

# ONTWA

TOWNSHIP Township of Ontwa \* County of Cass \* State of Michigan

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## WASTEWATER BOARD MEETING January 26, 2022 @ 6:30 PM

### Meeting Called to Order

Chairman Mike Mroczek called the meeting to order at 6:30 PM

### Roll Call

Chair Mroczek took roll call. Members present: Members: VanBelle, Bossler, Brandt, Stutsman, Stiffler, Cassady. All Board Members Present

**Public Comments:** Supervisor Marchetti stated there will be a special meeting on Thursday, January 27, 2022 @ 6:00 in the Township Hall. The meeting is about creating a bike path on Elkhart Road.

**Approve Agenda:** A motion is made to add to **Unfinished Business #2. Notice of Violation Meeting that took place in Elkhart on January 4, 2022. Also add to New Business #2 Administrator Salary.** The motion to amend the agenda is made by Member Stutsman and supported by Member Stiffler. All vote yea. Motion carries.

### Approval of Last Meeting Minutes – December 22, 2021

Member VanBelle makes the motion to approve the minutes and is supported by Member Bossler.

**Financial Report:** Chair Mroczek stated the budget is running 10.5% under for 9 months year to date.

The electric bills are running high for December. We need to keep an eye on electric billing costs.

### Wastewater Report – Administrator Brigid Forlenza

1. IAI Reports – included in the packet for review – discussion followed.
  - a. 9.5 million gallons of wastewater was generated for the month of December.
  - b. There was no overtime for December.
2. The Board of Trustees approved both fencing project for B3 and C2 as presented.
3. Administrator Forlenza is working with the Engineers from Wightman and I.A.I. to set up *Ms. Dig Indiana* regarding the force main.
4. A Bid is included in the packet from CT Electric Services, our current electrical vender, for a Vega radar sensor to be installed at C1. Other vendors never responded to Administrator's requests for bids. Discussion followed.

5. Administrator Forlenza explained many of her duties and the multiple companies she deals with on a daily and continual basis.

### **Unfinished – Old Business**

1. C1 – Project Update – Finished except the Radar Sensor. Will be off agenda next meeting per Administrator Forlenza.
2. Notice of Violation Meeting - Administrator Forlenza, Chairman Mroczek, Member Bossler and Terry Norman from I.A.I. attended Elkhart Board of Public Works meeting on January 4, 2022. The purpose of the meeting was to explain a previous occurrence of being out of specification. Administrator Forlenza addressed the Board of Public Works to explain the reason. The Elkhart Board of Public Works issued a fine of \$300.00. I.A.I. will be responsible for one half of the fine because of their actions according to Administrator Forlenza.

### **New Business**

1. C1 – Radar Sensor – As explained by Administrator Forlenza. Bid from CT Electric Services, Inc. included in packet.

**A motion was made by Member Stutsman to accept the bid from CT Electric Services, Inc. not to exceed \$7,000.00. The motion is supported by Member Bossler. A vote is taken: 6 yea and 0 nay. Member Cassady abstains because he was absent for discussion. Motion carries on to the next Board of Trustees meeting.**

2. Administrator Salary – Member Stutsman would like to see a % cost of living increase. Member Brandt did research into other Michigan townships and would like to be in a realm of what other townships are doing for an increase. Recommendations with backup documentation is needed. Discussion followed.

A Budget Workshop is scheduled for Tuesday, February 22 for Ontwa Township. **The next Wastewater Board meeting will be scheduled early for Monday, February 21 @ 6:30 to be able to discuss Salary increases prior to the Budget Workshop.** Member Stutsman will take recommendations to the Budget Workshop.

### **Board Comments**

Chairman Mroczek expressed interest in solar electrical panels for Wastewater electrical power because of increasing electric costs. Solar would off-set the carbon footprint. Member Bossler and Chair Mroczek had a meeting with ClimaxSolar at the township hall. Need to review power bills at each lift station and township hall. Chair Mroczek would like to consider Solar power at one lift station for next year's Capital Improvement Plan.

### **Adjournment**

Member VanBelle made the motion to adjourn. Member Stutsman supports.  
Adjourned 7:35 PM