

Ontwa Township

Cass County

Michigan

www.ontwatwp.org • 26225 U.S. 12 • P. O. Box 209 • Edwardsburg, MI 49112 • Fax: (269) 663-0072 • Phone: (269) 663-2347

Application: ONT-14-090- Filing Fee _____

APPLICATION FOR A CERTIFICATE OF ZONING COMPLIANCE: ACCESSORY BUILDING PERMIT

- Complete this application in full and submit it to the Ontwa Township Zoning Administrator. Approval of this application is required before a Certificate of Zoning Compliance will be issued. It shall be unlawful to construct, enlarge, alter, or permit the use or occupancy of a building or structure or change the use of a building until a Certificate of Zoning Compliance has been issued by the Zoning Administrator.
- No excavation shall be initiated, no construction may begin, no building shall be erected, altered, moved, or razed, and no structural alterations (including but not limited to porches, decks, patios, terraces, and fences) shall be initiated until a Certificate of Zoning Compliance has been issued by the Zoning Administrator.
- The excavation for or erection of a building or structure, prior to the issuance of a Certificate of Zoning Compliance, is in violation of the **Ontwa Township Zoning Ordinance**, **Article XX**. References to "Section" and "Article" refer to the Zoning Ordinance and may not necessarily identify all parts that apply.
- If the Zoning Administrator shall find that any of the provisions of the Zoning Ordinance are being violated, he shall notify in writing the persons responsible for such violations, indicating the nature of the violation and ordering the action necessary to correct it. He shall order discontinuation of illegal uses of land, buildings, or structures; removal of illegal buildings or structures; discontinuation of any illegal work being done; or shall take any other action authorized by this Ordinance to ensure compliance with, or prevent violations of, its provisions.

1.	Applicant's Name:	Phone Number:		
	Address:	City	State	 Zip
	Email Address:			·
2.	Are You: ☐ Property Owner ☐ Owner's Agent	□ Contract Purchaser	□ Lesse	e/Renter
3.	Landowner's Name (if different from applicant):	Phone Number		
4.	Address:	City	State	Zip
5.	Street Address and/or Location of Request:			
6.	Parcel Identification Number (Tax I.D. No.): #14-090-			
7.	Zoning of Parcel:	Parcel Size:		
8.	Present Use of Property	Building Dimensions:		
9.	Is the property in: \Box Site Condo \Box Subdivision (Name	:)
10.	Deed restrictions on the property: $\ \square$ Yes $\ \square$ No			
11.	Public utilities on the property: ☐ Yes ☐ No			
12.	Description of proposed construction and use of land (attach additional materials if needed):			
	orting Documents: The items listed below must accomple the name and address of the applicant.	any this application form.	Each supporti	ng document must
	Proof of ownership of the lot or premises. Location, dimensions, and size of the lot or premises. A drawing, at a scale of 1" = 100', illustrating the location of the building or structure and the distance from all lot lines. The Zoning Administrator may require additional materials to aid in determining whether a proposed use, building, or structure complies with the zoning ordinance.			

AFFIDAVIT

I (we) the undersigned affirm that the forgoing answers, statements and information and all attachments, are in all respects true and correct to the best of my (our) knowledge and belief. I (we) the undersigned understand that the Certificate of Zoning Compliance for, if granted, is issued on the representations made herein and that any Certificate of Zoning Compliance or Building Permit subsequently issued may be revoked because of any breach of representations or conditions, or because of the lack of continued conformance with zoning ordinance requirements. I (we) the undersigned also understand that if an accessory building is used as a dwelling, the property may not contain a short-term rental, and that all applicable federal, state, and local regulations shall apply.

Type or Print Your Name(s) Here:	nust be returned to the Ontwa Township Zoning Administrator, located in the ormation or have questions concerning this application or fees, contact the			
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NOTE: This application, when completed in	·			
Ontwa Township Hall. If you need more info Zoning Administrator. The Administrator is	available at the Ontwa Township Hall on Mondays, Tuesdays, and ay also be reached by phone at the number above or at 269-663-2347			
FOR TOWNSHIP USE ONLY				
Fee: Da	ate Paid:			
Paid by: ☐ Cash ☐ Check C	heck #: Fee paid with Building Permit:			
Action Taken: Approved By	;			
☐ Denied By	<u> </u>			
Comments:				

Rev 1/4/23