

# ONTWA

## TOWNSHIP Township of Ontwa\*County of Cass\*State of MI

www.Ontwatwp.org 26225 U.S. 12 \* P.O. Box 209 \* Edwardsburg, MI 49112 \* Fax: (269) 663-0072 \*  
Phone: (269) 663-2347

### ONTWA TOWNSHIP REGULAR BOARD MEETING

May 8, 2023, 7:00 PM

1. Call to Order-Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Public Comment-3 minutes
5. Approval of Consent Agenda
  - . General Checking - check # 9050-9103
  - . Wastewater Fund - check # 6752-6778
  - . Special Assessment –
  - . Adamsville Cemetery –
  - . Financial Reports
  - . April Meeting Minutes
6. Commissioner's Report - Roseann Marchetti – Samuel Barrera

#### COMMITTEE BOARD REPORT

- a. Wastewater – Brigid Forlenza
- b. Zoning Administrator Report -Leroy Krempec
- c. Ambulance - Trustee Stutsman
- d. Police-Trustee Christensen
- e. Building & Grounds – Trustee Stutsman
- f. Planning Commission - Trustee Bolock
- g. Township Roads - Trustee Kozinski
- h. Fire Board – John Hanson
- i. Parks Board – Trustee Kozinski
- j. Adamsville Cemetery Board – Trustee Christensen

#### OLD BUSINESS

1. Elkhart Road Project

#### NEW BUSINESS

1. Audio Video Equipment for Ontwa Township
2. Grain Depot Mural
3. Police Car Purchase
4. Wastewater KSB Quote
5. Wastewater LD Docsa Valves Quote

#### ANNOUNCEMENTS

Next regular Township Board Meeting will be June 12<sup>th</sup>, Ambulance Board Meeting May 10<sup>th</sup>, Police Board Meeting May 11<sup>th</sup>, Wastewater Board Meeting May 24<sup>th</sup>, Planning Commission Meeting June 7<sup>th</sup>, Supervisor Comments.

**ONTWA TOWNSHIP  
Checks For Approval  
April 10 through May 7, 2023**

Type	Date	Num	Name	Memo	Account	Split	Amount
Check	04/11/2023	9050	POLICE DEPT	CK#1196187 f...	101-General Checki...	855 - Police Fi...	-764.94
Check	04/11/2023	9051	LEADER PUBLICAT...	141667	101-General Checki...	910 Legal Noti...	-61.92
Check	04/11/2023	9052	Leader Electric	Invoice 230402	101-General Checki...	927 Maintenance	-775.00
Check	04/11/2023	9053	Lawn Techs LLC	9933	101-General Checki...	931 Landscaping	-65.00
Check	04/11/2023	9054	Burnham & Flowers ...	2023 Insurance	101-General Checki...	912 Insurance	-19,889.00
Check	04/11/2023	9055	Michaël Vogel	Zoning class	101-General Checki...	712 Conferenc...	-81.00
Check	04/13/2023	9056	Grand Traverse Res...	Brigid Forlenza	101-General Checki...	712 Conferenc...	-779.20
Check	04/13/2023	9057	Grand Traverse Res...	Dawn Bolock	101-General Checki...	712 Conferenc...	-779.20
Check	04/18/2023	9058	Grand Traverse Res...	Meryl Christie...	101-General Checki...	712 Conferenc...	-779.20
Check	04/18/2023	9059	AEP IND MICH PO...	041-958-600-...	101-General Checki...	922 Electric	-730.38
Check	04/18/2023	9060	STAPLES CREDIT ...	4534	101-General Checki...	728 Office Sup...	-719.98
Check	04/18/2023	9061	HANSON BEVERA...	340842	101-General Checki...	924 Water	-17.79
Check	04/18/2023	9062	WILLIAMS & WORK...	96181 & 96182	101-General Checki...	-SPLIT-	-3,173.00
Check	04/25/2023	9063	Koorsen Fire & Sec...	TERMINIX	101-General Checki...	-SPLIT-	-288.00
Check	04/25/2023	9064	Michiana Recycling ...	432134222	101-General Checki...	927 Maintenance	-105.00
Check	04/25/2023	9065	First National Bank ...	3631318	101-General Checki...	927 Park Maint...	-99.00
Check	04/25/2023	9066	MIDWEST ENERG...	4851	101-General Checki...	815 IT Expenses	-16.95
Check	04/25/2023	9067	SEMCO ENERGY	498	101-General Checki...	920 Street Lights	-321.22
Check	04/25/2023	9068	Brigid Forlenza	0142160.500	101-General Checki...	923 Gas	-222.68
Check	04/25/2023	9069	Dawn Bolock	4/17-4/20 MT...	101-General Checki...	-SPLIT-	-535.71
Check	04/25/2023	9070	Meryl Christensen	4/16-4/20 MT...	101-General Checki...	712 Conferenc...	-153.18
Check	04/25/2023	9071	Richard Yoder	4/17-4/20 MT...	101-General Checki...	712 Conferenc...	-104.92
Check	04/25/2023	9072	BSS&A SOFTWARE	Wireless Printer	101-General Checki...	704 Building In...	-868.14
Check	04/25/2023	9073	LEADER PUBLICAT...	147013	101-General Checki...	816 Tax Roll P...	-1,096.00
Check	04/25/2023	9074	MTA	141667	101-General Checki...	-SPLIT-	-140.14
Check	04/27/2023	9075	Spectrum Printers, L...	Cemetery Ma...	101-General Checki...	969 Cemeteries	-234.50
Check	04/27/2023	9076	Dobberteen Inspecti...	Invoice 74404	101-General Checki...	728 Election S...	-25.84
Check	04/30/2023	9077	Jacque Tighe	4/4/2023	101-General Checki...	-SPLIT-	-1,260.00
Check	05/01/2023	9078	Joint Police Board	Township Sha...	101-General Checki...	Direct Deposit ...	-49.87
Check	05/01/2023	9079	SUM TOTAL INC	12003	101-General Checki...	809 Township ...	-16,666.66
Check	05/01/2023	9080	MTA	order#211220	101-General Checki...	703.1 Payroll S...	-110.00
Check	05/01/2023	9081	Richard Yoder	April 2023	101-General Checki...	712 Conferenc...	-100.00
Check	05/01/2023	9082	Johmy Hamilton	April 2023	101-General Checki...	704 Building In...	-4,304.80
Check	05/01/2023	9083	Aardvark Home Insp...	26102	101-General Checki...	705 Electrical I...	-1,049.60
Check	05/04/2023	9084	American Waste Sy...	21564	101-General Checki...	933 - Short Ter...	-400.00
Check	05/04/2023	9085	Waste Management...	7-77273-92004	101-General Checki...	926 Trash	-2,500.00
Check	05/04/2023	9086	LEADER PUBLICAT...	141667	101-General Checki...	926 Trash	-89.87
Check	05/04/2023	9087	ADAMS/REMCO	INV352005 & ...	101-General Checki...	910 Legal Noti...	-262.50
Check	05/04/2023	9088	VILLAGE OF EDWA...	A-5788	101-General Checki...	-SPLIT-	-1,391.39
Check	05/04/2023	9089	POLICE DEPT	1196542	101-General Checki...	924 Water	-74.48
Check	05/04/2023	9090	WILLIAMS & WORK...	96035	101-General Checki...	855 - Police Fi...	-869.55
Check	05/04/2023	9091	Tina VanBelle	election	101-General Checki...	809 Profession...	-1,345.00
Check	05/04/2023	9092	ONTWA TWP	UTO-005-039...	101-General Checki...	-SPLIT-	-52.45
Check	05/04/2023	9093	Dave Szyznski	reimb	101-General Checki...	925 Sewer	-123.00
Check	05/04/2023	9094	Patricia Bellaire	2023 Special ...	101-General Checki...	926 Trash	-350.00
Check	05/04/2023	9095	Marilyn Cobb	2023 special ...	101-General Checki...	703 Election P...	-271.52
Check	05/04/2023	9096	Sandra Ryder	2023 special ...	101-General Checki...	703 Election P...	-125.43
Check	05/04/2023	9097			101-General Checki...	703 Election P...	-125.43

