

# ONTWA

## TOWNSHIP

Township of Ontwa \* County of Cass \* State of Michigan

[www.Ontwatwp.org](http://www.Ontwatwp.org)

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### WASTEWATER BOARD MEETING

October 28, 2020 @ 6:30 PM

#### Meeting Called to Order

Chairman Mike Mroczek called the meeting to order at 6:30 PM

#### Pledge of Allegiance

Chair Mroczek asked all to stand and recite the Pledge Of Allegiance

#### Roll Call

Chair Mroczek took roll call. Members present: John Brandt, Bruce Cassady, Dan Stutsman, John Bossler and Dave Stiffler. Members absent - Jeff VanBelle.

#### Public Comments (3 minutes per person)

No public comments.

**Approve Agenda: Member Stutsman makes the motion to approve the Agenda and Member Bossler supports the motion.**

All members present vote Yea, no nays. Motion passes.

**Chair Mroczek asked for a motion to Approve Meeting Minutes - September 23, 2020**

**Member Bossler makes the motion to approve the minutes for September 23, 2020 and Member Stutsman supports. All vote yea and no nay. Motion carries.**

**Chair Mroczek asked for a motion to Approve Special Meeting Minutes - October 06, 2020**

**A motion is then made by Member Stutsman to approve the minutes and Member Bossler supports. All vote yea. No nays. Motion carries.**

Chair Mike Mroczek explained the financial report as it was presented in the Wastewater packet and stated the budget is in order and running under budget. Discussion followed.

#### Wastewater Report: Wastewater Administrator Brigid Forlenza presented the Wastewater Report.

1. I.A.I. Reports: Administrator Forlenza reviewed the reports to the board. Administrator Forlenza will discuss specific dates with I.A.I.
2. C1 - Site Modifications: The preliminary details for construction are coming together. A meeting will take place between Administrator Forlenza and contractors to decide if the modifications will take place yet this fall or start in the Spring of 2021.
3. Clean Earth - Ci, C3, EDW1 & 2, JPC 1 & 2 & B3 - All units have been maintained to date.
4. Lakeland pump repair - B1 Pump was pulled by Lakeland and repaired. It was clogged with debris.
5. JPC1 Fencing - fence remains on order. Taking a longer time because of COVID.
6. Delinquent sewer bills - Administrator Forlenza discussed how delinquent bills are accumulated, processed and collected.

#### Unfinished - Old Business

**1. C1 - preliminary design & site modification:** Process is on going.

**2. St. Joseph County Regional Water & Sewer District (Granger):** Ontwa Township Board of Trustees approved the agreement between St. Joseph County and Ontwa Township at their October meeting. Attorneys still processing information. Waiting on Elkhart's approval going forward. On going.

#### New Business

**1. Koorsen Alarm -** Administrator Forlenza discussed her meeting with Koorsen Fire & Security who came out to the Waste Water Building to discuss purchasing and installing a security system for the building. She included a quote in the WW packet. Discussion followed. **A motion was made by Chairman Mroczek to accept the quote from Koorsen Fire & Security for the amount of \$2,513.82 for**

**equipment / Services plus monthly monitoring fee of \$40.00 and opening/closing reports (supervised) of \$25.00/month. Member Bossler supports the motion.** Discussion followed.

A roll call vote was taken: All present vote yea, no nay. Motion carries. Administrator Forlenza states she will arrange with Koorsen for installation.

**2. Elkhart amendment - See Unfinished - Old Business: number 2.**

Member Bossler asks if anything was heard about Elkhart County Waste Water service increase. Administrator Forlenza states nothing has yet been heard.

Member Brandt inquired why there should be a rate increase for Ontwa Township Waste Water System customers and is it financially needed. Discussion followed.

Member Brandt inquired if the hook up costs for the sewer system should be adjusted for new customers. Discussion followed.

Chairmen Mroczek stated there are now State Grants being offered to Waste Water Systems to bring in more customers to decrease the number of septic systems in the community. Discussion followed.

**Adjourn**

**Member Stutsman makes the motion to adjourn the meeting. Member Cassady supports the motion to adjourn.** Meeting is adjourned at 7:14 PM.

Submitted by:

Lori Mroczek, Recording Secretary