

ONTWA

TOWNSHIP Township of Ontwa*County of Cass*State of MI

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ONTWA TOWNSHIP REGULAR BOARD MEETING

June 13, 2022, 7:00 PM

1. Call to Order-Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Public Comment-3 minutes
5. Approval of Consent Agenda
 - . General Checking - check #8610-6849
 - . Wastewater Fund - check # 6511-6528
 - . Special Assessment – 647-648
 - . Financial Reports
 - . May Meeting Minutes & Special Meeting Minutes

6. Commissioner's Report - Roseann Marchetti

COMMITTEE BOARD REPORT

- a. Wastewater – Brigid Forlenza
- b. Zoning Administrator Report -Leroy Krempec
- c. Ambulance - Trustee Stutsman
- d. Police-Trustee Christensen
- e. Building & Grounds – Trustee Christensen
- f. Planning Commission - Trustee Bolock
- g. Township Roads - Trustee Kozinski
- h. Fire Board – John Bossler

OLD BUSINESS

1. Ferndale Park

NEW BUSINESS

1. Ambulance Power Loader
2. Adjust/Amend Budget – Cemetery
- 3.
- 4.
- 5.
- 6.
- 7.

ANNOUNCEMENTS

Next regular Township Board Meeting will be July 11th, Ambulance Board Meeting July 13th, Police Board Meeting July 14th, Wastewater Board Meeting June 22nd, Planning Commission Meeting July 6th, Supervisor Comments.

ONTWA TOWNSHIP
Checks For Approval
May 9 through June 12, 2022

Type	Date	Num	Name	Memo	Account	Split	Amount
Check	05/10/2022	8610	INDIANA MICHIGA...		101-General Checki...	-SPLIT-	-260.50
Check	05/10/2022	8611	U.S. BUSINESS SY...	IN190696	101-General Checki...	728 Office Sup...	-62.85
Check	05/10/2022	8612	McCall's Outdoor Ch...	1684	101-General Checki...	-SPLIT-	-265.00
Check	05/10/2022	8613	American Waste Sy...	invoice#14372	101-General Checki...	926 Trash	-2,500.00
Check	05/10/2022	8614	LEADER PUBLICAT...	acct#141667	101-General Checki...	910 Legal Noti...	-53.56
Check	05/10/2022	8615	Bauchham Sparks &...	invoice# 8112	101-General Checki...	810 Attorney F...	-226.00
Check	05/10/2022	8616	Linda K Weaver		101-General Checki...	706 Mileage	-14.04
Check	05/12/2022	8617	SUM TOTAL INC	invoice 11572	101-General Checki...	703.1 Payroll S...	-100.00
Check	05/17/2022	8618	STAPLES CREDIT...	4534	101-General Checki...	728 Office Sup...	-770.59
Check	05/17/2022	8619	WILLIAMS & WORK...	invoices# 94176	101-General Checki...	809 Profession...	-681.00
Check	05/17/2022	8620	AEP IND MICH PO...		101-General Checki...	922 Electric	-693.64
Check	05/19/2022	8621	Kruggel, Lawton & C...	invoices#353827	101-General Checki...	804 Audit Fees	-175.00
Check	05/23/2022	8622	Kerry Collins	invoice#2022...	101-General Checki...	815 IT Expenses	-529.89
Check	05/23/2022	8623	LEADER PUBLICAT...		101-General Checki...	910 Legal Noti...	-53.12
Check	05/23/2022	8624	Joint Police Board	Township Share	101-General Checki...	-SPLIT-	-7,166.66
Check	05/26/2022	8625	SEMCO ENERGY	0142160-500	101-General Checki...	923 Gas	-207.76
Check	05/26/2022	8626	POLICE DEPT	ck#1192454	101-General Checki...	855 . Police Fl...	-461.46
Check	05/26/2022	8627	MIDWEST ENERG...	498	101-General Checki...	920 Street Lights	-312.83
Check	05/26/2022	8628	SUM TOTAL INC	invoices#11604	101-General Checki...	703.1 Payroll S...	-100.00
Check	05/31/2022	8629	John Brandt		101-General Checki...	Direct Deposit ...	-46.18
Check	05/31/2022	8630	SHANE SZALAI		101-General Checki...	Direct Deposit ...	-46.17
Check	06/01/2022	8631	Joint Police Board	Township Sha...	101-General Checki...	809 Township ...	-16,666.66
Check	06/02/2022	8632	POSTMASTER		101-General Checki...	734 Postage	-166.00
Check	06/02/2022	8633	Dobberteen Inspecti...	invoice OT-05...	101-General Checki...	-SPLIT-	-2,343.20
Check	06/02/2022	8634	ONTWA TWP		101-General Checki...	925 Sewer	-41.00
Check	06/02/2022	8635	McCall's Outdoor Ch...	invoice 1701	101-General Checki...	931 Landscaping	-260.00
Check	06/02/2022	8636	Waste Management...	7793159-252...	101-General Checki...	926 Trash	-90.26
Check	06/02/2022	8637	First National Bank...	4851	101-General Checki...	815 IT Expenses	-220.68
Check	06/02/2022	8638	HANSON BEVERA...	invoice#151343	101-General Checki...	924 Water	-24.69
Check	06/02/2022	8639	Griffin Irrigation Inc.	invoices#23932	101-General Checki...	927 Maintenance	-100.00
Check	06/07/2022	8640	Bauchham Sparks &...	invoices#5288	101-General Checki...	-SPLIT-	-198.00
Check	06/07/2022	8641	CASS COUNTY R...	6/2/2022 invoi...	101-General Checki...	930 Road Repair	-148,348.33
Check	06/07/2022	8642	INDIANA MICHIGA...		101-General Checki...	-SPLIT-	-252.29
Check	06/07/2022	8643	VILLAGE EDWARD...	A-5788	101-General Checki...	924 Water	-79.82
Check	06/07/2022	8644	Johnny Hamilton	Electrical Per...	101-General Checki...	705 Electrical I...	-896.80
Check	06/07/2022	8645	WAYNE HARDIN	Building Perm...	101-General Checki...	704 Building In...	-5,822.40
Check	06/07/2022	8646	Campbell's Cleaning	invoices# 1943...	101-General Checki...	927 Maintenance	-160.00
Check	06/07/2022	8647	WIGHTMAN & ASS...	invoices#75639	101-General Checki...	-SPLIT-	-1,250.00
Check	06/09/2022	8648	McCall's Outdoor Ch...	invoices#1764	101-General Checki...	-SPLIT-	-170.00
Check	06/10/2022	8649	Concrete Man	invoice June ...	101-General Checki...	930 Repairs/A...	-11,043.00