**ONTWA TOWNSHIP**  
**Checks For Approval**  
 April 10 through May 7, 2023

Type	Date	Num	Name	Memo	Account	Split	Amount
Check	05/04/2023	9098	John Myers	2023 special ...	101-General Checki...	703 Election P...	-198.95
Check	05/04/2023	9099	Lynn Schantz	2023 special ...	101-General Checki...	703 Election P...	-242.20
Check	05/04/2023	9100	Lisa Withers	2023 special ...	101-General Checki...	703 Election P...	-149.00
Check	05/04/2023	9101	John Hanson	2023 special ...	101-General Checki...	703 Election P...	-250.85
Check	05/04/2023	9102	Cindy Huska	2023 special ...	101-General Checki...	703 Election P...	-246.53
Check	05/04/2023	9103	Ann Hanson	2023 special ...	101-General Checki...	703 Election P...	-121.10

**Ontwa Township-Wastewater Fund**  
**Checks for Approval**  
April 10 through May 7, 2023

Type	Date	Num	Name	Memo	Account	Split	Amount
Check	04/11/2023	6752	Indiana Undergroun...	104567	WW Treatment Che...	610-960 · Miss...	-14.25
Check	04/11/2023	6753	Dig-it Excavating	invoice 8323	WW Treatment Che...	938c · Lift Statl...	-550.00
Check	04/13/2023	6754	ELKHART PUBLIC ...	61-025400-00	WW Treatment Che...	956a · Elkhart ...	-46,433.33
Check	04/13/2023	6755	Haviland Products	467464 & 467 ...	WW Treatment Che...	-SPLIT-	-12,344.64
Check	04/18/2023	6756	1st Source Bank		WW Treatment Che...	Certificate of D...	-500,000.00
Check	04/25/2023	6757	Infrastructure Altern...	32238	WW Treatment Che...	938e · Lift Statl...	-47.80
Check	04/25/2023	6758	AEP IND MICHIGA...	040-447-118...	WW Treatment Che...	610-921 · Elect...	-1,373.29
Check	04/25/2023	6759	ELEMENT MATERI...	23-129000, 2...	WW Treatment Che...	-SPLIT-	-1,171.50
Check	04/25/2023	6760	SELGE CONSTRU...	VOID: 10801, ...	WW Treatment Che...	-SPLIT-	0.00
Check	04/25/2023	6761	CT Electrical Servic...	2098	WW Treatment Che...	938b · Lift Statl...	-170.00
Check	04/25/2023	6762	POWERNET GLOB...	43423278	WW Treatment Che...	610-850 · Tele...	-418.86
Check	04/25/2023	6763	WIGHTMAN & ASS...	81096	WW Treatment Che...	Wightman Con...	-1,218.70
Check	04/25/2023	6764	MIDWEST ENERGY	496	WW Treatment Che...	610-921 · Elect...	-815.62
Check	04/25/2023	6765	AT&T		WW Treatment Che...	610-850 · Tele...	-122.59
Check	04/25/2023	6766	SELGE CONSTRU...	10801, 10798	WW Treatment Che...	-SPLIT-	-14,900.00
Check	04/25/2023	6767	Mission Communica...	1075046	WW Treatment Che...	610-942 · SCA...	-6,793.80
Check	04/25/2023	6768	SEMCO ENERGY		WW Treatment Che...	-SPLIT-	-363.86
Check	04/27/2023	6769	SELGE CONSTRU...	10803	WW Treatment Che...	938g · Manhol...	-11,961.00
Check	04/27/2023	6770	Browns Tree Service	4/21/23 WW	WW Treatment Che...	610-925 Buildi...	-500.00
Check	04/29/2023	6771	Dobbeeren Inspecto...	OW-042423	WW Treatment Che...	610-690 · Sew...	-28.00
Check	04/29/2023	6772	MASON TOWNSHIP	April 2023	WW Treatment Che...	711-3b · Paym...	-621.27
Check	04/29/2023	6773	VILLAGE OF EDWA...	April 2023	WW Treatment Che...	711-2b · Paym...	-3,142.04
Check	05/01/2023	6774	ONTWA TOWNSHIP	May 2023	WW Treatment Che...	610-708 · Tow...	-5,200.00
Check	05/01/2023	6775	Infrastructure Altern...	32269	WW Treatment Che...	933a IAI Syste...	-9,710.00
Check	05/01/2023	6776	Koorsen Fire & Sec...	IN00381382	WW Treatment Che...	610-727 · Offic...	-120.00
Check	05/04/2023	6777	POSTMASTER	May 2023	WW Treatment Che...	610-729 · Post...	-730.08
Check	05/04/2023	6778	VILLAGE OF EDWA...	A-6356	WW Treatment Che...	610-924 · Water	-42.47

**ONTWA TOWNSHIP**  
**Balance Sheet**  
 As of April 30, 2023

	<u>Apr 30, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>Certificates of Deposit</b>	
GNCFCU(Circle FCU) CD 6300	221,226.67
CDsHuntington 3519	11,860.68
C/D Huntington 7760	134,940.42
<b>Total Certificates of Deposit</b>	<u>368,027.77</u>
<b>Bank Checking and Savings</b>	
Circle FCU Savings Acct 6004	102,129.57
Direct Deposit Clearing	-147.82
Chemical Bank-Fire Escrow	1,461.77
GNFCU(Circle FCU) Savings 6000	107.30
<b>101-General Checking (Chemical)</b>	
Committed - Streets	66.00
101-General Checking (Chemical) - Other	872,056.33
<b>Total 101-General Checking (Chemical)</b>	<u>872,122.33</u>
<b>Total Bank Checking and Savings</b>	<u>975,673.15</u>
<b>Total Checking/Savings</b>	<u>1,343,700.92</u>
<b>Other Current Assets</b>	
Due from T&A Fund	21,542.93
Taxes Receivable	14,409.71
<b>Total Other Current Assets</b>	<u>35,952.64</u>
<b>Total Current Assets</b>	<u>1,379,653.56</u>
<b>TOTAL ASSETS</b>	<u><u>1,379,653.56</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
339 · ARPA Funds - unearned revenue	378,675.20
2100 · Payroll Liabilities	857.60
<b>Total Other Current Liabilities</b>	<u>379,532.80</u>
<b>Total Current Liabilities</b>	<u>379,532.80</u>
<b>Total Liabilities</b>	<u>379,532.80</u>
<b>Equity</b>	
3902 · Committed for South Shore Dr	25,347.50
3901 · Committed Complete Streets	97,785.03
3900 · Fund Balance	1,033,812.27
Net Income	-156,824.04
<b>Total Equity</b>	<u>1,000,120.76</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>1,379,653.56</u></u>

