012 · Contract Payable	74,130.00
Total Long Term Liabilities	74,130.00
Total Liabilities	137,827.78
Equity	
Committed for South Shore Dr	6,000.00
32000 · Retained Earnings	9,852,195.10
Net Income	-17,563.99
Total Equity	9,840,631.11
TOTAL LIABILITIES & EQUITY	9,978,458.89

**Ontwa Township-WasteWater Fund
 Profit & Loss
 March 2024**

	<u>Mar 24</u>
Ordinary Income/Expense	
Income	
592 · Income	
592-000-611 Mnthly Usage Chrgs	
000-612 Flat Rate/Metered	80,344.70
000-613 Granger Usage	10,052.14
000-617 Surcharges (rebilled)	2,359.22
592-000-611 Mnthly Usage Chrgs - Other	<u>75,742.52</u>
Total 592-000-611 Mnthly Usage Chrgs	168,498.58
592-000-711 Debt Service	
711-2a · Income Village	<u>2,892.15</u>
Total 592-000-711 Debt Service	2,892.15
Total 592 · Income	<u>171,390.73</u>
Total Income	171,390.73
Expense	
a)PLANT OPERATING COSTS	
610-925 Building maintenance	1,650.00
610-850 · Telephone	121.00
610-921 · Electric	2,236.18
610-922 · Natural Gas	426.27
610-924 · Water	86.25
610-933 · System Operations	
933a IAI System Mgmt. Monthly	9,710.00
610-933 · System Operations - Other	<u>460.00</u>
Total 610-933 · System Operations	10,170.00
610-938 · System Maintenance/Repairs	
938b · Lift Station-Electrical	4,537.50
938d · Lift Station-Mechanical	4,307.15
610-938 · System Maintenance/Repairs - Other	<u>275.00</u>
Total 610-938 · System Maintenance/Repairs	9,119.65
610-940 · Lab/Testing Fees	1,182.27
610-950 · Chemical Treatments	12,309.90
610-956 · WW Treatment Costs	
956a · Elkhart Sewage Processing Costs	<u>48,125.05</u>
Total 610-956 · WW Treatment Costs	48,125.05
Total a)PLANT OPERATING COSTS	85,426.57
b)ADMINISTRATIVE AND OTHER	
610-708 · Township Services	5,200.00
610-728 · Office Supplies	620.00
610-729 · Postage	783.34
610-810 · Legal Fees	2,616.00
610-970 · Munibilling Software	<u>2,503.04</u>
Total b)ADMINISTRATIVE AND OTHER	11,722.38
Expense Debit Services	
711-2b · Payment to Village	<u>6,194.01</u>
Total Expense Debit Services	6,194.01
610-939 · W.W. Capital Equipment	<u>46,058.81</u>
Total Expense	149,401.77
Net Ordinary Income	21,988.96

Ontwa Township-WasteWater Fund

Profit & Loss

March 2024

	Mar 24
Other Income/Expense	
Other Income	
3. Mason Reimbursement	43,910.87
Total Other Income	43,910.87
Other Expense	
610-972 · 2012 Bond Payment	76,181.25
Total Other Expense	76,181.25
Net Other Income	-32,270.38
Net Income	-10,281.42

**Ontwa Township-WasteWater Fund
Profit & Loss Budget vs. Actual
April 2023 through March 2024**

	Apr '23 - Mar 24	Budget
Ordinary Income/Expense		
Income		
610-951 Income for Lab Testing	-12,289.20	
592 - Income		
Waste Water CIP Savings	0.00	0.00
592-000-611 Mnthly Usage Chrgs		
000-612 Flat Rate/Metered	1,122,909.68	1,200,000.00
000-613 Granger Usage	91,461.71	90,000.00
000-617 Surcharges (rebilled)	22,220.60	20,000.00
000-690 Sewer Permits	315.00	
592-000-611 Mnthly Usage Chrgs - Other	75,660.52	500.00
Total 592-000-611 Mnthly Usage Chrgs	1,312,567.51	1,310,500.00
592-000-711 Debt Service		
711-1a - Income Township	18,664.19	
711-2a - Income Village	40,432.08	
711-3a - Income Mason	2,224.34	
592-000-711 Debt Service - Other	0.00	64,000.00
Total 592-000-711 Debt Service	61,320.61	64,000.00
Total 592 - Income	1,373,888.12	1,374,500.00
Total Income	1,361,598.92	1,374,500.00
Expense		
610-926 - Conference Expense	95.00	2,000.00
a)PLANT OPERATING COSTS		
610-925 Building maintenance		
610-850 - Telephone	6,501.00	6,000.00
610-921 - Electric	1,874.02	1,800.00
610-922 - Natural Gas	25,136.10	40,000.00
610-924 - Water	4,003.06	6,000.00
610-933 - System Operations	512.26	500.00
Wightman Consulting	6,366.78	20,000.00
933a IAI System Mgmt. Monthly	126,192.38	116,520.00
933b IAI Overtime	2,437.74	11,000.00
610-933 - System Operations - Other	710.00	
Total 610-933 - System Operations	135,706.90	147,520.00