Ontwa Township-Wastewater Fund
Checks for Approval
May 9 through June 12, 2022

Type	Date	Num	Name	Memo	Account	Split	Amount
Check	05/10/2022	6511	CT Electrical Servic...	invoice#70791	WW Treatment Che...	938b · Lift Stati...	-334.78
Check	05/10/2022	6512	Indiana Undergroun...	invoice#97586	WW Treatment Che...	610-960 · Miss...	-41.80
Check	05/12/2022	6513	ELKHART PUBLIC ...	61-025400-00	WW Treatment Che...	956a · Elkhart ...	-42,164.79
Check	05/26/2022	6514	Clean Earth	354817	WW Treatment Che...	938a · Lift Stati...	-3,698.00
Check	05/26/2022	6515	Clean Earth	project #1240...	WW Treatment Che...	-SPLIT-	-30,192.90
Check	05/26/2022	6516	Infrastructure Altern...	invoice#30527	WW Treatment Che...	933b IAI Overti...	-1,150.00
Check	05/26/2022	6517	AT&T		WW Treatment Che...	610-850 · Tele...	-107.00
Check	05/26/2022	6518	AEP IND MICHIGA...	040-447-418-...	WW Treatment Che...	610-921 · Elect...	-1,268.76
Check	05/26/2022	6519	MIDWEST ENERGY	496	WW Treatment Che...	610-921 · Elect...	-707.27
Check	05/26/2022	6520	SEMCO ENERGY		WW Treatment Che...	-SPLIT-	-309.78
Check	05/31/2022	6521	MASON TOWNSHIP	May 2022	WW Treatment Che...	711-3b · Paym...	-761.52
Check	05/31/2022	6522	VILLAGE OF EDWA...	May 2022	WW Treatment Che...	711-2b · Paym...	-2,609.39
Check	06/02/2022	6523	POSTMASTER		WW Treatment Che...	610-729 · Post...	-621.20
Check	06/07/2022	6524	VILLAGE OF EDWA...	A-6356	WW Treatment Che...	610-924 · Water	-18.47
Check	06/07/2022	6525	Infrastructure Altern...	invoice#30584	WW Treatment Che...	933a IAI Syste...	-8,555.00
Check	06/07/2022	6526	Infrastructure Altern...	invoice#30527	WW Treatment Che...	933b IAI Overti...	-1,150.00
Check	06/07/2022	6527	WIGHTMAN & ASS...	75639	WW Treatment Che...	Wightman Con...	-292.12
Check	06/08/2022	6528	Indiana Undergroun...	invoice#97822	WW Treatment Che...	610-960 · Miss...	-12.35

Ontwa Township (Special Assessments)
Check Detail
 May 9 through June 12, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	647	05/10/2022	Indiana Michigan P...	Chemical Bank Ch...		-115.76	-115.76
TOTAL				Regal Place Lights ...		-115.76	115.76
Check	648	06/07/2022	Indiana Michigan P...	Chemical Bank Ch...		-112.52	-112.52
TOTAL				Regal Place Lights ...		-112.52	112.52

ONTWA TOWNSHIP
Balance Sheet
As of May 31, 2022

	May 31, 22
ASSETS	
Current Assets	
Checking/Savings	
Certificates of Deposit	
GNFCU(Circle FCU) CD 6300	218,504.08
CDsChemical 9049	11,798.80
C/D (Chemical Bank)0922	132,504.14
Total Certificates of Deposit	362,807.02
Bank Checking and Savings	
Circle FCU Savings Acct 6004	101,899.29
Direct Deposit Clearing	-101.56
Chemical Bank-Fire Escrow	73.02
GNFCU(Circle FCU) Savings 6000	107.22
101-General Checking (Chemical)	
Committed - Streets	66.00
101-General Checking (Chemical) - Other	790,054.08
Total 101-General Checking (Chemical)	790,120.08
Total Bank Checking and Savings	892,098.05
Total Checking/Savings	1,254,905.07
Accounts Receivable	
Receivables	10,679.00
Total Accounts Receivable	10,679.00
Other Current Assets	
Due from T&A Fund	22,839.93
Taxes Receivable	2,522.71
Total Other Current Assets	25,362.64
Total Current Assets	1,290,946.71
TOTAL ASSETS	1,290,946.71
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
339 · ARPA Funds - unearned revenue	281,535.89
2100 · Payroll Liabilities	2,679.62
Total Other Current Liabilities	284,215.51
Total Current Liabilities	284,215.51
Total Liabilities	284,215.51
Equity	
3902 · Committed for South Shore Dr	30,000.00
3901 · Committed Complete Streets	99,831.00
3900 · Fund Balance	895,324.87
Net Income	-18,424.67
Total Equity	1,006,731.20
TOTAL LIABILITIES & EQUITY	1,290,946.71

ONTWA TOWNSHIP
Profit & Loss
May 2022

	May 22
Ordinary Income/Expense	
Income	
101-100 · Township Board Insurance	
General Income 912 Insurance	524.65
Total 101-100 · Township Board Insurance	524.65
101-000 · General Income	
406 · Short Term Rental	500.00
404 Real Property Taxes	14,949.04
423 MHP Tax	152.50
578 State Revenues	122,780.00
610 Cable Fees	18,664.35
655 · General Income Fines & Forfeit	1,278.21
665 Interest	223.57
694 Other Revenues	25.00
Total 101-000 · General Income	158,572.67
601-000 · Building Income	
467 Electrical Permits	2,616.00
477 Building Permits	4,400.70
694 Other Revenues	990.00
Total 601-000 · Building Income	8,006.70
Total Income	167,104.02
Expense	
101-723 · Fire Board	
703 Board Compensation	0.00
Total 101-723 · Fire Board	0.00
101-103 · Township Board	
815 IT Expenses	1,249.16
703 Trustee Salary	1,898.32
703.1 Payroll Services	200.00
804 Audit Fees	175.00
810 Attorney Fees	226.00
862 Employers' S.S.	2,121.28
910 Legal Notices	106.68
101-103 · Township Board - Other	0.00
Total 101-103 · Township Board	5,976.44
101-104 · Office Management	
705 · Secretary Hourly Rate	148.00
703 Manager Salary	3,875.00
728 Office Supplies	833.44
Total 101-104 · Office Management	4,856.44
101-171 · Supervisor	
703 Supervisor Salary	2,625.00
703.1 Deputy Supervisor	259.00
706 Mileage	14.04
Total 101-171 · Supervisor	2,898.04
101-209 · Assessor	
703 Assessor Salary	2,967.00
705 Parcel Assessments	996.00
Total 101-209 · Assessor	3,963.00
101-215 · Clerk	
703 Clerk Salary	3,083.33
703.2 Deputy Clerk	1,077.63