**ONTWA TOWNSHIP**  
**Profit & Loss**  
 April 2023

	<u>Apr 23</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Unearned Fire Escrow	1,388.75
703 WW Township Services	5,200.00
<b>101-000 · General Income</b>	
423 MHP Tax	146.50
655 · General Income Fines & Forfeit	764.94
694 Other Revenues	1,632.39
<b>Total 101-000 · General Income</b>	<u>2,543.83</u>
<b>601-000 · Building Income</b>	
467 Electrical Permits	998.00
468 Mechanical Permits	1,425.00
469 Plumbing Permits	150.00
<b>Total 601-000 · Building Income</b>	<u>2,573.00</u>
<b>Total Income</b>	<u>11,705.58</u>
<b>Expense</b>	
<b>101-723 · Fire Board</b>	
703 Board Compensation	108.00
<b>Total 101-723 · Fire Board</b>	<u>108.00</u>
<b>101-103 · Township Board</b>	
815 IT Expenses	16.95
703 Trustee Salary	1,945.00
703.1 Payroll Services	110.00
712 Conference Expenses	2,895.39
810 Attorney Fees	10.00
862 Employers' S.S.	2,201.67
910 Legal Notices	107.56
912 Insurance	19,889.00
101-103 · Township Board - Other	0.00
<b>Total 101-103 · Township Board</b>	<u>27,175.57</u>
<b>101-104 · Office Management</b>	
705 · Secretary Hourly Rate	180.00
703 Manager Salary	4,192.67
728 Office Supplies	719.98
<b>Total 101-104 · Office Management</b>	<u>5,092.65</u>
<b>101-171 · Supervisor</b>	
703 Supervisor Salary	2,835.00
703.1 Deputy Supervisor	200.00
706 Mileage	317.02
<b>Total 101-171 · Supervisor</b>	<u>3,352.02</u>
<b>101-209 · Assessor</b>	
703 Assessor Salary	3,204.33
705 Parcel Assessments	0.00
<b>Total 101-209 · Assessor</b>	<u>3,204.33</u>
<b>101-215 · Clerk</b>	
703 Clerk Salary	3,330.00
703.2 Deputy Clerk	1,425.00
<b>Total 101-215 · Clerk</b>	<u>4,755.00</u>
<b>101-253 · Treasurer</b>	
703 Treasurer Salary	3,330.00
703. Deputy Treasurer	850.00
816 Tax Roll Print-CC	1,096.00
	<u>1,096.00</u>

ONTWA TOWNSHIP  
**Profit & Loss**  
 April 2023

	<u>Apr 23</u>
Total 101-253 · Treasurer	5,276.00
101-262 · Elections	
703 Election Payroll Wages	0.00
728 Election Supplies	25.84
910 Legal Notices	35.00
Total 101-262 · Elections	60.84
101-265 · Building and Grounds	
933 · Short Term Rental	400.00
931 Landscaping	65.00
922 Electric	730.38
923 Gas	222.68
924 Water	17.79
925 Sewer	41.00
926 Trash	95.12
927 Maintenance	1,165.00
929 · Security	384.00
Total 101-265 · Building and Grounds	3,120.97
101-276 · Cemetery	
969 Cemeteries	234.50
Total 101-276 · Cemetery	234.50
101-301 · Police	
855 · Police Fines & Forfeit	764.94
703 Board Compensation.	124.20
809 Township Share	16,666.66
Total 101-301 · Police	17,555.80
101-371 · Building Inspection Dept.	
704 Building Inspector Salary	5,504.80
705 Electrical Inspector Salary	798.40
706 Plumbing Inspector Salary	120.00
708 Mechanical Inspector Salary	1,140.00
Total 101-371 · Building Inspection Dept.	7,563.20
101-446 · Streets	
930 Road Repair	79,926.98
Total 101-446 · Streets	79,926.98
920 · Street Lights	
920 Street Lights	563.65
Total 920 · Street Lights	563.65
101-536 · Waste Water Dept.	
704 · Board	0.00
703 Management/Administrator	2,583.33
705 Mileage Expense	50.00
Total 101-536 · Waste Water Dept.	2,633.33
101-651 · Ambulance	
703 Board Compensation	0.00
Total 101-651 · Ambulance	0.00
101-721 · Planning Commission	
703 Board Compensation	415.80
808 Attorney Fees	110.00
809 Professional Services	3,173.00
910 Legal Notices	59.50

## ONTWA TOWNSHIP

## Profit &amp; Loss

April 2023

	<u>Apr 23</u>
Total 101-721 · Planning Commission	3,758.30
101-722 · Zoning	
810-10 Code Enforcement Deputy	1,378.25
810.1 Code Enforcement Salary	900.00
703 Administrator Salary	1,728.33
703.1 ZBA Compensation	0.00
706 Mileage	42.90
Total 101-722 · Zoning	4,049.48
101-751 · Parks & Recreation	
927 Park Maintenance	99.00
Total 101-751 · Parks & Recreation	99.00
Total Expense	168,529.62
Net Ordinary Income	-156,824.04
Net Income	<u>-156,824.04</u>



# ONTWA TOWNSHIP Profit & Loss Budget vs. Actual April 2023

	Apr 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Unearned Fire Escrow	1,388.75		
703 WW Township Services	5,200.00	60,000.00	-54,800.00
611 Metro	0.00	10,000.00	-10,000.00
101-000 - General Income			
406 - Short Term Rental	0.00	8,000.00	-8,000.00
404 Real Property Taxes			
Tax Adjustments	0.00	3,000.00	-3,000.00
404 Real Property Taxes - Other	0.00	210,000.00	-210,000.00
Total 404 Real Property Taxes	0.00	213,000.00	-213,000.00
405 Lot Mowing	0.00	1,500.00	-1,500.00
420 DPP Tax	0.00	1,200.00	-1,200.00
423 MHP Tax	146.50	2,500.00	-2,353.50
454 Liquor License	0.00	3,500.00	-3,500.00
578 State Revenues	0.00	613,000.00	-613,000.00
608 Rezoning	0.00	2,000.00	-2,000.00
610 Cable Fees	0.00	75,000.00	-75,000.00
654 - General Income Police Training	0.00	1,000.00	-1,000.00
655 - General Income Fines & Forfeit	764.94	13,000.00	-12,235.06
665 Interest	0.00	6,000.00	-6,000.00
687 Refunds	0.00	5,000.00	-5,000.00
694 Other Revenues			
191 Election Reimburse	0.00	5,000.00	-5,000.00
694 Other Revenues - Other	1,632.39	5,000.00	-3,367.61
Total 694 Other Revenues	1,632.39	10,000.00	-8,367.61
699 Land Splits	0.00	1,000.00	-1,000.00
926 Trash	0.00	500.00	-500.00
957 Reimbursement	0.00	400.00	-400.00
Total 101-000 - General Income	2,543.83	956,600.00	-954,056.17
601-000 - Building Income			
453 Home Occ. Permits	0.00	300.00	-300.00
467 Electrical Permits	998.00	30,000.00	-29,002.00
468 Mechanical Permits	1,425.00	25,000.00	-23,575.00
469 Plumbing Permits	150.00	11,000.00	-10,850.00
477 Building Permits	0.00	55,000.00	-55,000.00

