

# Ontwa Township Board of Trustees Meeting Minutes

March 12, 2020

Minutes

[www.ontwatwp.org](http://www.ontwatwp.org)

**Call to Order:** The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 7:00pm on March 12, 2020.

**Pledge of Allegiance:**

**Roll Call:** Supervisor Jerry Marchetti, Clerk Tina VanBelle, Treasurer Meryl Christensen, Trustees Jeff Kozinski, Dan Stutsman and Dawn Bolock were present. Trustee Duck was present by phone.

**Approval of Agenda:** Trustee Kozinski made a motion to add 2020 Road Projects as item #7 under New Business, second by Supervisor Marchetti, and Trustee Stutsman made a motion to add Lawn Mowing Bids as item #8 under New Business, second by Treasurer Christensen. All in favor, motion passed.

**Public Comment:** Scott McCall of 68412 Lazy Lane spoke.

**Approval of Consent Agenda:** Clerk VanBelle made a motion to amend February Meeting Minutes, second by Treasurer Christensen. Treasurer Christensen made a motion to approve the amended Consent Agenda, second by Trustee Bolock. All in favor, motion passed.

**Commissioner's Report:** Commissioner Roseann Marchetti: Hazardous Waste Collection will be April 25th from 9am-12pm at the lower parking lot of the County Building. Used tire drop off will be August 15 at the lower parking lot of the County Building.

**Committee Board Reports:**

**Zoning Administrator:** No report

**Wastewater:** Brigid Forlenza- Received permits for the two dry hydrants, one will be located on Redfield Road at the canoe launch and the other will be by the bridge on Christiana Drive. Bids will be received for fencing around JCP1.

**Ambulance:** Trustee Stutsman- Delivery date for the new ambulance has been pushed back to May.

**Police:** Treasurer Christensen- The Department will be getting a new squad car in May.

**Buildings & Grounds:** No report

**Planning Commission:** Trustee Bolock- Two site plans and the Annual Report were approved at the last meeting.

**Township Roads:** Trustee Kozinski- plans are being discussed to designate May 6<sup>th</sup> as Ride/walk to School Day.

**Fire Board:** No report

**Old Business:** No old business

**New Business:**

**Krause Park:** Supervisor Marchetti- The township received a grant from Burnham & Insurance Group for improvements to Krause Park. It will be used to replace mulch in the playground area.

**Resolution to appoint professional service providers:** Clerk VanBelle made a motion to approve Resolution 2020-03-12.1 to retain Edwardsburg Argus as the official newspaper for all legal and official township business, Kruggel, Lawton & Company as the township auditors, Chemical Bank, GW Jones Bank and Circle Federal Credit Union as official depositories for all township funds, Williams & Works and Wightman & Associates as the Professional Engineers for the township and Bauckham, Sparks, Thall, Seeber and Kaufman P.C. attorneys at law and Mika Meyers PLC (wastewater). All appointments are for fiscal year 2020-2021. Second by Trustee Kozinski. Motion passed on a roll call vote:7 ayes 0 nays.

**Resolution to establish regular meeting hours:** Clerk VanBelle made a motion to approve Resolution 2020-03-12.3 to establish dates of the monthly Board of Trustees meetings for the fiscal year of 2020-2021, which are held on the 2<sup>nd</sup> Monday of each month at 7pm. Second by Treasurer Christensen. Motion passed on a roll call vote:7 ayes 0 nays.

**Resolution to adopt the annual exemption option:** Clerk VanBelle made a motion to pass Resolution 2020-03-12.2 to adopt Section 8 of 2011 Public Act 152 for fiscal year 2020-2021. Second by Trustee Duck. Motion passed on a roll call vote: 6 ayes 1 nay (Treasurer Christensen).

**Planning Commission Annual Report:** Trustee Bolock made a motion to approve the 2019 Annual Ontwa Township Planning Commission Report. Second by Treasurer Christensen. All in favor, motion passed.

**Wastewater Servpro-Clean WW Building:** Trustee Stutsman made a motion to approve contracting Servpro of Cass & St. Joseph Counties to clean the wastewater building at a cost not to exceed \$1,300. Second by Trustee Bolock. Motion passed on a roll call vote: 6 ayes 1 nay (Trustee Kozinski).

**2020 Road Projects:** Trustee Kozinski made a motion to approve the proposed list of road repairs for Ontwa Township. Second by Treasurer Christensen. Motion passed on a roll call vote: 7 ayes 0 nays. Listing attached.

**Lawn Mowing Bids:** Two bids were presented to the Township for lawn bids for 2020. Trustee Stutsman made a motion to approve McCall's Outside Chores. Second by Trustee Bolock. Motion passed on a roll call vote: 7 ayes 0 nays.

**Announcements:** Next regular Township Board meeting will be April 13<sup>th</sup>, Ambulance Board March 17<sup>th</sup>, Police Board April 8<sup>th</sup>, Wastewater Board March 22, Planning Commission April 1st. There will be a public hearing on the 2020-2021 budget on March 26 at 10am at the Township Hall. Clean up days for Ontwa Township residents will be April 25 from 9am-3pm.

**Adjourn:** Trustee Kozinski made a motion to adjourn, second by Trustee Stutsman. Meeting adjourned at 8:03 pm.

Respectfully submitted:

\_\_\_\_\_

Tina VanBelle, Ontwa Township Clerk

Date Approved: \_\_\_\_\_

Recording Secretary

\_\_\_\_\_  
Linda Weaver