

ONTWA

TOWNSHIP Township of Ontwa * County of Cass * State of Michigan

www.Ontwatwp.org

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WASTEWATER BOARD MEETING

February 24, 2021 @ 6:30 PM

ZOOM Meeting

Meeting Called to Order

Chairman Mike Mroczek called the meeting to order at 6:30 PM

Roll Call

Chair Mroczek took roll call. Members present: John Brandt, Bruce Cassady, Jeff VanBelle, Dan Stutsman, John Bossler and Dave Stiffler.

Public: BOT Supervisor Jerry Marchetti was present at the meeting.

Public Comments (3 minutes per person) Supervisor Marchetti commented on minutes as being thorough and well communicated.

Approve Agenda Member Stutsman made a motion to approve the agenda as presented. Member Brandt supported the motion. All member present vote Yea, no Nays. **Motion carries.**

Approve Last Meeting Minutes – January 27, 2021

Member Bossler made the motion to approve as presented. Member VanBelle supports the motion. All members present vote yea, no nays. **Motion carries.**

Financial Report The financial report was included in the packet. Chairman Mroczek pointed out the system is operating under budget at this time. The COVID 19 Pandemic has slowed some projects. Discussion followed.

Wastewater Report - Administrator Brigid Forlenza

1. **IAI Reports** – System is working well as a whole.

Unfinished - Old Business

1. **C1 – project update;** Engineer Kevin Marks with Wightman & Associates stated chemical tanks have arrived and are now in inventory. He is waiting on electrical panels to arrive. Once all equipment has arrived a meeting will be set up with Administrator Forlenza, Selge Construction and himself. Contractors are ready to start when the weather conditions allow.

New Business

1. **Budget 2021-2022;** Administrator Forlenza presented the Wastewater Budget Narrative, Fiscal Year 2021-2022. The document details the development of the proposed FY 2021 Wastewater Operating Budget for Ontwa Township, Cass County, Michigan. Discussion followed.

Administrator Forlenza and Wastewater Attorney Nettleton composed and mailed a letter to St. Joseph County Regional Water & Sewer District, (Granger) stating a rate increase effective January 1, 2021, on the March invoice.

Member VanBelle asked if any notification has been received from Elkhart to Ontwa Township Wastewater regarding the rate increase from them. Administrator Forlenza noted nothing has been received from Elkhart as of yet.

Member Bossler asked when the Rate Study will be completed. Administrator Forlenza replied it will go before the Ontwa Township Board of Trustee's next meeting for approval. More information will follow after the approval.

**Motion was made by Member Stutsman to amend line item 610-708 Township Services from \$50,000.00 to \$52,000.00 and then to approve the Ontwa Township Wastewater Budget for Fiscal year 2021-2022. Member Bossler supports the motion. Roll Call vote was then taken. All members present vote yea. No nay votes.
MOTION CARRIES**

The budget will be presented to Ontwa Township Board of Trustees Meeting on March 8, 2021.

Member Stutsman makes the motion to adjourn the meeting. Member Bossler supports the motion to adjourn. Meeting is adjourned at 7:04 PM.

Submitted By: Lori Mroczek, Recording Secretary