

**Ontwa Township Planning Commission
Cass County Michigan**

Wednesday, October 7, 2020
7:00 PM

VIA ZOOM
863-7665-1551

Members on Zoom: Chris Marbach – Chairman, Sandra Seanor-Secretary, Shane Szalai – Vice Chairman, Robert Thompson, Mike Mroczek, William Mahaney, Don Delong, Richard Gates and Dawn Bolock.

Minutes Recorded By: Brigid Forlenza

Chair Marbach called the meeting to order at 7:00 PM.

1. **Pledge of Allegiance**
2. **Agenda Approved**
3. **Reading and approval of past minutes:** September 2, 2020; Motion made by Mike Mroczek to approve minutes seconded by Dawn Bolock. All in favor - motion passes.
4. **Land Divisions: None**
5. **New Business:**
 - a. **Site Plan Review Octane Properties LLC: (Krupp's Power Sports, Inc.)** Chairman Marbach stepped off as site plan prepared by Marbach, Brady, & Weaver Inc. Vice Chair Shane Szalai steps in as chairman.

Engineer Debra S. Hughes, P.E. presented plan relating the site will consist of new store and storage.

Sandra Seanor – did they meet timing stipulation of June 1, 2020.

Response – Purchase was set for April, however, due to Covid was pushed back. Purchase of site closed on July 10, 2020.

Dawn Bolock made a motion to approve site plan seconded by Sandra Seanor. Roll Call Vote: Yeah – Sandra Seanor, Mike Mroczek, William Mahaney, Dawn Bolock, Robert Thompson, Don Delong, Richard Gates, and Shane Szalai. Nay – None

6. **Old Business:**
 - a. **5 Year Parks and Recreation Plan** – Chair Marbach passed to Andrew Moore and Whitney Newberry with William and Works.
Review of survey conducted: Dawn Bolock – good job. Richard Gates – comprehensive and thought out. Chair Marbach – Add Little league park to list. Don Delong – addressed bike paths. Sandra Seanor – dedicated cycling path. Mike Mroczek – trails. Sandra Seanor – looks great, good comments.

Andrew Moore – survey will be online and sent throughout the community. Hard copies will be available in the Ontwa Township Hall. The five-year parks and recreation draft will be presented to the Planning Commission at their December meeting. The final draft will be presented to the Board of Trustees at their January meeting for approval. The deadline to the DNR is February 1, 2021.

7. **Committee Reports: Sandra Seanor**

- a. **Zoning Ordinance Review** – met with zoning administrator Leroy Krempec and provided him with information. Ad hoc committee to meet in November.
- b. Mike Mroczek asked if any information existed to prior inquiry regarding group homes. Zoning Administrator Leroy Krempec to review. Chairman Marbach will reach out to Leroy Krempec. Sandra Seanor will reach out to Leroy Krempec. Zoning Administrator Krempec replied they can have home up to six people and they must meet twelve criteria.
- c. Don Delong – ordinances for blight not on web site. Sandra Seanor responded Zoning Administrator has copy of most recent ordinance.

8. **Announcements:** None

9. **Adjournment:** Dawn Bolock made a motion to adjourn seconded by Richard Gates. All in favor – motion passes. 8:09 PM meeting adjourned.

Respectfully Submitted:

Brigid Forlenza
Recording Secretary