ONTWA TOWNSHIP

Profit & Loss

May 2022

	<u>May 22</u>
927 Park Maintenance	<u>40.00</u>
Total 101-751 · Parks & Recreation	<u>40.00</u>
Total Expense	<u>65,877.60</u>
Net Ordinary Income	<u>101,226.42</u>
Net Income	<u><u>101,226.42</u></u>

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
April through May 2022

	Apr - May 22	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
101-100 - Township Board Insurance	524.65		
General Income 912 Insurance			
Total 101-100 - Township Board Insurance	524.65		
703 WW Township Services			
611 Metro			
101-000 - General Income	4,541.67		
750 - Escrow Eagle Ridge			
406 - Short Term Rental			
404 Real Property Taxes	500.00		
Tax Adjustments			
404 Real Property Taxes - Other	0.00		
Total 404 Real Property Taxes	14,949.04	10,000.00	-10,000.00
		200,000.00	-185,050.96
405 Lot Mowing	14,949.04	210,000.00	-195,050.96
420 DPP Tax	0.00	700.00	-700.00
423 MHP Tax	0.00	1,200.00	-1,200.00
454 Liquor License	303.50	2,000.00	-1,696.50
578 State Revenues	0.00	3,500.00	-3,500.00
608 Rezoning	122,780.00	489,000.00	-366,220.00
610 Cable Fees	0.00	2,000.00	-2,000.00
654 - General Income Police Training	18,664.35	70,000.00	-51,335.65
655 - General Income Fines & Forfeit	0.00	1,000.00	-1,000.00
665 Interest	1,278.21	17,000.00	-15,721.79
687 Refunds	689.50	6,000.00	-5,310.50
694 Other Revenues	0.00	1,000.00	-1,000.00
191 Election Reimburse	0.00	5,000.00	-5,000.00
694 Other Revenues - Other	25.00	1,000.00	-975.00
Total 694 Other Revenues	25.00	6,000.00	-5,975.00
699 Land Splits	0.00	1,000.00	-1,000.00
926 Trash	0.00	500.00	-500.00
957 Reimbursement	0.00	500.00	-500.00
Total 101-000 - General Income	161,689.60	817,400.00	-655,710.40

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
April through May 2022

	Apr - May 22	Budget	\$ Over Budget
601-000 - Building Income			
453 Home Occ. Permits	0.00	200.00	-200.00
467 Electrical Permits	4,850.00	25,000.00	-20,150.00
468 Mechanical Permits	2,748.75	20,000.00	-17,251.25
469 Plumbing Permits	963.00	10,000.00	-9,037.00
477 Building Permits	7,735.70	42,000.00	-34,264.30
694 Other Revenues	990.00	500.00	490.00
Total 601-000 - Building Income	17,287.45	97,700.00	-80,412.55
Total Income			
	184,043.37	977,600.00	-793,556.63
Expense			
101-723 - Fire Board			
703 Board Compensation	0.00	400.00	-400.00
Total 101-723 - Fire Board	0.00	400.00	-400.00
101-103 - Township Board			
815 IT Expenses	1,469.84	4,000.00	-2,530.16
703 Trustee Salary	3,796.64	22,000.00	-18,203.36
703.1 Payroll Services	200.00	2,000.00	-1,800.00
708 Trustee Mileage	0.00	500.00	-500.00
710 Membership & Dues	0.00	7,000.00	-7,000.00
712 Conference Expenses	0.00	5,000.00	-5,000.00
804 Audit Fees	290.00	15,000.00	-14,710.00
810 Attorney Fees	360.00	3,000.00	-2,640.00
862 Employers' S.S.	4,115.16	21,000.00	-16,884.84
910 Legal Notices	246.14	1,500.00	-1,253.86
912 Insurance	0.00	18,000.00	-18,000.00
957 Miscellaneous	188.00	3,000.00	-2,812.00
101-103 - Township Board - Other	0.00	500.00	-500.00
Total 101-103 - Township Board	10,665.78	102,500.00	-91,834.22
101-104 - Office Management			
705 - Secretary Hourly Rate	351.50	3,000.00	-2,648.50
703 Manager Salary	7,750.00	46,500.00	-38,750.00
728 Office Supplies	2,802.61	6,000.00	-3,197.39
730 Office Equipment	0.00	4,000.00	-4,000.00
732 Office Equipment Repair	0.00	1,000.00	-1,000.00
734 Postage	0.00	5,000.00	-5,000.00
Total 101-104 - Office Management	10,904.11	65,500.00	-54,595.89

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
 April through May 2022

	Apr - May 22	Budget	\$ Over Budget
101-171 - Supervisor			
703 Supervisor Salary	5,250.00	31,500.00	-26,250.00
703.1 Deputy Supervisor	407.00	12,750.00	-12,343.00
706 Mileage	28.08	500.00	-471.92
808 Attorney Fees	0.00	2,000.00	-2,000.00
957 Miscellaneous	0.00	500.00	-500.00
Total 101-171 - Supervisor	5,685.08	47,250.00	-41,564.92
101-209 - Assessor			
703 Assessor Salary	5,934.00	35,604.00	-29,670.00
705 Parcel Assessments	996.00	12,000.00	-11,004.00
729 Assessment Notices	0.00	2,500.00	-2,500.00
805 Computer	0.00	4,000.00	-4,000.00
957 Miscellaneous	0.00	1,000.00	-1,000.00
Total 101-209 - Assessor	6,930.00	55,104.00	-48,174.00
101-215 - Clerk			
703 Clerk Salary	6,166.66	37,000.00	-30,833.34
703.2 Deputy Clerk	1,863.88	12,750.00	-10,886.12
706 Mileage	14.04	100.00	-85.96
957 Miscellaneous	0.00	500.00	-500.00
Total 101-215 - Clerk	8,044.58	50,350.00	-42,305.42
101-247 - Board of Review			
703 Board Compensation	0.00	3,000.00	-3,000.00
706 Mileage	0.00	200.00	-200.00
712 Conference Expenses	0.00	300.00	-300.00
957 Miscellaneous	0.00	200.00	-200.00
Total 101-247 - Board of Review	0.00	3,700.00	-3,700.00
101-253 - Treasurer			
703 Treasurer Salary	6,166.66	37,000.00	-30,833.34
703.1 Deputy Treasurer	1,327.38	12,750.00	-11,422.62
706 Mileage	0.00	300.00	-300.00
816 Tax Roll Print-CC	1,016.00	17,000.00	-15,984.00
957 Miscellaneous	0.00	300.00	-300.00
Total 101-253 - Treasurer	8,510.04	67,350.00	-58,839.96