# ONTWA TOWNSHIP Profit & Loss Budget vs. Actual April 2023

	Apr 23	Budget	\$ Over Budget
609 Variances	0.00	1,300.00	-1,300.00
694 Other Revenues	0.00	1,300.00	-1,300.00
<b>Total 601-000 - Building Income</b>	<b>2,573.00</b>	<b>2,600.00</b>	<b>-27.00</b>
<b>Total Income</b>	<b>11,705.58</b>	<b>1,150,500.00</b>	<b>-1,138,794.42</b>
<b>Expense</b>			
101-723 - Fire Board	108.00	558.00	-450.00
703 Board Compensation			
<b>Total 101-723 - Fire Board</b>	<b>108.00</b>	<b>558.00</b>	<b>-450.00</b>
101-103 - Township Board			
815 IT Expenses	16.95	5,000.00	-4,983.05
101-101-959 Contingency Fund	0.00	1,000.00	-1,000.00
703 Trustee Salary	1,945.00	23,760.00	-21,815.00
703.1 Payroll Services	110.00	1,800.00	-1,690.00
708 Trustee Mileage	0.00	200.00	-200.00
710 Membership & Dues	0.00	7,000.00	-7,000.00
712 Conference Expenses	2,895.39	3,000.00	-104.61
804 Audit Fees	0.00	15,000.00	-15,000.00
810 Attorney Fees	10.00	3,000.00	-2,990.00
862 Employers' S.S.	2,201.67	22,000.00	-19,798.33
910 Legal Notices	107.56	1,500.00	-1,392.44
912 Insurance	19,889.00	20,000.00	-111.00
957 Miscellaneous	0.00	4,000.00	-4,000.00
<b>Total 101-103 - Township Board</b>	<b>27,175.57</b>	<b>107,260.00</b>	<b>-80,084.43</b>
101-104 - Office Management			
705 - Secretary Hourly Rate	180.00	3,240.00	-3,060.00
703 Manager Salary	4,192.67	50,312.00	-46,119.33
728 Office Supplies	719.98	6,000.00	-5,280.02
730 Office Equipment	0.00	2,000.00	-2,000.00
732 Office Equipment Repair	0.00	1,000.00	-1,000.00
734 Postage	0.00	5,000.00	-5,000.00
101-104 - Office Management - Other	0.00	500.00	-500.00
<b>Total 101-104 - Office Management</b>	<b>5,092.65</b>	<b>68,052.00</b>	<b>-62,959.35</b>
101-171 - Supervisor			
703 Supervisor Salary	2,835.00	34,020.00	-31,185.00
703.1 Deputy Supervisor	200.00	13,770.00	-13,570.00
706 Mileage	317.02	500.00	-182.98
808 Attorney Fees	0.00	2,000.00	-2,000.00
957 Miscellaneous	0.00	500.00	-500.00
<b>Total 101-171 - Supervisor</b>	<b>3,352.02</b>	<b>50,790.00</b>	<b>-47,437.98</b>

**ONTWA TOWNSHIP  
Profit & Loss Budget vs. Actual  
April 2023**

	Apr 23	Budget	\$ Over Budget
<b>101-209 · Assessor</b>			
703 Assessor Salary	3,204.33	10,000.00	-6,795.67
705 Parcel Assessments	0.00	2,500.00	-2,500.00
805 Computer	0.00	2,000.00	-2,000.00
957 Miscellaneous	0.00	500.00	-500.00
101-209 · Assessor - Other	0.00	38,452.00	-38,452.00
<b>Total 101-209 · Assessor</b>	<b>3,204.33</b>	<b>53,452.00</b>	<b>-50,247.67</b>
<b>101-215 · Clerk</b>			
703 Clerk Salary	3,330.00	39,960.00	-36,630.00
703.2 Deputy Clerk	1,425.00	13,770.00	-12,345.00
706 Mileage	0.00	500.00	-500.00
957 Miscellaneous	0.00	500.00	-500.00
<b>Total 101-215 · Clerk</b>	<b>4,755.00</b>	<b>54,730.00</b>	<b>-49,975.00</b>
<b>101-247 · Board of Review</b>			
703 Board Compensation	0.00	3,240.00	-3,240.00
706 Mileage	0.00	200.00	-200.00
712 Conference Expenses	0.00	300.00	-300.00
957 Miscellaneous	0.00	200.00	-200.00
<b>Total 101-247 · Board of Review</b>	<b>0.00</b>	<b>3,940.00</b>	<b>-3,940.00</b>
<b>101-253 · Treasurer</b>			
703 Treasurer Salary	3,330.00	39,960.00	-36,630.00
703. Deputy Treasurer	850.00	13,770.00	-12,920.00
706 Mileage	0.00	500.00	-500.00
816 Tax Roll Print-CC	1,096.00	16,000.00	-14,904.00
957 Miscellaneous	0.00	300.00	-300.00
<b>Total 101-253 · Treasurer</b>	<b>5,276.00</b>	<b>70,530.00</b>	<b>-65,254.00</b>
<b>101-262 · Elections</b>			
703 Election Payroll Wages	0.00	10,000.00	-10,000.00
728 Election Supplies	25.84	8,000.00	-7,974.16
813 Voting Machines	0.00	4,000.00	-4,000.00
910 Legal Notices	35.00	500.00	-465.00
933 Repair & Maintenance	0.00	1,000.00	-1,000.00
<b>Total 101-262 · Elections</b>	<b>60.84</b>	<b>23,500.00</b>	<b>-23,439.16</b>

# ONTWA TOWNSHIP Profit & Loss Budget vs. Actual April 2023

	Apr 23	Budget	\$ Over Budget
<b>101-265 · Building and Grounds</b>			
933 · Short Term Rental	400.00	3,000.00	-2,600.00
932 · Lot Mowing	0.00	1,200.00	-1,200.00
931 Landscaping	65.00	4,000.00	-3,935.00
921 Internet	0.00	4,000.00	-4,000.00
922 Electric	730.38	11,000.00	-10,269.62
923 Gas	222.68	3,500.00	-3,277.32
924 Water	17.79	1,800.00	-1,782.21
925 Sewer	41.00	700.00	-659.00
926 Trash	95.12	5,000.00	-4,904.88
927 Maintenance	1,165.00	5,000.00	-3,835.00
928 Supplies	0.00	700.00	-700.00
929 · Security	384.00	100.00	284.00
930 Repairs/Additions/Improve	0.00	2,000.00	-2,000.00
<b>Total 101-265 · Building and Grounds</b>	<b>3,120.97</b>	<b>42,000.00</b>	<b>-38,879.03</b>
<b>101-276 · Cemetery</b>			
970 · Cemetery Board	0.00	1,200.00	-1,200.00
969 Cemeteries	234.50	3,000.00	-2,765.50
<b>Total 101-276 · Cemetery</b>	<b>234.50</b>	<b>4,200.00</b>	<b>-3,965.50</b>
<b>101-301 · Police</b>			
855 · Police Fines & Forfeit	764.94	8,000.00	-7,235.06
854 · Police Training Funds	0.00	1,000.00	-1,000.00
754 · Police Liquor License	0.00	3,500.00	-3,500.00
703 Board Compensation.	124.20	648.00	-523.80
809 Township Share	16,666.66	200,000.00	-183,333.34
<b>Total 101-301 · Police</b>	<b>17,555.80</b>	<b>213,148.00</b>	<b>-195,592.20</b>
<b>101-371 · Building Inspection Dept.</b>			
704 Building Inspector Salary	5,504.80	44,000.00	-38,495.20
705 Electrical Inspector Salary	798.40	24,000.00	-23,201.60
706 Plumbing Inspector Salary	120.00	8,800.00	-8,680.00
708 Mechanical Inspector Salary	1,140.00	20,000.00	-18,860.00
101-371 · Building Inspection Dept. - Other	0.00	500.00	-500.00
<b>Total 101-371 · Building Inspection Dept.</b>	<b>7,563.20</b>	<b>97,300.00</b>	<b>-89,736.80</b>
<b>101-446 · Streets</b>			
930 Road Repair	79,926.98	300,000.00	-220,073.02
<b>Total 101-446 · Streets</b>	<b>79,926.98</b>	<b>300,000.00</b>	<b>-220,073.02</b>

