

**APPLICATION FOR ZONING AMENDMENT
FILING INSTRUCTIONS AND SUMMARY OF PROCEDURES**

A petition for a text or map amendment of the Ontwa Township Zoning Ordinance must be completed on the application form provided and submitted with the appropriate fee to the Zoning Administrator. Applications shall be submitted at least thirty (30) days prior to the next scheduled Planning Commission meeting to provide appropriate time to review the request. The petition will be reviewed by the Zoning Administrator for completeness and then submitted to the Planning Commission for consideration. The Planning Commission will hold a public hearing on a proposed zoning amendment as required by the Michigan Zoning Enabling Act.

The Planning Commission will then transmit the proposed amendment and its recommendation along with comments received at the public hearing to the Township Board for a final decision.

Please fill out the appropriate form, according to whether petition is for a zoning map amendment or a zoning text amendment.

- **SECTION I. Zoning Map Amendment**
- **SECTION II. Zoning Text Amendment**

In accordance with Section 22.02 of the Ordinance, each petition for a map amendment must include the following:
(attach additional materials if needed)

- A. A fully dimensioned map showing the land which would be affected by the proposed amendment, including the zoning district of all abutting lands, and all public and private rights-of-ways and easements bounding and intersecting the land to be rezoned.
- B. The alleged error in the ordinance which would be corrected by the proposed amendment, with a detailed explanation of such alleged error and detailed reason why the proposed amendment will correct the same.

- C. The changed or changing conditions in the area or in the Township that make the proposed amendment reasonably necessary to the promotion of the public health, safety, and general welfare.

- D. All other circumstances, factors, and reasons which the petitioner offers in support of the proposed amendment.

In accordance with Section 22.02 of the Ordinance, each petition for a text amendment must include the following:
(attach additional materials if needed)

- E. The alleged error in the ordinance which would be corrected by the proposed amendment, with a detailed explanation of such alleged error and detailed reason why the proposed amendment will correct the same.

- F. The changed or changing conditions in the area or in the Township that make the proposed amendment reasonably necessary to the promotion of the public health, safety, and general welfare.

- G. All other circumstances, factors, and reasons which the petitioner offers in support of the proposed amendment.