ONTWA TOWNSHIP Profit & Loss Budget vs. Actual April through May 2022

	Apr - May 22	Budget	\$ Over Budget
101-262 - Elections			
703 Election Payroll Wages	768.00	10,000.00	-9,232.00
728 Election Supplies	348.37	3,000.00	-2,651.63
813 Voting Machines	0.00	3,000.00	-3,000.00
910 Legal Notices	105.06	500.00	-394.94
933 Repair & Maintenance	0.00	1,000.00	-1,000.00
Total 101-262 - Elections	1,221.43	17,500.00	-16,278.57
101-265 - Building and Grounds			
933 - Short Term Rental	0.00	4,000.00	-4,000.00
931 Landscaping	64.52	4,000.00	-3,935.48
921 Internet	351.73	4,000.00	-3,648.27
922 Electric	1,424.10	15,000.00	-13,575.90
923 Gas	546.89	3,500.00	-2,953.11
924 Water	105.18	1,800.00	-1,694.82
925 Sewer	82.00	500.00	-418.00
926 Trash	2,676.78	9,000.00	-6,323.22
927 Maintenance	650.00	4,000.00	-3,350.00
928 Supplies	0.00	200.00	-200.00
929 - Security	0.00	800.00	-800.00
930 Repairs/Additions/Improve	0.00	59,000.00	-59,000.00
940 Capital Outlay	0.00	1,000.00	-1,000.00
Total 101-265 - Building and Grounds	5,901.20	106,800.00	-100,898.80
101-276 - Cemetery			
969 Cemeteries	3,000.00	2,000.00	1,000.00
Total 101-276 - Cemetery	3,000.00	2,000.00	1,000.00
101-301 - Police			
855 - Police Fines & Forfeit	1,278.21	15,000.00	-13,721.79
854 - Police Training Funds	0.00	1,000.00	-1,000.00
754 - Police Liquor License	0.00	3,500.00	-3,500.00
703 Board Compensation.	115.00	600.00	-485.00
809 Township Share	33,333.32	230,000.00	-196,666.68
Total 101-301 - Police	34,726.53	250,100.00	-215,373.47
101-371 - Building Inspection Dept.			
704 Building Inspector Salary	5,960.00	33,600.00	-27,640.00
705 Electrical Inspector Salary	3,880.00	20,000.00	-16,120.00
706 Plumbing Inspector Salary	770.40	8,000.00	-7,229.60
708 Mechanical Inspector Salary	2,199.00	16,000.00	-13,801.00
101-371 - Building Inspection Dept. - Other	0.00	500.00	-500.00
Total 101-371 - Building Inspection Dept.	12,809.40	78,100.00	-65,290.60

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
 April through May 2022

	Apr - May 22	Budget	\$ Over Budget
101-446 - Streets			
930 Road Repair	77,373.78	300,000.00	-222,626.22
Total 101-446 - Streets	77,373.78	300,000.00	-222,626.22
920 - Street Lights			
920 Street Lights	1,156.17	7,000.00	-5,843.83
Total 920 - Street Lights	1,156.17	7,000.00	-5,843.83
101-536 - Waste Water Dept.			
704 - Board	820.00	5,000.00	-4,180.00
703 Management/Administrator	4,416.66	26,500.00	-22,083.34
705 Mileage Expense	100.00	0.00	100.00
Total 101-536 - Waste Water Dept.	5,336.66	31,500.00	-26,163.34
101-651 - Ambulance			
703 Board Compensation	150.00	1,500.00	-1,350.00
Total 101-651 - Ambulance	150.00	1,500.00	-1,350.00
101-721 - Planning Commission			
703 Board Compensation	635.00	4,000.00	-3,365.00
706 Mileage	0.00	200.00	-200.00
808 Attorney Fees	0.00	3,000.00	-3,000.00
809 Professional Services	1,516.00	10,000.00	-8,484.00
910 Legal Notices	46.96	1,000.00	-953.04
957 Miscellaneous	0.00	500.00	-500.00
Total 101-721 - Planning Commission	2,197.96	18,700.00	-16,502.04
101-722 - Zoning			
810-10 Code Enforcement Deputy	2,680.66	12,750.00	-10,069.34
810.1 Code Enforcement Salary	1,666.66	10,000.00	-8,333.34
703 Administrator Salary	3,200.00	19,200.00	-16,000.00
703.1 ZBA Compensation	0.00	1,000.00	-1,000.00
706 Mileage	110.50	1,200.00	-1,089.50
808 Attorney Fees	66.00	2,000.00	-1,934.00
810 Code Enforcement	0.00	1,000.00	-1,000.00
910 Legal Notices	0.00	500.00	-500.00
957 Miscellaneous	0.00	500.00	-500.00
Total 101-722 - Zoning	7,723.82	48,150.00	-40,426.18

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
 April through May 2022

	Apr - May 22	Budget	\$ Over Budget
101-751 - Parks & Recreation			
949 - Complete Streets	0.00	25,000.00	-25,000.00
927 Park Maintenance	131.50	6,000.00	-5,868.50
970 Capital Outlay	0.00	3,000.00	-3,000.00
101-751 - Parks & Recreation - Other	0.00	23,000.00	-23,000.00
Total 101-751 - Parks & Recreation	131.50	57,000.00	-56,868.50
Total Expense	202,468.04	1,310,504.00	-1,108,035.96
Net Ordinary Income	-18,424.67	-332,904.00	314,479.33
Net Income	-18,424.67	-332,904.00	314,479.33

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
April through May 2022

	% of Budget
Ordinary Income/Expense	
Income	
101-100 - Township Board Insurance	
General Income 912 Insurance	
Total 101-100 - Township Board Insurance	
703 WW Township Services	8.3%
611 Metro	
101-000 - General Income	0.0%
750 - Escrow Eagle Ridge	8.3%
406 - Short Term Rental	0.0%
404 Real Property Taxes	
Tax Adjustments	
404 Real Property Taxes - Other	0.0%
Total 404 Real Property Taxes	7.5%
405 Lot Mowing	7.1%
420 DPP Tax	0.0%
423 MHP Tax	0.0%
454 Liquor License	15.2%
578 State Revenues	0.0%
608 Rezoning	25.1%
610 Cable Fees	0.0%
654 - General Income Police Training	0.0%
655 - General Income Fines & Forfeit	26.7%
665 Interest	0.0%
687 Refunds	7.5%
694 Other Revenues	11.5%
191 Election Reimburse	0.0%
694 Other Revenues - Other	0.0%
Total 694 Other Revenues	2.5%
699 Land Splits	0.4%
926 Trash	0.0%
957 Reimbursement	0.0%
Total 101-000 - General Income	0.0%
	19.8%