**ONTWA TOWNSHIP**  
**Profit & Loss Budget vs. Actual**  
**April 2023**

	Apr 23	Budget	\$ Over Budget
920 - Street Lights			
920 Street Lights	563.65	7,000.00	-6,436.35
<b>Total 920 - Street Lights</b>	<b>563.65</b>	<b>7,000.00</b>	<b>-6,436.35</b>
101-536 - Waste Water Dept.			
704 - Board	0.00	5,400.00	-5,400.00
703 Management/Administrator	2,583.33	31,000.00	-28,416.67
705 Mileage Expense	50.00	600.00	-550.00
<b>Total 101-536 - Waste Water Dept.</b>	<b>2,633.33</b>	<b>37,000.00</b>	<b>-34,366.67</b>
101-651 - Ambulance			
703 Board Compensation	0.00	1,620.00	-1,620.00
101-651 - Ambulance - Other	0.00	40,000.00	-40,000.00
<b>Total 101-651 - Ambulance</b>	<b>0.00</b>	<b>41,620.00</b>	<b>-41,620.00</b>
101-721 - Planning Commission			
703 Board Compensation	415.80	4,320.00	-3,904.20
706 Mileage	0.00	200.00	-200.00
808 Attorney Fees	110.00	3,000.00	-2,890.00
809 Professional Services	3,173.00	18,000.00	-14,827.00
910 Legal Notices	59.50	1,000.00	-940.50
957 Miscellaneous	0.00	500.00	-500.00
<b>Total 101-721 - Planning Commission</b>	<b>3,758.30</b>	<b>27,020.00</b>	<b>-23,261.70</b>
101-722 - Zoning			
810-10 Code Enforcement Deputy	1,378.25	13,770.00	-12,391.75
810.1 Code Enforcement Salary	900.00	10,800.00	-9,900.00
703 Administrator Salary	1,728.33	20,740.00	-19,011.67
703.1 ZBA Compensation	0.00	1,000.00	-1,000.00
706 Mileage	42.90	1,000.00	-957.10
808 Attorney Fees	0.00	2,000.00	-2,000.00
810 Code Enforcement	0.00	500.00	-500.00
910 Legal Notices	0.00	500.00	-500.00
957 Miscellaneous	0.00	500.00	-500.00
<b>Total 101-722 - Zoning</b>	<b>4,049.48</b>	<b>50,810.00</b>	<b>-46,760.52</b>

**ONTWA TOWNSHIP**  
**Profit & Loss Budget vs. Actual**  
**April 2023**

	Apr 23	Budget	\$ Over Budget
<b>101-751 - Parks &amp; Recreation</b>			
949 - Complete Streets	0.00	25,000.00	-25,000.00
927 Park Maintenance	99.00	7,000.00	-6,901.00
970 Capital Outlay	0.00	3,000.00	-3,000.00
<b>Total 101-751 - Parks &amp; Recreation</b>	<b>99.00</b>	<b>35,000.00</b>	<b>-34,901.00</b>
<b>Total Expense</b>	<b>168,529.62</b>	<b>1,287,910.00</b>	<b>-1,119,380.38</b>
<b>Net Ordinary Income</b>	<b>-156,824.04</b>	<b>-137,410.00</b>	<b>-19,414.04</b>
<b>Net Income</b>	<b>-156,824.04</b>	<b>-137,410.00</b>	<b>-19,414.04</b>

**ONTWA TOWNSHIP  
Profit & Loss Budget vs. Actual  
April 2023**

	% of Budget
609 Variances	0.0%
694 Other Revenues	0.0%
<b>Total 601-000 - Building Income</b>	<b>2.1%</b>
<b>Total Income</b>	<b>1.0%</b>
<b>Expense</b>	
101-723 - Fire Board	
703 Board Compensation	19.4%
<b>Total 101-723 - Fire Board</b>	<b>19.4%</b>
101-103 - Township Board	
815 IT Expenses	0.3%
101-101-959 Contingency Fund	0.0%
703 Trustee Salary	8.2%
703.1 Payroll Services	6.1%
708 Trustee Mileage	0.0%
710 Membership & Dues	0.0%
712 Conference Expenses	96.5%
804 Audit Fees	0.0%
810 Attorney Fees	0.3%
862 Employers' S.S.	10.0%
910 Legal Notices	7.2%
912 Insurance	99.4%
957 Miscellaneous	0.0%
<b>Total 101-103 - Township Board</b>	<b>25.3%</b>
101-104 - Office Management	
705 - Secretary Hourly Rate	5.6%
703 Manager Salary	8.3%
728 Office Supplies	12.0%
730 Office Equipment	0.0%
732 Office Equipment Repair	0.0%
734 Postage	0.0%
101-104 - Office Management - Other	0.0%
<b>Total 101-104 - Office Management</b>	<b>7.5%</b>
101-171 - Supervisor	
703 Supervisor Salary	8.3%
703.1 Deputy Supervisor	1.5%
706 Mileage	63.4%
808 Attorney Fees	0.0%
957 Miscellaneous	0.0%
<b>Total 101-171 - Supervisor</b>	<b>6.6%</b>

ONTWA TOWNSHIP  
Profit & Loss Budget vs. Actual  
April 2023

	% of Budget
101-209 · Assessor	
703 Assessor Salary	32.0%
705 Parcel Assessments	0.0%
805 Computer	0.0%
957 Miscellaneous	0.0%
101-209 · Assessor - Other	0.0%
<b>Total 101-209 · Assessor</b>	<b>6.0%</b>
101-215 · Clerk	
703 Clerk Salary	8.3%
703.2 Deputy Clerk	10.3%
706 Mileage	0.0%
957 Miscellaneous	0.0%
<b>Total 101-215 · Clerk</b>	<b>8.7%</b>
101-247 · Board of Review	
703 Board Compensation	0.0%
706 Mileage	0.0%
712 Conference Expenses	0.0%
957 Miscellaneous	0.0%
<b>Total 101-247 · Board of Review</b>	<b>0.0%</b>
101-253 · Treasurer	
703 Treasurer Salary	8.3%
703. Deputy Treasurer	6.2%
706 Mileage	0.0%
816 Tax Roll Print-CC	6.9%
957 Miscellaneous	0.0%
<b>Total 101-253 · Treasurer</b>	<b>7.5%</b>
101-262 · Elections	
703 Election Payroll Wages	0.0%
728 Election Supplies	0.3%
813 Voting Machines	0.0%
910 Legal Notices	7.0%
933 Repair & Maintenance	0.0%
<b>Total 101-262 · Elections</b>	<b>0.3%</b>



ONTWA TOWNSHIP  
Profit & Loss Budget vs. Actual  
April 2023

	% of Budget
101-265 · Building and Grounds	
933 · Short Term Rental	13.3%
932 · Lot Mowing	0.0%
931 Landscaping	1.6%
921 Internet	0.0%
922 Electric	6.6%
923 Gas	6.4%
924 Water	1.0%
925 Sewer	5.9%
926 Trash	1.9%
927 Maintenance	23.3%
928 Supplies	0.0%
929 · Security	384.0%
930 Repairs/Additions/Improve	0.0%
<b>Total 101-265 · Building and Grounds</b>	<b>7.4%</b>
101-276 · Cemetery	
970 · Cemetery Board	0.0%
969 Cemeteries	7.8%
<b>Total 101-276 · Cemetery</b>	<b>5.6%</b>
101-301 · Police	
855 · Police Fines & Forfeit	9.6%
854 · Police Training Funds	0.0%
754 · Police Liquor License	0.0%
703 Board Compensation.	19.2%
809 Township Share	8.3%
<b>Total 101-301 · Police</b>	<b>8.2%</b>
101-371 · Building Inspection Dept.	
704 Building Inspector Salary	12.5%
705 Electrical Inspector Salary	3.3%
706 Plumbing Inspector Salary	1.4%
708 Mechanical Inspector Salary	5.7%
101-371 · Building Inspection Dept. - Other	0.0%
<b>Total 101-371 · Building Inspection Dept.</b>	<b>7.8%</b>
101-446 · Streets	
930 Road Repair	26.6%
<b>Total 101-446 · Streets</b>	<b>26.6%</b>