Ontwa Township-WasteWater Fund Profit & Loss Budget vs. Actual April 2023 through March 2024

	Apr '23 - Mar 24	Budget
610-938 - System Maintenance/Repairs		
938a - Lift Station Cleaning	9,812.00	14,000.00
938b - Lift Station-Electrical	13,614.84	10,000.00
938c - Lift Stations-Pumps	936.12	15,000.00
938d - Lift Station-Mechanical	5,007.15	5,000.00
938e - Lift Station-Misc.	3,551.55	2,000.00
938f - Manhole/Gravity Line Cleaning	27,649.95	35,000.00
938g - Manhole/Gravity Line Repair	15,361.00	27,000.00
938h - Force Main / ARV Repairs	876.02	2,000.00
938j - Generator Maintenance & Repair	15,298.92	10,000.00
938k - System Maintenance/Repairs - Other	275.00	
Total 610-938 - System Maintenance/Repairs	92,382.55	120,000.00
610-940 - Lab/Testing Fees	12,161.87	15,000.00
610-950 - Chemical Treatments		
610-951 Chemical- Biocide	48,698.64	
610-950 - Chemical Treatments - Other	118,670.66	150,000.00
Total 610-950 - Chemical Treatments	167,369.30	150,000.00
610-956 - WW Treatment Costs		
956a - Eikhart Sewage Processing Costs	553,919.55	
610-956 - WW Treatment Costs - Other	0.00	600,000.00
Total 610-956 - WW Treatment Costs	553,919.55	600,000.00
Total a) PLANT OPERATING COSTS	999,566.61	1,086,820.00
b) ADMINISTRATIVE AND OTHER		
610-730 - Consulting	0.00	5,000.00
610-701 - WW Mileage	0.00	700.00
610-708 - Township Services	62,400.00	62,400.00
610-727 - Office Equipment	2,533.00	3,000.00
610-728 - Office Supplies	620.00	1,000.00
610-729 - Postage	9,098.23	9,300.00
610-804 - Audit Fees	0.00	1,000.00
610-810 - Legal Fees	5,932.00	10,000.00
610-960 - Miss Dig	1,209.47	3,100.00
610-970 - Munibilling Software	12,813.04	9,000.00
610-971 - Bad Checks	155.07	1,200.00
Total b) ADMINISTRATIVE AND OTHER	94,760.81	105,700.00

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Accrual Basis

Ontwa Township-WasteWater Fund

Profit & Loss Budget vs. Actual

April 2023 through March 2024

	Apr '23 - Mar 24	Budget
Expense Debit Services		
711-2b · Payment to Village	41,459.91	
711-3b · Payment to Mason	3,113.75	
Expense Debit Services - Other	0.00	64,000.00
Total Expense Debit Services	44,573.66	64,000.00
610-690 · Sewer Permit Payment	252.00	0.00
610-939 · W.W. Capital Equipment		
939e · Fencing	0.00	0.00
939a · Control Panel Upgrades	0.00	0.00
939b · Pumps	0.00	0.00
939c · Sensors & Misc. Parts	0.00	0.00
939d · Facilities Upgrades	0.00	0.00
610-939 · W.W. Capital Equipment - Other	272,557.20	304,000.00
Total 610-939 · W.W. Capital Equipment	272,557.20	304,000.00
610-941 · Instrumentation	0.00	1,000.00
610-942 · SCADA Data	6,793.80	8,000.00
Total Expense	1,418,599.08	1,571,520.00
Net Ordinary Income	-57,000.16	-197,020.00
Other Income/Expense		
Other Income		
3. Mason Reimbursement	104,573.36	
Annual Interest (Assessments)	5,663.75	
Bank Interest	6,561.56	
Total Other Income	116,798.67	
Other Expense		
610-972 · 2012 Bond Payment		
1. Interest (2012 Bond)	1,181.25	
610-972 · 2012 Bond Payment - Other	76,181.25	
Total 610-972 · 2012 Bond Payment	77,362.50	
Total Other Expense	77,362.50	
Net Other Income	39,436.17	
Net Income	-17,563.99	-197,020.00