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
 April through May 2022

	% of Budget
601-000 - Building Income	
453 Home Occ. Permits	0.0%
467 Electrical Permits	19.4%
468 Mechanical Permits	13.7%
469 Plumbing Permits	9.6%
477 Building Permits	18.4%
694 Other Revenues	198.0%
Total 601-000 - Building Income	17.7%
Total Income	18.8%
Expense	
101-723 - Fire Board	
703 Board Compensation	0.0%
Total 101-723 - Fire Board	0.0%
101-103 - Township Board	
815 IT Expenses	36.7%
703 Trustee Salary	17.3%
703.1 Payroll Services	10.0%
708 Trustee Mileage	0.0%
710 Membership & Dues	0.0%
712 Conference Expenses	0.0%
804 Audit Fees	1.9%
810 Attorney Fees	12.0%
862 Employers' S.S.	19.6%
910 Legal Notices	16.4%
912 Insurance	0.0%
957 Miscellaneous	6.3%
101-103 - Township Board - Other	0.0%
Total 101-103 - Township Board	10.4%
101-104 - Office Management	
705 - Secretary Hourly Rate	11.7%
703 Manager Salary	16.7%
728 Office Supplies	46.7%
730 Office Equipment	0.0%
732 Office Equipment Repair	0.0%
734 Postage	0.0%
Total 101-104 - Office Management	16.6%

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
April through May 2022

	% of Budget
101-171 - Supervisor	
703 Supervisor Salary	16.7%
703.1 Deputy Supervisor	3.2%
706 Mileage	5.6%
808 Attorney Fees	0.0%
957 Miscellaneous	0.0%
Total 101-171 - Supervisor	12.0%
101-209 - Assessor	
703 Assessor Salary	16.7%
705 Parcel Assessments	8.3%
729 Assessment Notices	0.0%
805 Computer	0.0%
957 Miscellaneous	0.0%
Total 101-209 - Assessor	12.6%
101-215 - Clerk	
703 Clerk Salary	16.7%
703.2 Deputy Clerk	14.6%
706 Mileage	14.0%
957 Miscellaneous	0.0%
Total 101-215 - Clerk	16.0%
101-247 - Board of Review	
703 Board Compensation	0.0%
706 Mileage	0.0%
712 Conference Expenses	0.0%
957 Miscellaneous	0.0%
Total 101-247 - Board of Review	0.0%
101-253 - Treasurer	
703 Treasurer Salary	16.7%
703. Deputy Treasurer	10.4%
706 Mileage	0.0%
816 Tax Roll Print-CC	6.0%
957 Miscellaneous	0.0%
Total 101-253 - Treasurer	12.6%

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
 April through May 2022

	% of Budget
101-262 - Elections	
703 Election Payroll Wages	7.7%
728 Election Supplies	11.6%
813 Voting Machines	0.0%
910 Legal Notices	21.0%
933 Repair & Maintenance	0.0%
Total 101-262 - Elections	7.0%
101-265 - Building and Grounds	
933 - Short Term Rental	0.0%
931 Landscaping	1.6%
921 Internet	8.8%
922 Electric	9.5%
923 Gas	15.6%
924 Water	5.8%
925 Sewer	16.4%
926 Trash	29.7%
927 Maintenance	16.3%
928 Supplies	0.0%
929 - Security	0.0%
930 Repairs/Additions/Improve	0.0%
940 Capital Outlay	0.0%
Total 101-265 - Building and Grounds	5.5%
101-276 - Cemetery	
969 Cemeteries	150.0%
Total 101-276 - Cemetery	150.0%
101-301 - Police	
855 - Police Fines & Forfeit	8.5%
854 - Police Training Funds	0.0%
754 - Police Liquor License	0.0%
703 Board Compensation.	19.2%
809 Township Share	14.5%
Total 101-301 - Police	13.9%
101-371 - Building Inspection Dept.	
704 Building Inspector Salary	17.7%
705 Electrical Inspector Salary	19.4%
706 Plumbing Inspector Salary	9.6%
708 Mechanical Inspector Salary	13.7%
101-371 - Building Inspection Dept. - Other	0.0%
Total 101-371 - Building Inspection Dept.	16.4%

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
 April through May 2022

	% of Budget
101-446 - Streets	
930 Road Repair	25.3%
Total 101-446 - Streets	25.8%
920 - Street Lights	
920 Street Lights	16.5%
Total 920 - Street Lights	16.5%
101-536 - Waste Water Dept.	
704 - Board	16.4%
703 Management/Administrator	16.7%
705 Mileage Expense	100.0%
Total 101-536 - Waste Water Dept.	16.9%
101-651 - Ambulance	
703 Board Compensation	10.0%
Total 101-651 - Ambulance	10.0%
101-721 - Planning Commission	
703 Board Compensation	15.9%
706 Mileage	0.0%
808 Attorney Fees	0.0%
809 Professional Services	15.2%
910 Legal Notices	4.7%
957 Miscellaneous	0.0%
Total 101-721 - Planning Commission	11.8%
101-722 - Zoning	
810-.10 Code Enforcement Deputy	21.0%
810.1 Code Enforcement Salary	16.7%
703 Administrator Salary	16.7%
703.1 ZBA Compensation	0.0%
706 Mileage	9.2%
808 Attorney Fees	3.3%
810 Code Enforcement	0.0%
910 Legal Notices	0.0%
957 Miscellaneous	0.0%
Total 101-722 - Zoning	16.0%

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Accrual Basis

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
 April through May 2022

	% of Budget
101-751 - Parks & Recreation	
949 - Complete Streets	0.0%
927 Park Maintenance	2.2%
970 Capital Outlay	0.0%
101-751 - Parks & Recreation - Other	0.0%
Total 101-751 - Parks & Recreation	0.2%
Total Expense	15.4%
Net Ordinary Income	5.5%
Net Income	5.5%