ONTWA TOWNSHIP  
Profit & Loss Budget vs. Actual  
April 2023

	% of Budget
920 · Street Lights	
920 Street Lights	8.1%
Total 920 · Street Lights	8.1%
101-536 · Waste Water Dept.	
704 · Board	0.0%
703 Management/Administrator	8.3%
705 Mileage Expense	8.3%
Total 101-536 · Waste Water Dept.	7.1%
101-651 · Ambulance	
703 Board Compensation	0.0%
101-651 · Ambulance - Other	0.0%
Total 101-651 · Ambulance	0.0%
101-721 · Planning Commission	
703 Board Compensation	9.6%
706 Mileage	0.0%
808 Attorney Fees	3.7%
809 Professional Services	17.6%
910 Legal Notices	6.0%
957 Miscellaneous	0.0%
Total 101-721 · Planning Commission	13.9%
101-722 · Zoning	
810-10 Code Enforcement Deputy	10.0%
810.1 Code Enforcement Salary	8.3%
703 Administrator Salary	8.3%
703.1 ZBA Compensation	0.0%
706 Mileage	4.3%
808 Attorney Fees	0.0%
810 Code Enforcement	0.0%
910 Legal Notices	0.0%
957 Miscellaneous	0.0%
Total 101-722 · Zoning	8.0%

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05/01/23

Accrual Basis

**ONTWA TOWNSHIP**  
**Profit & Loss Budget vs. Actual**  
**April 2023**

	% of Budget
101-751 - Parks & Recreation	
949 - Complete Streets	0.0%
927 Park Maintenance	1.4%
970 Capital Outlay	0.0%
<b>Total 101-751 - Parks &amp; Recreation</b>	<b>0.3%</b>
<b>Total Expense</b>	<b>13.1%</b>
<b>Net Ordinary Income</b>	<b>114.1%</b>
<b>Net Income</b>	<b>114.1%</b>

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05/01/23

Accrual Basis

# ONTWA TOWNSHIP Profit & Loss Budget vs. Actual April 2023

	% of Budget
Ordinary Income/Expense	
Income	
Unearned Fire Escrow	8.7%
703 WW Township Services	0.0%
611 Metro	
101-000 - General Income	
406 - Short Term Rental	0.0%
404 Real Property Taxes	
Tax Adjustments	0.0%
404 Real Property Taxes - Other	0.0%
Total 404 Real Property Taxes	0.0%
405 Lot Mowing	0.0%
420 DPP Tax	0.0%
423 MHP Tax	5.9%
454 Liquor License	0.0%
578 State Revenues	0.0%
608 Rezoning	0.0%
610 Cable Fees	0.0%
654 - General Income Police Training	0.0%
655 - General Income Fines & Forfeit	5.9%
665 Interest	0.0%
687 Refunds	0.0%
694 Other Revenues	
191 Election Reimburse	0.0%
694 Other Revenues - Other	32.6%
Total 694 Other Revenues	16.3%
699 Land Splits	0.0%
926 Trash	0.0%
957 Reimbursement	0.0%
Total 101-000 - General Income	0.3%
601-000 - Building Income	
453 Home Occ. Permits	0.0%
467 Electrical Permits	3.3%
468 Mechanical Permits	5.7%
469 Plumbing Permits	1.4%
477 Building Permits	0.0%

## Ontwa Township-WasteWater Fund

## Balance Sheet

As of April 30, 2023

05/01/23

Accrual Basis

	Apr 30, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Certificate of Deposits	
WW CD Huntington 8809	327,104.20
W/W CD Huntington 6853	134,937.09
WW CD Huntington 7773	94,510.24
Certificate of Deposits - Other	503,042.64
Total Certificate of Deposits	1,059,594.17
WW Contract Checking Huntington	556,785.47
WW Treatment Checking (Hunting)	932,560.99
Total Checking/Savings	2,548,940.63
Accounts Receivable	
11000 · Accounts Receivable	191,959.72
Total Accounts Receivable	191,959.72
Other Current Assets	
Accounts Receivable-audit	23,557.00
Special Assessments	-45,608.35
Special Assessments-current	30,022.76
Total Other Current Assets	7,971.41
Total Current Assets	2,748,871.76
Fixed Assets	
Sewer System Assets	12,545,084.84
Accumulated Depreciation	-4,985,352.37
Total Fixed Assets	7,559,732.47
<b>TOTAL ASSETS</b>	<b>10,308,604.23</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accrued Interest	2,423.00
Total Other Current Liabilities	2,423.00
Total Current Liabilities	2,423.00
Long Term Liabilities	
2012 · Contract Payable	116,490.00
Total Long Term Liabilities	116,490.00
Total Liabilities	118,913.00
Equity	
Committed for South Shore Dr	6,000.00
32000 · Retained Earnings	10,203,577.10
Net Income	-19,885.87
Total Equity	10,189,691.23
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>10,308,604.23</b>

**Ontwa Township-WasteWater Fund**  
**Profit & Loss**  
 April 2023

	Apr 23
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
592 · Income	
592-000-611 Mnthly Usage Chrgs	
000-612 Flat Rate/Metered	74,646.24
000-613 Granger Usage	10,151.53
000-690 Sewer Permits	35.00
<b>Total 592-000-611 Mnthly Usage Chrgs</b>	<b>84,832.77</b>
592-000-711 Debt Service	
711-1a · Income Township	538.56
711-2a · Income Village	3,136.38
711-3a · Income Mason	617.77
<b>Total 592-000-711 Debt Service</b>	<b>4,292.71</b>
<b>Total 592 · Income</b>	<b>89,125.48</b>
<b>Total Income</b>	<b>89,125.48</b>
<b>Expense</b>	
a)PLANT OPERATING COSTS	
610-925 Building maintenance	596.00
610-850 · Telephone	541.45
610-921 · Electric	2,188.91
610-922 · Natural Gas	363.86
610-933 · System Operations	
Wightman Consulting	1,218.70
<b>Total 610-933 · System Operations</b>	<b>1,218.70</b>
610-938 · System Maintenance/Repairs	
938b · Lift Station-Electrical	170.00
938c · Lift Stations-Pumps	550.00
938e · Lift Station-Misc.	47.80
938g · Manhole/Gravity Line Repair	11,961.00
<b>Total 610-938 · System Maintenance/Repairs</b>	<b>12,728.80</b>
610-940 · Lab/Testing Fees	1,171.50
610-950 · Chemical Treatments	
610-951 Chemical- Bioxide	12,344.64
<b>Total 610-950 · Chemical Treatments</b>	<b>12,344.64</b>
610-956 · WW Treatment Costs	
956a · Elkhart Sewage Processing Costs	46,433.33
<b>Total 610-956 · WW Treatment Costs</b>	<b>46,433.33</b>
<b>Total a)PLANT OPERATING COSTS</b>	<b>77,587.19</b>
b)ADMINISTRATIVE AND OTHER	
610-708 · Township Services	5,200.00
610-729 · Postage	724.80
610-960 · Miss Dig	14.25
<b>Total b)ADMINISTRATIVE AND OTHER</b>	<b>5,939.05</b>
<b>Expense Debit Services</b>	
711-2b · Payment to Village	3,142.04
711-3b · Payment to Mason	621.27
<b>Total Expense Debit Services</b>	<b>3,763.31</b>
610-690 · Sewer Permit Payment	28.00
610-939 · W.W. Capital Equipment	14,900.00