Ontwa Township-WasteWater Fund Profit & Loss Budget vs. Actual April 2023 through March 2024

	\$ Over Budget	% of Budget
Ordinary Income/Expense		
Income		
610-951 Income for Lab Testing		
592 - Income		
Waste Water CIP Savings	0.00	0.0%
592-000-611 Mnthly Usage Chrgs		
000-612 Flat Rate/Metered	-77,090.32	93.6%
000-613 Granger Usage	1,461.71	101.6%
000-617 Surcharges (rebilled)	2,220.60	111.1%
000-690 Sewer Permits	-185.00	63.0%
592-000-611 Mnthly Usage Chrgs - Other		
Total 592-000-611 Mnthly Usage Chrgs	2,067.51	100.2%
592-000-711 Debt Service		
711-1a - Income Township		
711-2a - Income Village		
711-3a - Income Mason		
592-000-711 Debt Service - Other	-64,000.00	0.0%
Total 592-000-711 Debt Service	-2,679.39	95.8%
Total 592 - Income	-611.88	100.0%
Total Income	-12,901.08	99.1%
Expense		
610-926 - Conference Expense	-1,905.00	4.8%
a)PLANT OPERATING COSTS		
610-925 Building maintenance		
610-850 - Telephone	501.00	108.4%
610-921 - Electric	74.02	104.1%
610-922 - Natural Gas	-14,863.90	62.8%
610-924 - Water	-1,996.94	66.7%
610-933 - System Operations	12.26	102.5%
Wightman Consulting	-13,633.22	31.8%
933a IAI System Mgmt. Monthly	9,672.38	108.3%
933b IAI Overtime	-8,562.26	22.2%
610-933 - System Operations - Other		
Total 610-933 - System Operations	-11,813.10	92.0%

Ontwa Township-WasteWater Fund Profit & Loss Budget vs. Actual April 2023 through March 2024

	\$ Over Budget	% of Budget
610-938 · System Maintenance/Repairs		
938a · Lift Station Cleaning	-4,188.00	70.1%
938b · Lift Station-Electrical	3,614.84	136.1%
938c · Lift Stations-Pumps	-14,063.88	6.2%
938d · Lift Station-Mechanical	7.15	100.1%
938e · Lift Station-Misc.	1,551.55	177.6%
938f · Manhole/Gravity Line Cleaning	-7,350.05	79.0%
938g · Manhole/Gravity Line Repair	-11,639.00	56.9%
938h · Force Main / ARV Repairs	-1,123.98	43.8%
938j · Generator Maintenance & Repair	5,298.92	153.0%
610-938 · System Maintenance/Repairs - Other		
Total 610-938 · System Maintenance/Repairs	-27,617.45	77.0%
610-940 · Lab/Testing Fees	-2,838.13	81.1%
610-950 · Chemical Treatments		
610-951 Chemical-Bioxide		
610-950 · Chemical Treatments - Other	-31,329.34	79.1%
Total 610-950 · Chemical Treatments	17,369.30	111.6%
610-956 · WW Treatment Costs		
956a · Elkhart Sewage Processing Costs		
610-956 · WW Treatment Costs - Other	-600,000.00	0.0%
Total 610-956 · WW Treatment Costs	-46,080.45	92.3%
Total a)PLANT OPERATING COSTS	-87,253.39	92.0%
b)ADMINISTRATIVE AND OTHER		
610-730 · Consulting	-5,000.00	0.0%
610-701 - WW Mileage	-700.00	0.0%
610-708 · Township Services	0.00	100.0%
610-727 · Office Equipment	-467.00	84.4%
610-728 · Office Supplies	-380.00	62.0%
610-729 · Postage	-201.77	97.8%
610-804 · Audit Fees	-1,000.00	0.0%
610-810 · Legal Fees	-4,068.00	59.3%
610-960 · Miss Dig	-1,890.53	39.0%
610-970 · Murbilling Software	3,813.04	142.4%
610-971 · Bad Checks	-1,044.93	12.9%
Total b)ADMINISTRATIVE AND OTHER	-10,939.19	89.7%

Ontwa Township-WasteWater Fund
Profit & Loss Budget vs. Actual
April 2023 through March 2024

