

# Ontwa Township Board of Trustees Meeting Minutes

August 12, 2024

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**Call to Order:** The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 7:00pm on August 12, 2024.

**Pledge of Allegiance:**

**Roll Call:** Supervisor Marchetti, Clerk VanBelle, Treasurer Leist, Trustees Stutsman, Christensen, Kozinski and Bolock were present.

**Approval of Agenda:** Trustee Stutsman made a motion to approve the agenda, second by Trustee Kozinski. All in favor, motion passed.

**Public Comment:** None

**Approval of Consent Agenda:** Trustee Christensen made a motion to approve the Consent Agenda, second by Trustee Bolock. Motion passed on a roll call vote, 7 ayes, 0 nays.

**Commissioner's Report:** Commissioner Marchetti reported on happenings in Cass County. Listed below is some of what she reported. The Board of Commissioners meeting was held a week late on August 8<sup>th</sup> because of the Cass County Fair. Soil erosion update given, catching up on backlog of unapproved permits. The Board approved new flooring for the EOC building. Clerk McMichael reported on the election. Turnout was only 23% for primary. Next meeting COW August 15<sup>th</sup>, regular meeting August 23<sup>rd</sup>.

**Committee Board Reports:**

**Wastewater:** Bridgid Forlenza reported 12,371 gallons sent to Elkhart. No WW meeting in July. She reported there was an issue with a tap between two houses. Not much detail was given based on attorney recommendation. She will be meeting with attorney and engineers to remedy the issue.

**Zoning:** Dawn Bolock gave the Board a year-to-date report, 7 months of permits. She stated the office is busy. Between permits and blight, she is kept busy.

**Ambulance:** Trustee Stutsman stated not much to report. Audit is completed and looks really good. The ambulance board needs a new at-large member, as they had a member resign.

**Building and Grounds:** The high school girls the state hired did a good job. He will be looking into getting a bid for privacy fence out back by ambulance area.

**Planning Commission:** Trustee Christensen reported there was a land division approved, and a site plan review tabled for additional information.

**Township Roads:** Trustee Kozinski said all 2024 road projects completed. He mentioned that there was 4-way stop going up on Daily and Pokagon Hwy.

**Parks Board:** Trustee Kozinski nothing new.

**Police Board:** Trustee Christensen said at the last meeting they stated there were no issues with fireworks this year, she noted when the Sports Complex or the Eagle Lake triathlon uses the police officers for events, they pay for them. No meeting for the month of August.

**Adamsville Cemetery:** No meeting.

**Fireboard Meeting:** Supervisor Marchetti attended the meeting because Clerk VanBelle was running the election at Ontwa Township. Updated Board on calls, stated they will be interviewing a person for a at-large position on the fire board.

**Old Business:**

**Elkhart Road Project:** Waiting on word from the DNR.

**New Business:**

**Abandonment of portion of Section Street, Cass County Road Commission.**

Trustee Kozinski made a motion the township has no opposition to the abandonment of the portion of Section Street located between Grand Trunk Railroad tracks and the south right-of-way line of Max St,

second by Trustee Stutsman. Discussion followed. It was noted that the abandonment of the right of way will still have 66ft remaining as a utility easement. Trustee Bolock asked Bob Thompson from the Road Commission if the township will have access to the gated area and was assured, we will have access and the ability to have a key or code to get in the fence. All in favor, motion passes.

**Announcements:** The next regular Township Board meeting will be September 9th, Ambulance Board August 14th, Police Board cancelled, Wastewater Board August 28<sup>th</sup>, Planning Commission September 4<sup>th</sup>.

**Adjourn:** Trustee Stutsman made a motion to adjourn, second by Trustee Kozinski. Meeting adjourned at 7:30pm.

Respectfully submitted:

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Date Approved: \_\_\_\_\_

Tina VanBelle, Ontwa Township Clerk