

ONTWA

TOWNSHIP Township of Ontwa * County of Cass * State of Michigan

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WASTEWATER BOARD MEETING September 27, 2023 @ 6:30 PM

Meeting Called to Order

Chairman Mike Mroczek called the meeting to order at 6:30 PM

Pledge of Allegiance

Chair Mroczek asked all to stand for the Pledge of Allegiance

Roll Call

Chair Mroczek took roll call. Members present: John Brandt, , Jeff VanBelle, Dan Stutsman, Bruce Cassady and Dave Stiffler. Members absent: John Bossler

Public Comments (3 minutes per person) No public comments.

Approve Agenda – Member Stutsman makes the motion to approve the agenda. Member VanBelle supports. All members present vote yea, no nays. **Motion carries.**

Approve Last Meeting Minutes – July 26, 2023 Minutes Member Brandt makes the motion to approve the minutes as presented. Member Stiffler supports. All members present vote yea, no nays. **Motion carries.** There was no August 2023 meeting.

Financial Report The financial report was included in the packet. Chairman Mroczek pointed out the Annual budget numbers appear to be off. Administrator Forlenza will check into it as soon as possible.

Wastewater Report - Administrator Brigid Forlenza

1. I.A.I Reports – Reports are included in the packets. Discussion followed. August was reported by Administrator Forlenza as a good month.

2. Wastewater Report -

- Awaiting a response from Jason of Meadowview Apartments Complex.
- Generator installation completed August 2023 at B2 and JPC2
- Concrete pads were poured at B2 and B1 by Selge Construction in September 2023
- Doug Prudden from LC Docsa, visited C1 on September 26, 2023 to assess sight for valve replacement project. It has been a challenge to get the project moving along. .
- Bioxide and Caustic Chemicals were delivered as needed. Caustic to cease in October 2023. Administrator will keep in check with Ray from I.A.I. for temperatures.
- QDOS 60 and QDOS 30 Chemical feed pumps are needed. The spares have been installed at C1 and JPC1. The quote is included in the packet. Tax Exempt forms have been submitted to Kennedy Industries.
- I.A.I.is creating quote for a spare Flight Pump for C1. The pump is running good at this time but issues can happen any time. It is better to be prepared.
- In September a letter was submitted to MI Environment enabling Eagle Ridge Capital, LLC to complete permit process for Brady Road Development.
- R. Stroddard notified Administrator Forlenza on September 23, 2023 about a lift station grinder pump issue on Wilkinson Street EDW4. W.W. Administrator responded to scene and contacted Scott Riley at Selge Construction to initiate emergency repair for Monday, September 28, 2023. I.A.I. submitted all reports needed and completed all necessary notifications.

- Sewer Tap Fee was received from Michiana Animal Hospital.
- Edwardsburg Sports Complex is behind in their payments. Administrator will contact them.
- Administrator Forlenza attended the Edwardsburg Fall Festival held at the Edwardsburg fire station. It was brought to her attention there has been a strong smell in the area. Administrator will investigate the cause.

Unfinished Old Business

None to discuss

New Business

1. Kennedy Industries Quote **A motion was made by Member VanBelle to accept the proposal from Kennedy Construction for 1 QDOS30 and 1 QDOS60 pump head not to exceed \$650. The motion is supported by Member Stutsman. Discussion followed. A roll call vote is taken and all members present vote Yea. No nays. Motion carries.**
2. C-2 Barrier Located on Christiana Lake Road and Channel Parkway. Not conducive for a fence. To protect lift station and generator Administrator suggests to place a large rock from Boulder man. Administrator will check with CCRC Engineer Bellina after receiving quote from Boulder man to see if it is feasible.
3. EDW 4 Lift Station Break – Administrator received a warning from Scott Riley, Selge Construction that the valves need to be replaced before winter to prevent any issues. This subject will be added to Old Business at next months.

Member Stutsman makes the motion to adjourn the meeting. Member Cassady supports the motion to adjourn. All present vote yea to adjourn. Meeting is adjourned at 6:59 PM.

ADJOURN: 6:59 PM

Submitted By: Lori Mroczek, Recording Secretary