9:32 AM
 04/03/24
 Accrual Basis

	\$ Over Budget	% of Budget
Expense Debit Services		
711-2b · Payment to Village		
711-3b · Payment to Mason	-64,000.00	0.0%
Expense Debit Services - Other		
Total Expense Debit Services	-19,426.34	69.6%
610-690 · Sewer Permit Payment		
610-939 · W.W. Capital Equipment	252.00	100.0%
939e · Fencing	0.00	0.0%
939a · Control Panel Upgrades	0.00	0.0%
939b · Pumps	0.00	0.0%
939c · Sensors & Misc. Parts	0.00	0.0%
939d · Facilities Upgrades	0.00	0.0%
610-939 · W.W. Capital Equipment - Other	-31,442.80	89.7%
Total 610-939 · W.W. Capital Equipment	-31,442.80	89.7%
610-941 · Instrumentation	-1,000.00	0.0%
610-942 · SCADA Data	-1,206.20	84.9%
Total Expense	-152,920.92	90.3%
Net Ordinary Income	140,019.84	28.9%
Other Income/Expense		
Other Income		
3. Mason Reimbursement		
Annual Interest (Assessments)		
Bank Interest		
Total Other Income		
Other Expense		
610-972 · 2012 Bond Payment		
1. Interest (2012 Bond)		
610-972 · 2012 Bond Payment - Other		
Total 610-972 · 2012 Bond Payment		
Total Other Expense		
Net Other Income	179,456.01	8.9%
Net Income		

Ontwa Township Special Public Hearing
March 11, 2024
www.ontwatwp.org

The Special Public Hearing for the Michigan Natural Resources Trust Fund Grant Application for the Elkhart Road Trail was called to order at 6:45pm on March 11, 2024.

Roll call: Supervisor Marchetti, Clerk VanBelle, Treasurer Leist, Trustees Kozinski, Bolock, Christensen and Stutsman were present.

Clerk VanBelle made a motion to open the public hearing, second by Trustee Christensen. All in favor, motion passed.

Public Comment: Ken Aven of 25900 May St, Jerry Duck of 69433 Christiana Creek Dr, John Bossler of 25464 Haley Ct, Don Delong of 70231 Beach Dr, Sarah Waldon of 70352 Lakeview Dr, Ed Patzer of 23383 Lakeview Dr, Allison Bossler of 25464 Haley Ct, Chris Marbach of 70029 Monroe St, Nick Yoder of 69662 Knottingham, Jason Welsck of 24586 Davis Lake St, Mike Mroczek of 68331 Park Shore Dr, Todd Haberland of 68656 W. Banks Dr, and Sandra Seanor of 68351 Eagle Lake Rd, all spoke in favor of proceeding with the project. Gordon Carr of 26919 Church St spoke in favor of the project but supports the decision by the village to not support it financially.

Trustees Christensen and Stutsman reviewed the various contributions made from the township to the village through the Police, Ambulance, and Departments, and other projects that have benefitted the village, over the years.

After discussion Trustee Bolock made a motion to close the Public Hearing, seconded by Trustee Christensen. All in flavor, motion passed.

Supervisor Marchetti expressed concern with the additional \$120,000 increase to the township due to village backing out on the commitment to participate financially. After lengthy discussion, pro and con, among the Board members, Trustee Bolock made a motion to approve the Resolution of Authorization to submit a grant application in the amount of \$445,000, second by Trustee Christensen. Motion passed on a roll call vote: 4 ayes, 3 nays (Marchetti, Leist, Stutsman).

Adjournment 7:41pm

Respectfully submitted:

Tina VanBelle, Ontwa Township Clerk

Date Approved: _____

Linda Weaver, Recording Secretary

Ontwa Township Board of Trustees Meeting Minutes

March 11, 2024

www.ontwatwp.org

Call to Order: The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 7:45pm on March 11, 2024, following the Public Hearing for the Michigan Natural Resources Trust Fund Grant Application.

Pledge of Allegiance:

Roll Call: Supervisor Marchetti, Clerk VanBelle, Treasurer Leist, Trustees Stutsman, Bolock, Kozinski and Christensen were present.

Approval of Agenda: Clerk VanBelle made a motion to amend the agenda to add under New Business, item # 6, Approval of Quote from CT Electrical, and Trustee Bolock replaced Elkhart Road Project under Old Business with Eagle Ridge, second by Trustee Stutsman. Trustee Stutsman made a motion to approve the agenda, as amended, second by Trustee Christensen. All in favor, motion passed.