Ontwa Township-WasteWater Fund
Balance Sheet
 As of May 31, 2022

	May 31, 22
ASSETS	
Current Assets	
Checking/Savings	
Certificate of Deposits	
WW-Treatment #5805	322,795.27
W/W- #0906	132,504.14
WW- #0930	92,803.90
Certificate of Deposits - Other	3,042.64
Total Certificate of Deposits	551,145.95
WW Contract Checking (Chemical)	576,620.71
WW Treatment Checking (Chemical)	1,157,875.08
Total Checking/Savings	2,285,641.74
Accounts Receivable	
11000 · Accounts Receivable	131,113.50
Total Accounts Receivable	131,113.50
Other Current Assets	
Accounts Receivable-audit	126,693.00
Special Assessments	-51,281.30
Special Assessments-current	35,086.76
12000 · Undeposited Funds	0.25
Total Other Current Assets	110,498.71
Total Current Assets	2,527,253.95
Fixed Assets	
Sewer System Assets	12,272,159.28
Accumulated Depreciation	-4,674,083.37
Total Fixed Assets	7,598,075.91
TOTAL ASSETS	10,125,329.86
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accrued Interest	4,646.00
Total Other Current Liabilities	4,646.00
Total Current Liabilities	4,646.00
Long Term Liabilities	
2012 · Contract Payable	160,968.00
Total Long Term Liabilities	160,968.00
Total Liabilities	165,614.00
Equity	
Committed for South Shore Dr	6,000.00
32000 · Retained Earnings	9,896,837.87
Net Income	56,877.99
Total Equity	9,959,715.86
TOTAL LIABILITIES & EQUITY	10,125,329.86

Ontwa Township-WasteWater Fund

Profit & Loss

May 2022

	May 22
Ordinary Income/Expense	
Income	
592 · Income	
592-000-611 Mnthly Usage Chrgs	
000-612 Flat Rate/Metered	80,579.94
000-613 Granger Usage	8,007.58
000-617 Surcharges (rebilled)	2,240.70
592-000-611 Mnthly Usage Chrgs - Other	2,631.50
Total 592-000-611 Mnthly Usage Chrgs	93,459.72
592-000-711 Debt Service	
711-1a · Income Township	712.37
711-2a · Income Village	2,469.43
711-3a · Income Mason	869.17
Total 592-000-711 Debt Service	4,050.97
Total 592 · Income	97,510.69
Total Income	97,510.69
Expense	
a)PLANT OPERATING COSTS	
610-850 · Telephone	107.00
610-921 · Electric	1,976.03
610-922 · Natural Gas	309.78
610-933 · System Operations	
933a IAI System Mgmt. Monthly	8,555.00
933b IAI Overtime	1,150.00
Total 610-933 · System Operations	9,705.00
610-938 · System Maintenance/Repairs	
938a · Lift Station Cleaning	7,163.00
938b · Lift Station-Electrical	334.78
938e · Lift Station-Misc.	96.80
938f · Manhole/Gravity Line Cleaning	26,727.90
938j · Generator Maintenance & Repair	580.84
Total 610-938 · System Maintenance/Repairs	34,903.32
610-956 · WW Treatment Costs	
956a · Elkhart Sewage Processing Costs	42,164.79
Total 610-956 · WW Treatment Costs	42,164.79
Total a)PLANT OPERATING COSTS	89,165.92
b)ADMINISTRATIVE AND OTHER	
610-708 · Township Services	4,541.67
610-729 · Postage	612.80
610-960 · Miss Dig	41.80
Total b)ADMINISTRATIVE AND OTHER	5,196.27
Expense Debit Services	
711-2b · Payment to Village	2,609.39
711-3b · Payment to Mason	761.52
Total Expense Debit Services	3,370.91
610-939 · W.W. Capital Equipment	-10,000.00
Total Expense	87,733.10
Net Ordinary Income	9,777.59
Net Income	9,777.59

Ontwa Township-WasteWater Fund Profit & Loss Budget vs. Actual April through May 2022

	Apr - May 22	Budget
Ordinary Income/Expense		
Income		
610-811 Income for Legal Fees	0.00	0.00
592 - Income	0.00	225,700.00
Waste Water CIP Savings		
592-000-611 Mnthly Usage Chrgs		1,100,000.00
000-612 Flat Rate/Metered		86,000.00
000-613 Granger Usage		0.00
000-615 Miscellaneous		18,000.00
000-617 Surcharges (rebilled)		500.00
000-690 Sewer Permits		
592-000-611 Mnthly Usage Chrgs - Other	2,631.50	
Total 592-000-611 Mnthly Usage Chrgs	191,379.77	1,204,500.00
592-000-711 Debt Service		
711-1a - Income Township	1,322.77	0.00
711-2a - Income Village	5,617.10	0.00
711-3a - Income Mason	1,432.31	0.00
592-000-711 Debt Service - Other	0.00	64,000.00
Total 592-000-711 Debt Service	8,372.18	64,000.00
Total 592 - Income	199,751.95	1,494,200.00
Total Income	199,751.95	1,494,200.00
Expense		
610-926 - Conference Expense	0.00	2,000.00
a)PLANT OPERATING COSTS		
610-925 Building maintenance		6,000.00
610-850 - Telephone	429.64	1,800.00
610-921 - Electric	4,017.16	40,000.00
610-922 - Natural Gas	614.24	6,000.00
610-924 - Water	36.94	500.00
610-933 - System Operations		
Wrightman Consulting	1,859.22	20,000.00
933a IAI System Mgmt. Monthly	8,555.00	111,000.00
933b IAI Overtime	2,800.00	11,000.00
933e - Overtime	0.00	0.00
610-933 - System Operations - Other	0.00	0.00
Total 610-933 - System Operations	13,214.22	142,000.00

Ontwa Township-WasteWater Fund

Profit & Loss Budget vs. Actual

April through May 2022

	Apr - May 22	Budget
610-938 · System Maintenance/Repairs		
938a · Lift Station Cleaning	7,163.00	14,000.00
938b · Lift Station-Electrical	334.78	10,000.00
938c · Lift Stations-Pumps	1,020.18	20,000.00
938d · Lift Station-Mechanical	0.00	10,000.00
938e · Lift Station-Misc.	96.80	5,000.00
938f · Manhole/Gravity Line Cleaning	26,727.90	20,000.00
938g · Manhole/Gravity Line Repair	0.00	14,000.00
938h · Force Main / ARV Repairs	0.00	2,000.00
938j · Generator Maintenance & Repair	1,184.34	10,000.00
Total 610-938 · System Maintenance/Repairs	36,527.00	105,000.00
610-940 · Lab/Testing Fees	915.00	14,000.00
610-950 · Chemical Treatments		
610-951 Chemical- Biocide	0.00	0.00
610-953 Chemical - Other	0.00	0.00
610-950 · Chemical Treatments - Other	0.00	125,000.00
Total 610-950 · Chemical Treatments	0.00	125,000.00
610-956 · WW Treatment Costs		
956a · Elkhart Sewage Processing Costs	85,843.21	0.00
610-956 · WW Treatment Costs - Other	0.00	600,000.00
Total 610-956 · WW Treatment Costs	85,843.21	600,000.00
Total a)PLANT OPERATING COSTS	141,597.41	1,040,300.00
b)ADMINISTRATIVE AND OTHER		
610-730 · Consulting	0.00	4,000.00
610-701 - WW Mileage	0.00	600.00
610-708 · Township Services	9,083.34	54,500.00
610-727 · Office Equipment	0.00	3,000.00
610-728 · Office Supplies	0.00	1,000.00
610-729 · Postage	1,216.00	8,000.00
610-804 · Audit Fees	0.00	1,000.00
610-810 · Legal Fees	259.00	16,000.00
610-960 · Miss Dig	45.60	3,100.00
610-970 · Mumbilling Software	550.23	2,500.00
610-971 · Bad Checks	44.13	1,200.00
Total b)ADMINISTRATIVE AND OTHER	11,198.30	94,900.00

