

**WASTEWATER BOARD MEETING  
Monday, February 21, 2022 @ 6:30 PM**

**Meeting Called to Order**

Chairman Mike Mroczek called the meeting to order at 6:30 PM

**Roll Call**

Chair Mroczek took roll call. Members present: Members: VanBelle, Bossler, Brandt, Stutsman, Stiffler, Cassady. All Board Members Present

**Public Comments:** No public comments.

**Approve Agenda:** A motion is made to approve the agenda by Member Stutsman. Supported by Member Cassady. All vote yea to approve the agenda. Motion carries.

**Approval of Last Meeting Minutes – January 26, 2021**

Member Bossler makes the motion to approve the minutes and is supported by Member Stutsman. All vote yea. Motion carries.

**Financial Report:** Chair Mroczek stated the budget is running 14% under for 10 months year to date.

The electric bills are running high for December. We need to keep an eye on electric billing costs.

**Wastewater Report – Administrator Brigid Forlenza**

1. IAI Reports – none this meeting.

- A sewer resident on South Shore Drive had sewer odor complaints. IAI started Bioxide to fix the problem. No more complaints.
- A broken padlock needed to be replaced at C1.
- Continue to work out glitches with Mission System with IAI. Nothing electrical.

**Unfinished – Old Business**

No unfinished business.

**New Business**

1. 2022/2023 Budget

- The Wastewater Budget Narrative for Fiscal Year 2022-2023 is included in the wastewater packet. This document details the development of the proposed FY 2022-2023 Wastewater operating budget for Ontwa Township, Cass County, Michigan. Adjustments to this proposed budget are possible before the final adoption at a Board of Trustee meeting on or before March 31, 2022.

- Administrator Forlenza explained the spreadsheets with changes and increases of the 2022/2023 operating budget which is included in the Wastewater Packet. Administrator Forlenza addressed and clarified any questions regarding the new budget. Discussion followed.

The Wastewater board was presented a list of the wage committee 's recommendations for Ontwa Township salaries. At this time Wastewater Administrator Forlenza excuses herself from the meeting before the salaries were discussed by board members. Discussion followed.

**A motion was made by Member Cassady to increase the Wastewater Administrator's recommended salary from \$25,500 to \$26,500. Member Stiffler supports the motion. A roll call vote is taken. Member Stutsman recues himself because he is a voting member on the Board of Trustees. 6 votes in favor. 0 vote nay. Motion carries.**

**A motion was made by member VanBelle to add the Wastewater Administrator's \$1,000 salary increase to the Ontwa Township Wastewater Fund Fiscal Year 2022/2023 Budget Worksheet. Member Cassady supports. Roll call vote is taken. 7 vote yea. 0 vote nay. Motion carries.**

**A motion is presented by Member Stutsman to accept the Fiscal Year 2022/2023 Wastewater Board meeting dates that have been distributed. All fall on the 4<sup>th</sup> Wednesday of the month except in November. Member Brandt supports the motion. 7 vote yea. 0 vote nay. Motion carries.**

#### **Board Comments**

Member Brandt suggested that the fencing being installed around wastewater stations should maybe be consistent. There have been no complaints but there could be. Discussion followed.

#### **Adjournment**

Member Stutsman made the motion to adjourn. Member Cassady supports.  
Adjourned 8:06 PM

Respectfully Submitted by Lori Mroczek, Recording Secretary