Public Comment: No public comment

Approval of Consent Agenda: Trustee Stutsman made a motion to approve the Consent Agenda with an amendment to the February meeting minutes, to correct Trustee Kozinski as the second to the motion to accept the quote from Elite Services, second by Trustee Christensen. Motion passed on a roll call vote, 7 ayes, 0 nays.

Commissioner's Report: Commissioner Marchetti: At the last Commissioner's meeting the purchase of new body scanners for the jail were approved. During the Presidential Primary election, a total of 9360 voters in Cass County turned out. This number includes 275 who participated in the early voting made available to Michigan residents for the first time. The Cass County Conservation District will hold its annual plant/tree sale on April 26 from 9-4:30 and April 27 from 9-1, at the Orbit Building east of and behind the COA.

Committee Board Reports

Wastewater-Brigid Forlenza: Regular maintenance ongoing. The Board will vote later to approve a quote from CT Electrical Services.

Zoning-Trustee Bolock: 189 building permits were issued in 2023. She provided a graph/worksheet to show the number and type of permits issued by the month for the year.

Ambulance-Trustee Stutsman: The department is fully staffed. Thanks to the Township for the \$40,000 donation. Reminded everyone that there are 3 millages that will be on the ballot in August, and they are all renewals not new millages.

Buildings and Grounds-Trustee Stutsman: No report

Planning Commission-Trustee Christensen: Meeting last month was cancelled.

Township Roads-Trustee Kozinski: A handout was given to Board members detailing the planned 2024 Road Proposal for resurfacing, pavement markings and dust control in the township.

Parks Board-Trustee Kozinski: Next meeting will be on June 3rd at 6pm.

Police-Trustee Christensen: Last meeting was cancelled; next meeting is scheduled for April 11.

Adamsville Cemetery-Trustee Christensen: Lance Stephenson is a new member of the Board. Next meeting is scheduled for June 3 at 4pm.

Old Business:

Eagle Ridge – Pat Matthews of Eagle Ridge Capital LLC, provided a list of step 2 ordinance requirements that have been met. Chris Marbach addressed the private road maintenance agreement that was forwarded to the township attorney for review. Trustee Stutsman made a motion to approve step 2 contingent upon the revisions to the agreement, seconded by Trustee Kozinski. Motion passed on a roll call vote, 7 ayes, 0 nays.

New Business:

Resolution to Establish Regular Meeting Dates: Clerk VanBelle made a motion to approve Resolution 2024-03-11.1, second by Trustee Stutsman. Motion passed on a roll call vote, 7 ayes, 0 nays.

Resolution to Adopt Annual Health Insurance Act: Clerk VanBelle made a motion to approve Resolution 2024-03-11.2, second by Trustee Stutsman. Motion passed on a roll call vote, 7 ayes, 0 nays.

Resolution to Appoint Professional Service Providers: Clerk VanBelle made a motion to approve Resolution 2024-03-11.3, second by Trustee Christensen. Motion passed on a roll call vote, 7 ayes, 0 nays.

Burnham & Flowers Insurance: Trustee Christensen made a motion to approve the invoice for annual township insurance coverage, seconded by Treasurer Leist. Motion passed on a roll call vote, 7 ayes, 0 nays.

Mowing/Landscaping Bids: The township received one bid. Trustee Stutsman inquired if the bidder, McCall’s Outside Chores, would sign a contract for 2 years, to which the bidder agreed. Trustee Stutsman made a motion to accept the bid as a 2-year contract, seconded by Trustee Kozinski. Motion passed on a roll call vote, 7 ayes, 0 nays.

CT Electrical Services: Trustee Stutsman made a motion to approve the bid, not to exceed \$4,050 from CT to purchase and install reverse starters at EDW1, 3 and 4. Trustee Kozinski seconded the motion. Motion passed on a roll call vote, 7 ayes, 0 nays.

Announcements: Next regular Township Board meeting will be April 8th, Ambulance Board March 13, Police Board cancelled for March, Wastewater Board March 27th, Planning Commission April 3rd. There will be a public hearing on the budget March 14th at 6pm. There will be a Zoning Board of Appeals on March 26th at 6:30pm. Township Clean-up Day will be Saturday April 27th from 9am-3pm.

Adjourn: Trustee Stutsman made a motion to adjourn, second by Trustee Kozinski. Meeting adjourned at 8:30pm.

Respectfully submitted:

Tina VanBelle, Ontwa Township Clerk

Date Approved: _____

Linda Weaver, Recording Secretary