

Ontwa Township Board of Trustees Meeting Minutes

March 11, 2024

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Call to Order: The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 7:45pm on March 11, 2024, following the Public Hearing for the Michigan Natural Resources Trust Fund Grant Application.

Pledge of Allegiance:

Roll Call: Supervisor Marchetti, Clerk VanBelle, Treasurer Leist, Trustees Stutsman, Bolock, Kozinski and Christensen were present.

Approval of Agenda: Clerk VanBelle made a motion to amend the agenda to add under New Business, item # 6, Approval of Quote from CT Electrical, and Trustee Bolock replaced Elkhart Road Project under Old Business with Eagle Ridge, second by Trustee Stutsman. Trustee Stutsman made a motion to approve the agenda, as amended, second by Trustee Christensen. All in favor, motion passed.

Public Comment: No public comment

Approval of Consent Agenda: Trustee Stutsman made a motion to approve the Consent Agenda with an amendment to the February meeting minutes, to correct Trustee Kozinski as the second to the motion to accept the quote from Elite Services, second by Trustee Christensen. Motion passed on a roll call vote, 7 ayes, 0 nays.

Commissioner's Report: Commissioner Marchetti: At the last Commissioner's meeting the purchase of new body scanners for the jail were approved. During the Presidential Primary election, a total of 9360 voters in Cass County turned out. This number includes 275 who participated in the early voting made available to Michigan residents for the first time. The Cass County Conservation District will hold its annual plant/tree sale on April 26 from 9-4:30 and April 27 from 9-1, at the Orbit Building east of and behind the COA.

Committee Board Reports

Wastewater-Brigid Forlenza: Regular maintenance ongoing. The Board will vote later to approve a quote from CT Electrical Services.

Zoning-Trustee Bolock: 189 building permits were issued in 2023. She provided a graph/worksheet to show the number and type of permits issued by the month for the year.

Ambulance-Trustee Stutsman: The department is fully staffed. Thanks to the Township for the \$40,000 donation. Reminded everyone that there are 3 millages that will be on the ballot in August, and they are all renewals not new millages.

Buildings and Grounds-Trustee Stutsman: No report

Planning Commission-Trustee Christensen: Meeting last month was cancelled.

Township Roads-Trustee Kozinski: A handout was given to Board members detailing the planned 2024 Road Proposal for resurfacing, pavement markings and dust control in the township.

Parks Board-Trustee Kozinski: Next meeting will be on June 3rd at 6pm.

Police-Trustee Christensen: Last meeting was cancelled; next meeting is scheduled for April 11.

Adamsville Cemetery-Trustee Christensen: Lance Stephenson is a new member of the Board. Next meeting is scheduled for June 3 at 4pm.

Old Business:

Eagle Ridge – Pat Matthews of Eagle Ridge Capital LLC, provided a list of step 2 ordinance requirements that have been met. Chris Marbach addressed the private road maintenance agreement that was forwarded to the township attorney for review. Trustee Stutsman made a motion to approve step 2 contingent upon the revisions to the agreement, seconded by Trustee Kozinski. Motion passed on a roll call vote, 7 ayes, 0 nays.

New Business:

Resolution to Establish Regular Meeting Dates: Clerk VanBelle made a motion to approve Resolution 2024-03-11.1, second by Trustee Stutsman. Motion passed on a roll call vote, 7 ayes, 0 nays.

Resolution to Adopt Annual Health Insurance Act: Clerk VanBelle made a motion to approve Resolution 2024-03-11.2, second by Trustee Stutsman. Motion passed on a roll call vote, 7 ayes, 0 nays.

Resolution to Appoint Professional Service Providers: Clerk VanBelle made a motion to approve Resolution 2024-03-11.3, second by Trustee Christensen. Motion passed on a roll call vote, 7 ayes, 0 nays.

Burnham & Flowers Insurance: Trustee Christensen made a motion to approve the invoice for annual township insurance coverage, seconded by Treasurer Leist. Motion passed on a roll call vote, 7 ayes, 0 nays.

Mowing/Landscaping Bids: The township received one bid. Trustee Stutsman inquired if the bidder, McCall’s Outside Chores, would sign a contract for 2 years, to which the bidder agreed. Trustee Stutsman made a motion to accept the bid as a 2-year contract, seconded by Trustee Kozinski. Motion passed on a roll call vote, 7 ayes, 0 nays.

CT Electrical Services: Trustee Stutsman made a motion to approve the bid, not to exceed \$4,050 from CT to purchase and install reverse starters at EDW1, 3 and 4. Trustee Kozinski seconded the motion. Motion passed on a roll call vote, 7 ayes, 0 nays.

Announcements: Next regular Township Board meeting will be April 8th, Ambulance Board March 13, Police Board cancelled for March, Wastewater Board March 27th, Planning Commission April 3rd. There will be a public hearing on the budget March 14th at 6pm. There will be a Zoning Board of Appeals on March 26th at 6:30pm. Township Clean-up Day will be Saturday April 27th from 9am-3pm.

Adjourn: Trustee Stutsman made a motion to adjourn, second by Trustee Kozinski. Meeting adjourned at 8:30pm.

Respectfully submitted:

Tina VanBelle, Ontwa Township Clerk

Date Approved: _____

Linda Weaver, Recording Secretary