

# Ontwa Township Board of Trustees Meeting Minutes

August 9, 2021

Minutes

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**Call to Order:** The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 7:03pm on August 9<sup>th</sup>, 2021.

**Pledge of Allegiance:**

**Roll Call:** Supervisor Jerry Marchetti, Clerk Tina VanBelle, Trustees Meryl Christensen, Dan Stutsman, Dawn Bolock and Jeff Kozinski were present. Treasurer Leist attended via Zoom.

**Approval of Agenda:** Trustee Christensen made a motion to approve the agenda second by Trustee Bolock. All in favor, motion passed.

**Public Comment:** Gary White of N. Shore Dr, Scott McCall of Lazy Lane, Dale Snow of Scott Street, Ann Schaap of Cobert Lake, Mark and Laura Jamrog of Oak Spring Road, Brock Squire of Oak Springs Road, Jordon Florian, Tim Lehman of High Street, Mary Ann Crete of Lakeview, Jill White of N. Shore and Jill Meuninck of N. Shore all addressed the pending issue of ice retardant systems.

**Approval of Consent Agenda:** Trustee Stutsman made a motion to approve the consent agenda second by Trustee Christensen. Motion passed on a roll call vote, 7 ayes 0 nays.

**Commissioner's Report:** Commissioner Roseann Marchetti: Several board appointments were made at the last meeting. The Health Board warned of an enormous number of ticks and mosquitos this summer. A Community Development Block Grant, the sale of timber on county property, the sale of the Department of Corrections building and a company that will assess county facilities were all approved. A hazardous waste collection is scheduled for August 21 from 9-12 at the Road Commission at 340 N. O'Keefe Street. Used passenger vehicle tires and electronics will be accepted.

**Committee Board Reports:**

**Zoning Administrator:** LeRoy Krempec: The grass cutting authorized by the township has begun. Thirteen letters were sent to property owners reminding them of the process. Fences are becoming a problem, and this is a civil issue. The township only regulates the height of a fence. The process would be for a property owner to get a survey and go to court. Zoning is working on Airbnb apps.

**Wastewater:** Brigid Forlenza: The C1 modification project has begun, 12 manholes need repair, and a meeting with Elkhart Public Works reported the system is doing well.

**Ambulance:** Trustee Stutsman: The ambulance continues to need medics. The monthly meeting will be held Wednesday the 11<sup>th</sup> of August.

**Police:** Trustee Christensen: No report. There was no meeting last month.

**Buildings & Grounds:** Trustee Christensen: No report

**Planning Commission:** Trustee Bolock: One land split was done at the last meeting.

**Township Roads:** Trustee Kozinski: 2021 Projects are proceeding as scheduled.

**Fire Board:** John Bossler: A recent house fire resulted in destruction of the home. The cause was a hot mower being placed in a garage and next to a gas can which exploded.

**Old Business:**

**New Business:**

**Ice-Retardant Systems (bubblers, de-icers, etc.):** This item was placed on tonight's agenda for discussion only. The Board members discussed the pros and cons, and heard input from Matt Schmitt of Trident Dock and Dredge in Watervliet MI. Trustee Kozinski recommended a study be done over the winter when the de-icing equipment is operational by homeowners.

**Resolution to Adjust/Amend the Budget:** Clerk VanBelle read and made a motion to approve Resolution 2021-08-09.2, second by Trustee Kozinski. This resolution allows budget line items to be established showing the incoming and outgoing monies. Motion approved on a roll call vote: 7 ayes 0 nays.

**Township Procurement Conflict of Interest Policy:** Supervisor Marchetti stated the township could receive \$560,000 from the Federal government through the CARES Act and this resolution establishes guidelines when procuring goods using those funds. Clerk VanBelle made a motion to accept Resolution 2021.08-09.1, second by Trustee Kozinski. Motion approved on a roll call vote: 7 ayes 0 nays.

**Deputy Zoning Position:** Supervisor Marchetti is requesting this position be approved. The deputy will report to the Zoning Administrator. LeRoy Krempec approved the applicant and noted publication of a deputy position is not required. Trustee Kozinski made a motion to approve the position at the deputy pay rate of \$14.50 per hour not to exceed 25 hours per week. Trustee Stutsman second the motion. Motion approved on a roll call vote: 6 ayes, 1 nay (Christensen). Mr. John Hanson of 68319 Channel Parkway who was approved as the Deputy Zoning Administrator introduced himself to the attendees at the meeting.

**Announcements:** Next regular Township Board meeting will be September 13<sup>th</sup>, Ambulance Board August 11<sup>th</sup>, Police Board August 12<sup>th</sup>, Wastewater Board August 25<sup>th</sup>, Planning Commission September 1st.

**Adjourn:** Trustee Stutsman made a motion to adjourn, second by Trustee Kozinski. Meeting adjourned at 8:36 pm.

Respectfully submitted:

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Tina VanBelle, Ontwa Township Clerk

Date Approved: \_\_\_\_\_

Recording Secretary

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Linda Weaver, Ontwa Deputy Clerk