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05/01/23

Accrual Basis

# Ontwa Township-WasteWater Fund

## Profit & Loss

April 2023

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	Apr 23
610-942 - SCADA Data	6,793.80
Total Expense	109,011.35
Net Ordinary Income	-19,885.87
Net Income	<u>-19,885.87</u>

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05/01/23

Accrual Basis

# Ontwa Township-WasteWater Fund Profit & Loss Budget vs. Actual April 2023

	Apr 23	Budget
Ordinary Income/Expense		
Income		
592 - Income		
592-000-611 Mnthly Usage Chrgs		
000-612 Flat Rate/Metered	74,646.24	1,200,000.00
000-613 Granger Usage	10,151.53	90,000.00
000-617 Surcharges (rebilled)	0.00	20,000.00
000-690 Sewer Permits	35.00	500.00
<b>Total 592-000-611 Mnthly Usage Chrgs</b>	<b>84,832.77</b>	<b>1,310,500.00</b>
592-000-711 Debt Service		
711-1a - Income Township	538.56	
711-2a - Income Village	3,136.38	
711-3a - Income Mason	617.77	
592-000-711 Debt Service - Other	0.00	64,000.00
<b>Total 592-000-711 Debt Service</b>	<b>4,292.71</b>	<b>64,000.00</b>
<b>Total 592 - Income</b>	<b>89,125.48</b>	<b>1,374,500.00</b>
Total Income	89,125.48	1,374,500.00
Expense		
610-926 - Conference Expense	0.00	2,000.00
a)PLANT OPERATING COSTS		
610-925 Building maintenance		
610-850 - Telephone	596.00	6,000.00
610-921 - Electric	541.45	1,800.00
610-922 - Natural Gas	2,188.91	40,000.00
610-924 - Water	363.86	6,000.00
610-933 - System Operations	0.00	500.00
Wightman Consulting	1,218.70	20,000.00
933a IAI System Mgmt. Monthly	0.00	116,520.00
933b IAI Overtime	0.00	11,000.00
<b>Total 610-933 - System Operations</b>	<b>1,218.70</b>	<b>147,520.00</b>
610-938 - System Maintenance/Repairs		
938a - Lift Station Cleaning	0.00	14,000.00
938b - Lift Station-Electrical	170.00	10,000.00
938c - Lift Stations-Pumps	550.00	15,000.00
938d - Lift Station-Mechanical	0.00	5,000.00
938e - Lift Station-Misc.	47.80	2,000.00
938f - Manhole/Gravity Line Cleaning	0.00	35,000.00
938g - Manhole/Gravity Line Repair	11,961.00	27,000.00



# Ontwa Township-WasteWater Fund Profit & Loss Budget vs. Actual

April 2023

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Accrual Basis

	Apr 23	Budget
938h · Force Main / ARV Repairs	0.00	2,000.00
938j · Generator Maintenance & Repair	0.00	10,000.00
<b>Total 610-938 · System Maintenance/Repairs</b>	<b>12,728.80</b>	<b>120,000.00</b>
610-940 · Lab/Testing Fees	1,171.50	15,000.00
610-950 · Chemical Treatments		
610-951 · Chemical- Bioxide	12,344.64	
610-950 · Chemical Treatments - Other	0.00	150,000.00
<b>Total 610-950 · Chemical Treatments</b>	<b>12,344.64</b>	<b>150,000.00</b>
610-956 · WW Treatment Costs		
956a · Elkhart Sewage Processing Costs	46,433.33	
610-956 · WW Treatment Costs - Other	0.00	600,000.00
<b>Total 610-956 · WW Treatment Costs</b>	<b>46,433.33</b>	<b>600,000.00</b>
<b>Total a) PLANT OPERATING COSTS</b>	<b>77,587.19</b>	<b>1,086,820.00</b>
<b>b) ADMINISTRATIVE AND OTHER</b>		
610-730 · Consulting	0.00	5,000.00
610-701 · WW Mileage	0.00	700.00
610-708 · Township Services	5,200.00	62,400.00
610-727 · Office Equipment	0.00	3,000.00
610-728 · Office Supplies	0.00	1,000.00
610-729 · Postage	724.80	9,300.00
610-804 · Audit Fees	0.00	1,000.00
610-810 · Legal Fees	0.00	10,000.00
610-960 · Miss Dig	14.25	3,100.00
610-970 · Munibilling Software	0.00	9,000.00
610-971 · Bad Checks	0.00	1,200.00
<b>Total b) ADMINISTRATIVE AND OTHER</b>	<b>5,939.05</b>	<b>105,700.00</b>
<b>Expense Debit Services</b>		
711-2b · Payment to Village	3,142.04	
711-3b · Payment to Mason	621.27	
<b>Expense Debit Services - Other</b>	<b>0.00</b>	<b>64,000.00</b>
<b>Total Expense Debit Services</b>	<b>3,763.31</b>	<b>64,000.00</b>
610-690 · Sewer Permit Payment	28.00	
610-939 · W.W. Capital Equipment	14,900.00	

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Accrual Basis

# Ontwa Township-WasteWater Fund Profit & Loss Budget vs. Actual April 2023

	Apr 23	Budget
610-941 - Instrumentation	0.00	1,000.00
610-942 - SCADA Data	6,793.80	8,000.00
Total Expense	109,011.35	1,267,520.00
Net Ordinary Income	-19,885.87	106,980.00
Net Income	-19,885.87	106,980.00

# Ontwa Township-WasteWater Fund Profit & Loss Budget vs. Actual April 2023

	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>		
Income		
592 - Income		
592-000-611 Monthly Usage Chrgs		
000-612 Flat Rate/Metered	-1,125,353.76	6.2%
000-613 Granger Usage	-79,848.47	11.3%
000-617 Surcharges (rebilled)	-20,000.00	0.0%
000-690 Sewer Permits	-465.00	7.0%
<b>Total 592-000-611 Monthly Usage Chrgs</b>	<b>-1,225,667.23</b>	<b>6.5%</b>
592-000-711 Debt Service		
711-1a - Income Township		
711-2a - Income Village		
711-3a - Income Mason		
592-000-711 Debt Service - Other	-64,000.00	0.0%
<b>Total 592-000-711 Debt Service</b>	<b>-69,707.29</b>	<b>6.7%</b>
<b>Total 592 - Income</b>	<b>-1,285,374.52</b>	<b>6.5%</b>
<b>Total Income</b>	<b>-1,285,374.52</b>	<b>6.5%</b>
Expense		
610-926 - Conference Expense	-2,000.00	0.0%
a)PLANT OPERATING COSTS		
610-925 Building maintenance		
610-850 - Telephone	-5,404.00	9.9%
610-921 - Electric	-1,258.55	30.1%
610-922 - Natural Gas	-37,811.09	5.5%
610-924 - Water	-5,636.14	6.1%
610-933 - System Operations	-500.00	0.0%
Wightman Consulting		
933a IAI System Mgmt. Monthly	-18,781.30	6.1%
933b IAI Overtime	-116,520.00	0.0%
	-11,000.00	0.0%
<b>Total 610-933 - System Operations</b>	<b>-146,301.30</b>	<b>0.8%</b>
610-938 - System Maintenance/Repairs		
938a - Lift Station Cleaning	-14,000.00	0.0%
938b - Lift Station-Electrical	-9,830.00	1.7%
938c - Lift Stations-Pumps	-14,450.00	3.7%
938d - Lift Station-Mechanical	-5,000.00	0.0%
938e - Lift Station-Misc.	-1,952.20	2.4%
938f - Manhole/Gravity Line Cleaning	-35,000.00	0.0%
938g - Manhole/Gravity Line Repair	-15,039.00	44.3%