Ontwa Township-WasteWater Fund Profit & Loss Budget vs. Actual April through May 2022

	Apr - May 22	Budget
Expense Debit Services		
711-2b - Payment to Village	5,756.01	0.00
711-3b - Payment to Mason	1,304.66	0.00
Expense Debit Services - Other	0.00	64,000.00
Total Expense Debit Services	7,060.67	64,000.00
610-690 - Sewer Permit Payment		400.00
610-939 - W.W. Capital Equipment	0.00	
939e - Fencing	0.00	12,000.00
939c - Sensors & Misc. Parts	0.00	6,600.00
939d - Facilities Upgrades	0.00	61,000.00
610-939 - W.W. Capital Equipment - Other	38,519.34	204,000.00
Total 610-939 - W.W. Capital Equipment	38,519.34	283,600.00
610-941 - Instrumentation	0.00	1,000.00
610-942 - SCADA Data	6,154.62	8,000.00
Total Expense	204,530.34	1,494,200.00
Net Ordinary Income	-4,778.39	0.00
Other Income/Expense		
Other Income		
3. Mason Reimbursement	60,165.35	
Annual Interest (Assessments)	425.20	
Bank Interest	1,065.83	0.00
Total Other Income	61,656.38	0.00
Net Other Income	61,656.38	0.00
Net Income	56,877.99	0.00

**Ontwa Township-WasteWater Fund
Profit & Loss Budget vs. Actual
April through May 2022**

	\$ Over Budget	% of Budget
Ordinary Income/Expense		
Income		
610-811 Income for Legal Fees	0.00	0.0%
592 - Income		
Waste Water CIP Savings		
592-000-611 Mnthly Usage Chrgs	-225,700.00	0.0%
000-612 Flat Rate/Metered	-937,293.76	14.8%
000-613 Granger Usage	-70,626.07	17.9%
000-615 Miscellaneous	0.00	0.0%
000-617 Surcharges (rebilled)	-7,331.90	59.3%
000-690 Sewer Permits	-500.00	0.0%
592-000-611 Mnthly Usage Chrgs - Other		
Total 592-000-611 Mnthly Usage Chrgs	-1,013,120.23	15.9%
592-000-711 Debt Service		
711-1a - Income Township	1,322.77	100.0%
711-2a - Income Village	5,617.10	100.0%
711-3a - Income Mason	1,432.31	100.0%
592-000-711 Debt Service - Other	-64,000.00	0.0%
Total 592-000-711 Debt Service	-55,627.82	13.1%
Total 592 - Income	-1,294,448.05	13.4%
Total Income	-1,294,448.05	13.4%
Expense		
610-926 - Conference Expense	-2,000.00	0.0%
a)PLANT OPERATING COSTS		
610-925 Building maintenance		
610-850 - Telephone	-6,000.00	0.0%
610-921 - Electric	-1,370.36	23.9%
610-922 - Natural Gas	-35,982.84	10.0%
610-924 - Water	-5,385.76	10.2%
610-933 - System Operations	-463.06	7.4%
Wightman Consulting	-18,140.78	9.3%
933a IAI System Mgmt. Monthly	-102,445.00	7.7%
933b IAI Overtime	-8,200.00	25.5%
933e - Overtime	0.00	0.0%
610-933 - System Operations - Other	0.00	0.0%
Total 610-933 - System Operations	-128,785.78	9.3%

**Ontwa Township-WasteWater Fund
Profit & Loss Budget vs. Actual
April through May 2022**

	\$ Over Budget	% of Budget
610-938 - System Maintenance/Repairs		
938a - Lift Station Cleaning	-6,837.00	51.2%
938b - Lift Station-Electrical	-9,665.22	3.3%
938c - Lift Stations-Pumps	-18,979.82	5.1%
938d - Lift Station-Mechanical	-10,000.00	0.0%
938e - Lift Station-Misc.	-4,903.20	1.9%
938f - Manhole/Gravity Line Cleaning	6,727.90	133.6%
938g - Manhole/Gravity Line Repair	-14,000.00	0.0%
938h - Force Main / ARV Repairs	-2,000.00	0.0%
938j - Generator Maintenance & Repair	-8,815.66	11.8%
Total 610-938 - System Maintenance/Repairs	-68,473.00	34.8%
610-940 - Lab/Testing Fees	-13,085.00	6.5%
610-950 - Chemical Treatments		
610-951 Chemical- Biocide	0.00	0.0%
610-953 Chemical - Other	0.00	0.0%
610-950 - Chemical Treatments - Other	-125,000.00	0.0%
Total 610-950 - Chemical Treatments	-125,000.00	0.0%
610-956 - WW Treatment Costs		
956a - Elkhart Sewage Processing Costs	85,843.21	100.0%
610-956 - WW Treatment Costs - Other	-600,000.00	0.0%
Total 610-956 - WW Treatment Costs	-514,156.79	14.3%
Total a)PLANT OPERATING COSTS	-898,702.59	13.6%
b)ADMINISTRATIVE AND OTHER		
610-730 - Consulting	-4,000.00	0.0%
610-701 - WW Mileage	-600.00	0.0%
610-708 - Township Services	-45,416.66	16.7%
610-727 - Office Equipment	-3,000.00	0.0%
610-728 - Office Supplies	-1,000.00	0.0%
610-729 - Postage	-6,784.00	15.2%
610-804 - Audit Fees	-1,000.00	0.0%
610-810 - Legal Fees	-15,741.00	1.6%
610-960 - Miss Dig	-3,054.40	1.5%
610-970 - Munibilling Software	-1,949.77	22.0%
610-971 - Bad Checks	-1,155.87	3.7%
Total b)ADMINISTRATIVE AND OTHER	-83,701.70	11.8%

Ontwa Township-WasteWater Fund Profit & Loss Budget vs. Actual April through May 2022

