

# ONTWA

## TOWNSHIP Township of Ontwa \* County of Cass \* State of Michigan

[www.Ontwatwp.org](http://www.Ontwatwp.org)

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### WASTEWATER BOARD MEETING

September 28, 2022 @ 6:30 PM

#### Meeting Called to Order

Chairman Mike Mroczek called the meeting to order at 6:30 PM

#### Pledge of Allegiance

Chair Mroczek asked all to stand for the Pledge of Allegiance

#### Roll Call

Chair Mroczek took roll call. Members present: John Brandt, Bruce Cassady, Jeff VanBelle, Dan Stutsman, Dave Stiffler. Member absent: John Bossler.

**Public Comments (3 minutes per person)** Supervisor Jerry Marchetti made the statement the Ontwa Township Wastewater department is doing a good job.

**Approve Agenda** – Member Stutsman made the motion to approve the agenda. Member Cassady supports. All members present vote yea, no nays. **Motion carries.**

**Approve Last Meeting Minutes – August 24, 2022, Minutes** Member VanBelle make the motion to approve August 24, 2022, minutes. Member Brandt supports. All members present vote yea, no nays.

#### Motion carries.

**Financial Report** The financial report was included in the packet. Chairman Mroczek pointed out the system is operating under budget for the month of August. Discussion followed.

#### Wastewater Report - Administrator Brigid Forlenza

1. **IAI Reports** – Reports are included in the packets. Discussion followed.  
Administrator Forlenza was made aware of issue with Valves/pipes at C1 by IAI. Met with Representative from Ferguson regarding condition of valves and pipes. Met with the Wastewater Engineer who had examined them and recommended to consider this a project for the upcoming year.
2. September 26, 2022 – Administrator Forlenza and Wastewater Chair Mroczek attended an annual meeting with Elkhart Public Works.
3. Elkhart Public Works Meeting – Laura Kolo, Lynn Brabec and Bryan Cress discussed the following topics: Mercury in system, fogs, Ms Dig and customers. Ontwa Township discussed upcoming projects and past accomplishments. Upgrades to systems discussed. Last annual meeting was July 23, 2021
4. Administrator Forlenza and Engineer Kevin Marks met with Jason Huber of Meadowview Apartments on September 26, 2022, regarding Ontwa Township sewer extension. The conclusion is that it is doable.
5. Wastewater Ad Hoc Committee met regarding maintenance contracts to discuss vendors. The committee reported the contact with vendors met with negative results.
6. St. Joseph County was contacted regarding their failure to pay monthly bill before due date. Late fees will be collected when this occurs.

#### Unfinished Old Business

1. Meadowview Apartments - Administrator Forlenza will present more information to the board as she receives it for the potential hook up of sewer.
2. Edwardsburg Sports Complex: Flow Meter – Step 1 has been completed. Franke Environmental Systems, LLC provided information on the flow meter, set-up procedure, and start-up services. Discussion followed. The meter was approved by Wastewater Engineer Kevin Marks from Wightman and Associated. **A motion was presented by member Stutsman to accept the bid from Franke Environmental Systems, LLC, not to exceed the cost of no more than \$7,000 to purchase and install flow meter at the**

**Edwardsburg Sports Complex. Member VanBelle supports the motion. A roll call vote was taken and all members present vote yea, Motion Carries.**

Will now go on to Step 2

3. IAI Contract – Wastewater Ad Hoc Committee inquired for other contract information from Selge Construction and Astbury Water Technology, Inc. to compare with IAI's proposal. Neither vender offered a desirable contract. Discussion followed. **Member VanBelle makes a motion to accept the Continued Wastewater Collection System Operations, Maintenance & Management Proposal from I.A.I. The contract has a monthly cost increase to \$9,710.00 per month (\$116,520 annually) for five (5) years. This monthly price covers the costs associated with performance of the scope of services defined in this agreement. Member Cassady supports the motion.** Discussion follows.

A roll call vote is taken and all members present vote yea. No nays. Motion carries and goes onto the Ontwa Township Board of Trustees' next meeting.

### **New Business**

1. Generators B2 – JPC2: **Member Brandt makes a motion to purchase generators from Reliable Generator and Electric, LLC not to exceed \$55,000. Member Stutsman supports the motion. Discussion followed.** These generators are needed because of increase in power outages and increase of home generators. It is declared by board members these generators are needed for protection of homeowners in preventing overflows. **A roll call vote is taken and all present vote yea. No votes for nay. Motion carries.**

2. JPC 1 Chemical Feed: **Member Cassady makes a motion to install JPC 1 Chemical Feed underground at the cost of \$4,100.00 performed by Selge Construction. Member Stiffler supports.** Discussion follows. A roll call vote is taken. Members five (5) members present vote yea. Member Brandt votes nay. Vote is 5 to 1. **Motion carries.**

3. Manhole Repairs: **Member Cassady makes the motion for four (4) manhole repairs on Elkhart Road. 4 EA @ \$1,897.00 a total of \$7,588.00. Member Cassady supports.** Discussion Followed. **A roll call is taken and all present vote yea. No votes for nay. Motion carries.**

**All motions will be taken to the next Ontwa Township Board of Trustees meeting by Board Member Stutsman.**

### **Board Comments**

Member Cassady inquiries about who would replace Cathy when she retires. Member Stutsman stated the Board of Trustees have discussed this situation. Member VanBelle also noted that the Treasurer's office is creating a Policy Procedure Book.

**ADJOURN: 7:36 PM**

**Member VanBelle makes the motion to adjourn the meeting. Member Brandt supports the motion to adjourn. Meeting is adjourned at 7:36 PM.**

- **Attachment: Ontwa Township Annual Meeting 09/26/2022**

Submitted By: Lori Mroczek, Recording Secretary