# Ontwa Township-WasteWater Fund Profit & Loss Budget vs. Actual April 2023

	\$ Over Budget	% of Budget
938h · Force Main / ARV Repairs	-2,000.00	0.0%
938j · Generator Maintenance & Repair	-10,000.00	0.0%
<b>Total 610-938 · System Maintenance/Repairs</b>	<b>-107,271.20</b>	<b>10.6%</b>
610-940 · Lab/Testing Fees	-13,828.50	7.8%
610-950 · Chemical Treatments		
610-951 · Chemical- Bioxide		
610-950 · Chemical Treatments - Other	-150,000.00	0.0%
<b>Total 610-950 · Chemical Treatments</b>	<b>-137,655.36</b>	<b>8.2%</b>
610-956 · WW Treatment Costs		
956a · Elkhart Sewage Processing Costs		
610-956 · WW Treatment Costs - Other	-600,000.00	0.0%
<b>Total 610-956 · WW Treatment Costs</b>	<b>-553,566.67</b>	<b>7.7%</b>
<b>Total a)PLANT OPERATING COSTS</b>	<b>-1,009,232.81</b>	<b>7.1%</b>
<b>b)ADMINISTRATIVE AND OTHER</b>		
610-730 · Consulting	-5,000.00	0.0%
610-701 · WW Mileage	-700.00	0.0%
610-708 · Township Services	-57,200.00	8.3%
610-727 · Office Equipment	-3,000.00	0.0%
610-728 · Office Supplies	-1,000.00	0.0%
610-729 · Postage	-8,575.20	7.8%
610-804 · Audit Fees	-1,000.00	0.0%
610-810 · Legal Fees	-10,000.00	0.0%
610-960 · Miss Dig	-3,085.75	0.5%
610-970 · Munibilling Software	-9,000.00	0.0%
610-971 · Bad Checks	-1,200.00	0.0%
<b>Total b)ADMINISTRATIVE AND OTHER</b>	<b>-99,760.95</b>	<b>5.6%</b>
<b>Expense Debit Services</b>		
711-2b · Payment to Village		
711-3b · Payment to Mason		
<b>Expense Debit Services - Other</b>	<b>-64,000.00</b>	<b>0.0%</b>
<b>Total Expense Debit Services</b>	<b>-60,236.69</b>	<b>5.9%</b>
610-690 · Sewer Permit Payment		
610-939 · W.W. Capital Equipment		

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Accrual Basis

# Ontwa Township-WasteWater Fund Profit & Loss Budget vs. Actual

April 2023

	\$ Over Budget	% of Budget
610-941 - Instrumentation	-1,000.00	0.0%
610-942 - SCADA Data	-1,206.20	84.9%
Total Expense	-1,158,508.65	8.6%
Net Ordinary Income	-126,865.87	-18.6%
Net Income	-126,865.87	-18.6%

# Ontwa Township Board of Trustees Meeting Minutes

April 10, 2023

[www.ontwatwp.org](http://www.ontwatwp.org)

**Call to Order:** The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Jerry Marchetti at 7:00pm on April 10, 2023.

**Pledge of Allegiance:**

**Roll Call:** Supervisor Marchetti, Clerk VanBelle, Treasurer Leist, Trustees Stutsman, Christensen, Kozinski and Bolock were present.

**Approval of Agenda:** Clerk VanBelle made a motion to amend the agenda to add under Old Business the changes to PC Ordinance as item 2, Trustee Christensen made a motion to approve the agenda as amended, seconded by Trustee Stutsman. All in favor, motion passed.

**Public Comment:** Jill Meuninck of 24097 N. Shore, both spoke on supporting mow May to encourage pollinators. Kim Egendoerfer 68744 S. Shore Dr questioned the need for a fence at Ferndale Park and would like to see trash picked up at the park.

**Approval of Consent Agenda:** Trustee Bolock made a motion to approve the Consent Agenda, second by Treasurer Leist. Motion passed on a roll call vote, 7 ayes 0 nays.

**Commissioner's Report:** Commissioners Roseann Marchetti: Commissioner Marchetti updated the board on the current County information. They are still waiting to resume construction on the old Court House. Amy Heflin is the new Foody Pantry Coordinator.

## Committee Board Reports:

**Wastewater:** Brigid Forlenza: Work will be done on JPC1. Per IAI, JPC2 tree encroaching on lift station.

**Zoning:** John Hanson: Working on land splits, new homes, and short-term rental inspections.

**Ambulance:** Trustee Stutsman: year-end financial 30K in the red. Will be fine for next year.

**Police:** Meryl Christensen: Next meeting April 13<sup>th</sup> at 6:00 pm

**Buildings & Grounds:** Trustee Stutsman: Outside sign repaired. Looking to get quotes for bushes and beautification of township lawn.

**Planning Commission:** Trustee Bolock: Zoning amendments that were sent back have been clarified and approved for township board. Eddies market park pulled from agenda and will be back on May agenda. 11 people spoke against the park, none in favor.

**Township Roads:** Trustee Kozinski: 2023 road contracts signed.

**Fire Board:** John Hanson: Response time needs to be improved for fire trucks. Last fire took 15 minutes for a truck to arrive.

**Parks Board:** Trustee Kozinski: Passed out December meeting minutes for new business.

**Adamsville Cemetery Board:** Trustee Christensen: No meeting, next meeting June 5<sup>th</sup>, 2023. Quarterly meetings now.

## Old Business:

**Elkhart Road Project:** The grant has been submitted, now we are waiting to see if we will get it.

**Changes to PC Ordinance:** Trustee Stutsman made a motion to approve the changes, seconded by Clerk VanBelle, all in favor, motion passed. Ordinance changes will go into effect 30 days after publication.

## New Business:

**Planning Commission Appointee:** Supervisor Marchetti made a motion to appoint Todd Haberland to the Planning Commission Board, seconded by Trustee Stutsman, all in favor, motion passed.

**Zoning Board of Appeals Appointee:** Supervisor Marchetti made a motion to appoint Michael Vogel to the Zoning board of appeals, seconded by Treasurer Leist, all in favor, motion passed.

**Ferndale Park Fence Quote:** Trustee Kozinski presented the quote from Custom Fence for the fence to be put up at Ferndale Park for \$9,430.00, no vote was needed because approval had been given at the December 2022 meeting to spend \$10,000 on park improvements. This gives the board \$570.00 to clean up the brush and trash at the park.

**Announcements:** Next regular Township Board meeting will be May 8<sup>th</sup>, Ambulance Board No April meeting, Police Board April 13<sup>th</sup>, Wastewater Board April 26<sup>th</sup>, Planning Commission May 3<sup>rd</sup>, and Cemetery Board on June 5<sup>th</sup>.

**Adjourn:** Trustee Stutsman made a motion to adjourn, second Trustee Kozinski. The meeting adjourned at 8:09 pm.

Respectfully submitted:

\_\_\_\_\_

Date Approved: \_\_\_\_\_

Tina VanBelle, Ontwa Township Clerk