	\$ Over Budget	% of Budget
Expense Debit Services		
711-2b · Payment to Village	5,756.01	100.0%
711-3b · Payment to Mason	1,304.66	100.0%
Expense Debit Services - Other	-64,000.00	0.0%
Total Expense Debit Services	-56,939.33	11.0%
610-690 · Sewer Permit Payment		
610-939 · W.W. Capital Equipment	-400.00	0.0%
939e · Fencing		
939c · Sensors & Misc. Parts	-12,000.00	0.0%
939d · Facilities Upgrades	-6,600.00	0.0%
610-939 · W.W. Capital Equipment - Other	-61,000.00	0.0%
	-165,480.66	18.9%
Total 610-939 · W.W. Capital Equipment	-245,080.66	13.6%
610-941 · Instrumentation	-1,000.00	0.0%
610-942 · SCADA Data	-1,845.38	76.9%
Total Expense	-1,289,669.66	13.7%
Net Ordinary Income	-4,778.39	100.0%
Other Income/Expense		
Other Income		
3. Mason Reimbursement		
Annual Interest (Assessments)		
Bank Interest	1,065.83	100.0%
Total Other Income	61,656.38	100.0%
Net Other Income	61,656.38	100.0%
Net Income	56,877.99	100.0%

Ontwa Township Board of Trustees Meeting Minutes
May 9, 2022, Minutes
www.ontwatwp.org

Call to Order: The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 7:00pm on May 9, 2022.

Pledge of Allegiance:

Roll Call: Supervisor Jerry Marchetti, Clerk Tina VanBelle, Treasurer Sharee Leist, Trustees Meryl Christensen, Dan Stutsman, Dawn Bolock, and Jeff Kozinski were present.

Approval of Agenda: Trustee Bolock made a motion to add Ferndale Park to Old Business, second by Trustee Kozinski. Agenda approved as amended. All in favor, motion passed.

Public Comment: Jerry Duck, 23691 S. Shore, spoke on potential traffic issues on Brady Road. Bert Morgan, 71280 Ebersol Road spoke on the condition of Elkhart Road.

Approval of Consent Agenda: Trustee Bolock made a motion to approve the Consent Agenda second by Trustee Leist. Motion passed on a roll call vote, 7 ayes 0 nays. Trustee Kozinski made a motion to approve April Special Meeting minutes, seconded by Trustee Stutsman. Motion passed on a roll call vote, 7 ayes 0 nays.

Adamsville Cemetery: Dave Christian of 70918 Lakeview, sexton of the cemetery since 2004, and Bert Morgan spoke on the history on the Cemetery and how the maintenance is funded.

South Shore Culvert Repair: Joe Bellina updated the Board on the progress of the project and after discussion Trustee Stutsman made a motion to table the issue until the next Board meeting. Motion second by Trustee Kozinski. Motion passed on a roll call vote, 7 ayes 0 nays.

Commissioner's Report: Commissioner Roseann Marchetti: She presented to the Board a booklet made by young children, for children, who are victims of violence. Illustrations and messages by the children help in navigating the process they are going through.

Committee Board Reports:

Zoning Administrator: LeRoy Krempec: Zoning department continues to work on short term rental issues and other violations. Owners of short term rentals are not allowed to advertise unless they have been licensed.

Wastewater: Brigid Forlenza: Letters will be going out to village residents regarding the upcoming gravity sewer cleaning.

Ambulance: Trustee Stutsman: The policy book will be reviewed at the next meeting, May 11th.

Police: Trustee Christensen: The meeting for May has been cancelled.

Buildings & Grounds: Trustee Christensen: Looking for bids on heating/air conditioning for the township hall/ambulance building. Trustee Christensen made a motion to accept the bid from Cass County Road Commission to repave the parking lot at the hall at a cost not to exceed \$32,000, second by Trustee Kozinski. Motion passed on a roll call vote, 7 ayes 0 nays.

Planning Commission: Trustee Bolock: Site plans were reviewed for a retail site, to include a General Dollar on US 12, retail shops and apartments on US 12 east of the Sports Complex, and the Brady Road subdivision.

Township Roads: Trustee Kozinski: Ongoing road issues: potholes and general road maintenance.

Fire Board: John Bossler: No report.

Old Business: Trustee Bolock made a motion, seconded by Trustee Christensen to contact the township attorney regarding a building issue at a property next to Ferndale Park. After discussion by the Board the motion was withdrawn and the issue was tabled.

New Business:

Mowing Bids: Clerk VanBelle made a motion to accept a bid from McCalls Outside Chores to mow properties in violation of the IPMC Code, section 302.4, regarding plant growth, second by Trustee Bolock. Motion passed on a roll call vote, 7 ayes 0 nays.

Clean Earth Wastewater: Trustee Stutsman made a motion to approve the bid by Clean Earth not to exceed \$30,000 for sewer line cleaning in the village, second by Trustee Kozinski, motion passed on a roll call vote, 7 ayes 0 nays.

Ambulance Articles of Incorporation: Trustee Stutsman made a motion to accept some minor changes in verbiage in the Articles and to add a chairman and co-chair, one representing the township and the other representing the village, second by Trustee Bolock. Motion passed on a roll call vote, 7 ayes 0 nays.

Resolution to Establish a Receiving Board for Ontwa Township: Clerk VanBelle made a motion to accept Resolution #2022-05-09.1, second by Trustee Kozinski. Motion passed on a roll call vote, 7 ayes 0 nays.

Announcements: Next regular Township Board meeting will be June 13th, Ambulance Board May 11th, Police Board cancelled for May, Wastewater Board May 25th, Planning Commission June 1st.

Adjourn: Treasurer Leist made a motion to adjourn, second by Trustee Stutsman. Meeting adjourned at 8:47 pm.

Respectfully submitted:

Tina VanBelle, Ontwa Township Clerk

Date Approved: _____

Recording Secretary

Linda Weaver, Recording Secretary

Ontwa Township Board of Trustees Special Meeting Minutes
May 19, 2022
Minutes
www.ontwatwp.org

Call to Order: The Special meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 11:00 am on May 19, 2022.

Roll Call: Supervisor Jerry Marchetti, Clerk Tina VanBelle, Treasurer Sharee Leist, Trustee Stutsman Trustee Dawn Bolock and Trustee Meryl Christensen were present. Trustee Kozinski was absent.

Approval of Agenda: Trustee Stutsman made a motion to approve the agenda, second by Trustee Christensen. Motion passed on a roll call vote 6 ayes, 0 nays. Trustee Kozinski absent.

Public Comment: No public comment.

Approval of Lake Association Fireworks: Trustee Bolock made a motion to approve the 2022 Firework permits, seconded by Treasurer Leist.

Adjourn: Trustee Stutsman made a motion to adjourn, second by Trustee Christensen. Meeting adjourned at 11:03 am.

Respectfully submitted:

Tina VanBelle, Ontwa Township Clerk

Date Approved: _____