

ONTWA

TOWNSHIP Township of Ontwa * County of Cass * State of Michigan

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WASTEWATER BOARD MEETING January 24, 2024 @ 6:30 PM

Meeting Called to Order

Chairman Mike Mroczek called the meeting to order at 6:30 PM

Pledge of Allegiance

Chair Mroczek asked all to stand for the Pledge of Allegiance

Roll Call

Chair Mroczek took roll call. Members present: John Brandt, Jeff VanBelle, Dan Stutsman, Bruce Cassady, John Bossler and Dave Stiffler.

Public Comments (3 minutes per person) No public comments.

Approve Agenda – Member Stutsman makes the motion to amend the agenda by adding to New Business #3 Elite Services and Renovations LLC. Member VanBelle asks to amend the agenda by adding under Unfinished Business #2 Cobert Lake. Member Brandt makes the motion to approve the amended agenda and is supported by Member Stutsman. All members present vote yea, no nays. **Motion carries.**

Approve Last Meeting Minutes – November 15, 2023 Minutes Member VanBelle makes the motion to approve the minutes as presented. Member Bossler supports. All members present vote yea, no nays. **Motion carries.** There was no December 2023 meeting.

Financial Report The financial report was included in the packet. Chairman Mroczek stated the budget is good and running approximately 15% under budget.

Wastewater Report - Administrator Brigid Forlenza

1. **I.A.I Reports** – Reports are included in the packets. Discussion followed.

2. Wastewater Report -

- December 15th – C1 valve project completed. Waste Water Administrator Forlenza visited sight with Member Bossler as the giant pipe was on a crane being lowered. The meter was subsequently reconnected.
- C1 – Flyght pump-awaiting delivery from Kennedy Industries.
- C1 – generator awaiting delivery and installation – established account with ETNA ordered and received O-Rings.
- November – 8,607,000 gallons sent to Elkhart.
- December – 11,478,00 gallons sent to Elkhart
- Elkhart emergency Ms. Dig – Ray Stoddard with IAI responded on 12/20/2023 to a gas leak at end of pipe.
- Met Kevin Marks with Wightman on 1/11/24; Budget meeting for 2024-2025.
- Set up account with Blue Book – USA to order part needed for maintenance of system. Transducers- Float Switches. This will save money in the future.
- CT Electric – on recommendation of IAI has installed – forward/reverse switches at B4, EDW1 and EDW2 in the near future.
- Chemical delivery has remained on schedule.

- Coordinated with Lindy Eppinger of Detection Instruments – amended original order deleting “parts not needed”. Added a second odalogger to keep streaming. Adjusted quote in package will need approval of \$2700 over original quote to facilitate order.
- Early December WW Administrator was contacted by Brian Cress at Elkhart Publics Works regarding forthcoming increases. WW Administrator contacted Baker-Tilly for study regarding future increases which is included in the packet.
- Laura Kolo and Steve Brown with Elkhart are looking to permit Ontwa Township Waste Water system which is Elkhart’s biggest customer. Administrator Forlenza will look into.

Unfinished Old Business

1. **Detection Instruments – Odalogger** – Administrator Forlenza stated that an additional odalogger is needed to be added to the quote from Detection Instruments voted on at the previous Waste Water Board meeting. Prior approval was set at not to exceed \$6,00.00. The additional Odalogger will add \$2,700.00 to the quote making a total of \$8,700.00. **Member VanBelle made the motion to approve the additional \$2,700.00 to make the amount of the purchase not to exceed \$8,700.00 Member Stiffler supports the motion. Discussion followed. A roll call vote is taken and all members approve. Motion carries.**

2. **Cobert Lake** – Member VanBelle presented a petition he developed in favor of investigating the probability of connecting the sewer system to the Cobert Lake Area. 51% of property owners signatures will be required to continue with this project. Administrator Forlenza volunteered to get the petition to the person who will take charge of distributing the petition. It was stated that E-Coli testing can be done at a reasonable cost and will be looked into this coming summer. The pipes have previously been located.

New Business

1. **Bakertilly Municipal Advisors LLC** - A motion was made by Member Stutsman to accept the proposal from bakertilly Municipal Advisors LLC not to exceed \$14,900 to develop a comprehensive sanitary sewer rate design study. The motion is supported by Member Bossler. Discussion followed. A roll call vote is take; 4 vote Yea. 3 vote-nay. Motion carries.

2. **IAI -Vogelsang maintenance** – A motion was made by Member VanBelle to accept the quote from IAI, Inc. to pull the Vogelsang grinder and perform preventative maintenance on the unit for the cost of \$2,925.00. Member Cassady supports the motion. Discussion follows. A roll call vote is taken and all members present vote yea, no nays. Motion carries.

3. **Elite Services & Renovations LLC** - A motion was made by Member Brandt to accept the bid from Elite Services & Renovations L.L.C. to replace and rewire the Waste Water Garage Exterior lights for the cost not to exceed \$1,650.00 complete. Member Stutsman supports the motion. Discussion followed. A roll call vote is taken and all members present vote Yea. No nays. Motion carries.

Member Stutsman makes the motion to adjourn the meeting. Member VanBelle supports the motion to adjourn. All present vote yea to adjourn. Meeting is adjourned at 7:22 PM.

ADJOURN: 7:22 PM

Submitted By: Lori Mroczek, Recording Secretary